

INSTRUCTION SHEET

OnLine Registration Details:

Applicants are required to apply online from 22.07.2017 to 30.07.2017 through the website <http://nielit.gov.in/delhi> (under Recruitment section). **No other mode of application will be accepted.**

The application fees of Rs. 600/- shall be charged for all categories through online mode only. The fees is non refundable. Successful submission of application will be considered after payment of prescribed fees. The Venue and timing of Typing test will be published in the website.

Typing Test:

Those candidates whose applications are successfully submitted will be called for the Typing test. Only those candidates who are shortlisted after the Typing test (i.e. who score a minimum typing speed of 30 wpm in English) and clear the Document Verification will be empanelled for DEO. Document verification will be held on the date of Typing Test.

General Instructions:

- a. The shortlisted candidates will be empanelled for deployment in Govt. Depts. by NIELIT Delhi centre on contract basis (based on requirement). NIELIT doesn't guarantee to deploy all the candidates from the panel.
- b. Panel of shortlisted candidates will be valid for one year.
- c. No TA/DA will be provided to candidates for appearing in typing test.
- d. The qualification of the candidate must be from recognized Boards/University/Institution.
- e. Candidates with last semester result awaited or incomplete degrees are not eligible to apply.
- f. Candidates must bring ALL original mark sheets/degrees/testimonials/experience certificates/ Experience Proof documents (including the Experience Proof of the current place of working)/one passport size photo and their self **ATTESTED** photocopies on the day of the Typing Test for verification purpose **otherwise** they will not be allowed to appear in the Typing Test.
- g. The name of the candidate in the application form must be the same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to class X, the evidence to that effect should be furnished at the time of document verification.
- h. The application fees of Rs. 600/- shall be charged for all categories through online mode only. Application Fee once paid is non-refundable and non-transferable in any case. Fee through any other mode like DD, Pay order, Cheque, Challan, etc. will not be accepted.
- i. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
- j. NIELIT Delhi has the right to accept or reject the application without assigning any reason thereof.
- k. The applicants are advised to visit the website of NIELIT Delhi centre <http://nielit.gov.in/delhi> for any update.