HOSTEL MESS REBATE FORM
To be filled by the Candidate in CAPITAL Letters

PART-1: APPLICANT DETAILS
NAME OF THE RESIDENT: ____________________________________________________________
HOSTEL ID NUMBER: __________________________________________________________________
COURSE NAME: ___________________________ COURSE DURATION: _______________________
DATE OF JOINING HOSTEL MESS: _____________________________________________________
REQUESTED REBATE PERIOD:

<table>
<thead>
<tr>
<th>STARTING DATE</th>
<th>ENDING DATE</th>
<th>NUMBER OF DAYS</th>
</tr>
</thead>
</table>

- The Mess Rebate will be provided only if the application is received 3-day before the starting date of rebate period. In case of extreme emergency rebate will be provided after post approval from Course Coordinator / Hostel Warden.
- The minimum rebate period will be of 5 days. (Will be relaxed whenever required)
- Mess Rebate can be taken for maximum 3 times, in each semester or 6 months, whichever is less.
- Contact Mess Committee for details of exact calculation.

REASON FOR SEEKING REBATE: _______________________________________________________

APPLICANT’S SIGNATURE
-----------------------------------------------------------------------------------------------------------------------------

PART-2: TO BE FORWARDED BY HOSTEL MESS COMMITTEE

NUMBER OF DAYS FOR REBATE: ________________ NUMBER OF REBATES TAKEN____________
REBATE AMOUNT: ___________________________________________________________________
THE REBATE AMOUNT TO BE ADJUSTED FROM MESS FEES OF THE MONTH: ___________________
DATE: ____________

HOSTEL MESS COMMITTEE MEMBER’S SIGNATURE
-----------------------------------------------------------------------------------------------------------------------------

PART-3: APPROVAL OF THE LEAVE BY COURSE COORDINATOR (REQUIRED WHEN LEAVE IS
FOR MORE THAN 9 DAYS)
It is certified that Mr. _______________Name of Candidate______________, student of the course ____________,
residing in Room No: __________ of NIELIT Hostel, Gorakhpur has been granted Leave for the
period mentioned above. He is allowed to leave the NIELIT Gorakhpur campus.
DATE: ____________

COURSE COORDINATOR’S SIGNATURE
-----------------------------------------------------------------------------------------------------------------------------

ACKNOWLEDGEMENT TO STUDENT
Received Rebate Form from Mr. _______________Name of Candidate______________, student of the course
______________, with HOSTEL ID Number: ________________ for the period of ____________
(days) from ______________ to ______________. Rebate amount will be adjusted from the Mess Fees
of the Month ____________.
DATE: ____________

HOSTEL MESS COMMITTEE MEMBER’S SIGNATURE