

**NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY  
(NIELIT), CHANDIGARH**

F. No. NIELIT/CH/ADMN-144/2019/ 2306

26<sup>th</sup> March, 2019

**OFFICE ORDER**

This is in continuation to earlier Office Order Nos. NIELIT/CH/ADMN-144/2019/538 , NIELIT/CH/ADMN-144/2019/1290, NIELIT/CH/ADMN-144/2019/2010 and NIELIT/CH/ADMN-144/2019/2047 dated 30.01.2019, 25.02.2019, 11.03.2019 and 12.03.2019 respectively .

In compliance of approval accorded in the 36<sup>th</sup> Governing Council of NIELIT in favour of shifting of the office of NIELIT Chandigarh Centre from its present address at C-134, Phase VIII, SAS Nagar, Mohali, Punjab-160071 to its permanent campus at Birla Farms, Bada Phull, Ropar (Punjab), in a phased manner, Administration and Accounts Wings along with following concerned staff and four officers from Training Wing stands transferred to Ropar (Punjab) :-

S. No.	Name of Officer/Official	Designation	Name of Project
1	Shri Susheel Kumar Gabgotra	Addl. Director (P&A) and Financial Controller	Admn. & Accounts
2	Ms. Anita Budhiraja	Joint Director (Systems)	Training Wing
3	Ms. Meenu Mohindra	Joint Director (Systems)	Training Wing
4	Ms. Sonia Rani	Joint Director (Systems)	Training Wing
5	Ms. Santosh Kumari	Data Entry Operator 'F'	Admn. Section
6	Ms. Anita Rani Bansal	Data Entry Operator 'F'	Training Wing
7	Ms. Davinder Kaur	Data Entry Operator 'F'	Billing Section
8	Ms. Ragini	Assistant Director (Admn.)	Admn. Section
9	Ms. Shalini Goyal	Assistant Director (Finance)	Accounts Section
10	Ms. Anju Bala	Senior Private Secretary	Admn. Section
11	Ms. Ritu	Assistant Director (Finance)	Accounts Section
12	Shri Krishan Kumar	Administrative Officer	Admn. Section
13	Sh. Ashwani Kumar	Finance Officer	Accounts Section

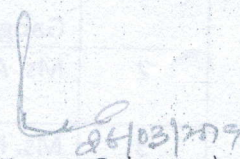
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S. No.	Name of Officer/Official	Designation	Name of Project
14	Sh. Jagat Ram	Finance Officer	Accounts Section
15	Ms. Renu Singla	Finance Officer	Accounts Section
16	Shri Sandeep Kumar	Senior Assistant	Accounts Section
17	Shri Onkar Bansal	Junior Assistant	Accounts Section
18	Shri Prem Chand M.	Attendant (MTS)	Accounts Section

2. The above shifting is being made in public interest, the concerned staff members will be entitled to TA on transfer, as per Rules applicable.
3. Above staff members will submit their joining report through respective Project Incharges to Administration Wing, NIELIT Chandigarh at Permanent Campus, Ropar.
4. These orders will be effective from 01.04.2019 (F/N).

This issues with the approval of the Competent Authority.

  
 (Susheel Kumar Gabgotra)  
 Additional Director (P&A)

To

The concerned staff members,  
NIELIT Chandigarh Centre

Copy to: -

- (1) Executive Director/ Director/ Director Incharge, all NIELIT Centres
- (2) All Section Heads, NIELIT Chandigarh
- (3) Financial Controller, NIELIT Chandigarh
- (4) Jt. Director (Systems) [Sh. Gurpreet Singh] *–with a request to upload the above Office Order on NIELIT Chandigarh's website*
- (5) Notice Board/ Office Order file/ Guard file

Copy for kind information only to: -

- (1) CVO, NIELIT
- (2) Director, NIELIT Chandigarh Centre
- (3) Registrar, NIELIT