

## INSTRUCTION SHEET

### On Line Registration Details:

Applicants are required to register online from **20.2.2015** to **07.3.2015** through the website <http://delhi.nielit.gov.in> (under Recruitment section) **between 9:00 AM to 7:30 PM.**

An Application fee of Rs. 600/- may be deposited online through the website.

### Scrutiny of Documents:

Candidates must bring **ALL original marksheets/degrees/testimonials/experience certificates** and their **Self-ATTESTED photocopies** on the day of the scrutiny of documents for verification purpose else they will be not be allowed to appear in the interview.

Candidates must bring **all relevant Post Qualification (as per Eligibility criteria) Experience Certificates /Experience Proof documents (in original) including the Experience Proof of the current place of working,** on the day of the scrutiny of documents.

### Interview Details:

The candidates will undergo a Technical Interview on **14.03.2015** and the shortlisted candidates will appear for an HR interview on **16.03.2015.**

**Note: If the no. of candidates are less, the HR interview will be held after Technical Interview on **14.03.2015** itself.**

The interviews will be held at Delhi. The date, time and venue for interview will be mentioned on the **Call letters** which can be downloaded from the website <http://delhi.nielit.gov.in> from **11.03.2015 onwards.**

### **General Instructions:**

- (a) The applicants are required to go through the Eligibility criteria attachment carefully and ascertain themselves regarding their eligibility before applying.
- (b) Application Fee once paid is non-refundable and non-transferable.
- (c) One candidate can apply for one post only. A candidate applying for the post of Sr. Consultant, however, if found suitable for the post of Consultant only at the time of interview will be given this offer in case he agrees.**
- (d) The particulars furnished by the applicant in the application form will be taken as final.
- (e) No TA/DA will be provided to candidates for appearing in the interview.
- (f) Candidates may be temporarily posted outside Delhi, if required, by the user department.  
Candidates must be willing to travel to any place outside Delhi as part of their job.
- (g) The qualification of the candidates must be from recognized University/Institution.
- (h) Candidates must bring **ALL** original marksheets/degrees/testimonials/experience certificates and their **Self-ATTESTED** photocopies on the day of the interview for verification purpose **else** they will be not be allowed to appear in the interview.
- (i) Candidates must bring all relevant Experience Certificates /Experience Proof documents (in original) including the Experience Proof of the current place of working, on the day of the interview.
- (j) The name in the application form must be the same as mentioned in the certificate of class Xth. In case the candidate has changed his name subsequent to class Xth, the evidence to that effect should be submitted at the time of interview.
- (k) The empanelment is normally valid for 6 months or is given 3 chances for selection in some dept., whichever is earlier.

- (l) If required, NIELIT may get done verification of your character and antecedents. In case of any adverse report, the engagement would be terminated without any notice.