

(48)

## Short Tender For Civil Renovation Works

---



### National Institute of Electronics and Information Technology (NIELIT) Shillong

[An Autonomous Scientific Society of Ministry of Electronics and Information Technology, Govt. of India]

Short Tender No: NIELIT/SHL/Renov. Works/115/Part-I/2k12-13/865 dated: 18<sup>th</sup> May'2017

#### Notice Inviting Short Tender

Sealed tenders are invited from Government registered firms fulfilling all terms and condition for civil renovation works (Dismantling & Re-fitting of old items / Supply & Installation) at 'National Institute of Electronics and Information Technology (NIELIT) Shillong'. The estimated cost of the above works is **Rs 1,80,000/-** (Rupees One Lakhs Eighty Thousand Only).

The interested bidders may visit our website [www.shillong.nielit.gov.in](http://www.shillong.nielit.gov.in) for details or may contact NIELIT Shillong located at 2<sup>nd</sup> Floor, MSHFCS Ltd. Building (Behind Bethany Hospital), Nongrim Hills, Shillong-793003, Meghalaya, Ph. no: 0364-2520166/177, FAX No: 0364-2520163 during office hours (9:00 AM to 5:30 PM on all working days).

Sd/-  
Director-in-Charge  
NIELIT Shillong



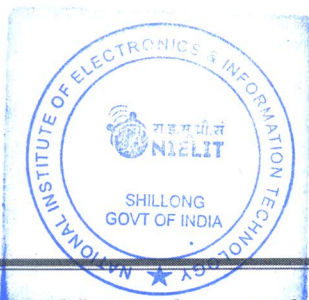
Signature of the tenderer with seal

Page 1

### Short Tender For Civil Renovation Works

Short Tender No: NIELIT/SHL/Renov. Works/115/Part-I/2k12-13/865 dated: 18<sup>th</sup> May'2017

Name of Work	Civil renovation works (dismantling & re-fitting of old items / supply & installation) at National Institute of Electronics and Information Technology (NIELIT) Shillong <b>(Details as per Annexure-I)</b>
Place of work	National Institute of Electronics and Information Technology (NIELIT) Shillong, 2 <sup>nd</sup> Floor, MSHFCS Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya
Estimated value of work	Rs 1,80,000/- (Rupees One Lakhs Eighty Thousand Only)
Time of completion of works	5 (five) days
Date of issue of tender papers	22 <sup>nd</sup> May'2017 from 9:00 A.M to 5:30 PM
Last date of submission of Tender documents	26 <sup>th</sup> May'2017 till 12:00 Noon.
Date, Time and Venue of opening of tender	26 <sup>th</sup> May'2017 till 12:30 PM. National Institute of Electronics and Information Technology (NIELIT) Shillong, 2 <sup>nd</sup> Floor, MSHFCS Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya. The date and time may change in case of unavoidable circumstances.
Tender documents to be submitted to	Director-in-Charge, National Institute of Electronics and Information Technology (NIELIT) Shillong, 2 <sup>nd</sup> Floor, MSHFCS Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya
Earnest Money Deposit (EMD)	Rs 4,000/- (Rupees Four Thousand Only)
Site Inspection	<b>Bidder may visit and inspect site of the proposed works to be carried out at their own cost.</b>



*[Handwritten signature]*

Signature of the tenderer with seal

Page 2

*[Handwritten signature]*

41

## Short Tender For Civil Renovation Works

### TERMS & CONDITIONS

Short Tender No: NIELIT/SHL/Renov. Works/115/Part-I/2k12-13/865 dated: 18<sup>th</sup> May'2017

1. The bidders should have registration no. of firm.
2. The bidders should possess PAN Card number.
3. The bidder should have Bank Account in the name of the firm.
4. Earnest Money Deposit to be submitted by bidders in form of Demand Draft (DD) in favour of "NIELIT Shillong-Main A/c" (to be enclosed with bid).
5. The sealed bid should be superscripted with "**Short Tender For Civil Renovation Works**" and should be addressed to 'Director-in-Charge, National Institute of Electronics and Information Technology (NIELIT) Shillong, 2<sup>nd</sup> Floor, MSHFCS Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya. Format of Financial Bid is given at **Annexure-II**.
6. Quotation with overwriting, alternations will not be considered.
7. The rate should be quoted in Indian Rupees only and it should be valid throughout the period of contract. The rate shall be inclusive of all.
8. No quotation will be accepted by fax, e-mail, telex, or any other such means.
9. The work order shall be issued to the selected bidder.
10. The works has to be completed within 5 (five) days from the date of issue of work order.
11. The bidder will raise Bill/Invoice after completion of work. The payment will normally be released within 5 (five) days from the date of receipt of invoice subject to necessary deduction at source if any.
12. The competent authority of NIELIT Shillong reserves all the rights for the amendment & withdrawal of the tender documents without assigning any reason thereof.



*[Handwritten signature]*

Signature of the tenderer with seal

Page 3

*[Handwritten signature]*



40

## Short Tender For Civil Renovation Works

### ANNEXURE-I

#### Details of works to be carried out

Short Tender No: NIELIT/SHL/Renov. Works/115/Part-I/2k12-13/865 dated: 18<sup>th</sup> May'2017

Sl. No.	Description of Works	Quantity
1	Dismantling of old aluminum partitioning items covered with boards.	130 sq ft approx.
2	Re-fitting of dismantled aluminum partitions with board and fitting of supplied aluminum section.	420 sq ft approx.
3	Fittings in bath rooms	Basin - 2 nos. P.V.C pipe line - 1 no. Connecting pipe - 4 nos.
4	Fittings in gent's toilet	Water tap - 3 nos. Western toilet - 1 no.
5	Fitting in gent's urinals	Urinal sheet - 1 no. Partition fitting gent's urinal - 2 nos.



*[Handwritten signature]*

Signature of the tenderer with seal

Page 4

*[Handwritten signature]*

29

## Short Tender For Civil Renovation Works

### ANNEXURE-II (FORMAT OF FINANCIAL BID)

(To be submitted on letterhead of the firm)

To: **The Director-in-Charge,**  
National Institute of Electronics and Information Technology (NIELIT) Shillong  
2nd Floor, MSHFCS Ltd. Building, Behind Bethany Hospital  
Nongrim Hills, Shillong-793003, Meghalaya

Sub: Submission of financial bid for civil renovation works.

Ref: Your Short Tender No: NIELIT/SHL/Renov. Works/115/Part-I/2k12-13/865 dated: 18<sup>th</sup> May'2017

Sir,

With response to your short tender mentioned above, our firm is pleased to carry out dismantling, shifting and transportation works mentioned in above tender document at NIELIT Shillong. Our price for execution of the above works is as under:-

Sl. No.	Description of Works	Quantity	Rate (In Rs.)	Total (In Rs.)
1	Dismantling of old aluminum partitioning items covered with boards.	130 sq ft approx.		
2	Re-fitting of dismantled aluminum partitions with board and fitting of supplied aluminum section.	420 sq ft approx.		
3	Fittings in bath rooms	Basin - 2 nos. P.V.C pipe line - 1 no. Connecting pipe - 4 nos.		
4	Fittings in gent's toilet	Water tap - 3 nos. Western toilet - 1 no.		
5	Fitting in gent's urinals	Urinal sheet - 1 no. Partition fitting gent's urinal - 2 nos.		

Thanking you,  
Yours faithfully,

Name and Signature of authorized signatory

Date:-

Phone / Mobile No.

(Seal of the firm)



*[Handwritten signature]*

Signature of the tenderer with seal

Page 5

*[Handwritten signature]*