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## Short Tender For Supply of Laptop and Desktop

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### National Institute of Electronics and Information Technology (NIELIT) Shillong

[An Autonomous Scientific Society of Ministry of Electronics and Information Technology, Govt. of India]

Short Tender No: NIELIT/SHL/HW Procurement/268/2017/868 dated: 18<sup>th</sup> May'2017

#### Notice Inviting Short Tender

Sealed tenders are invited from Government registered firms fulfilling all terms and conditions for supply of **5 (five) nos. of 'Laptop' and 10 (ten) nos. 'Desktop'** at 'National Institute of Electronics and Information Technology (NIELIT) Shillong. The estimated cost of Laptop is **Rs 3,00,000/-** (Rupees Three Lakhs Only) and the estimated cost of Desktop is **Rs 4,80,000/-** (Rupees Four Lakhs Eighty Thousand Only). Total estimated cost is **Rs 7,80,000/-** (Rupees Seven Lakhs Eighty Thousand Only).

The interested bidders may visit our website: [www.nielit.gov.in/shillong](http://www.nielit.gov.in/shillong) for details or may contact NIELIT Shillong located at 2<sup>nd</sup> Floor, MSHFCS Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya, Ph. no: 0364-2520166/2520177, FAX No: 0364-2520163 during office hours (9:00 AM to 5:30 PM on all working days).

Sd/-  
Director-in-Charge  
NIELIT Shillong



Signature of the tenderer with seal

## Short Tender For Supply of Laptop and Desktop

Short Tender No: NIELIT/SHL/HW Procurement/268/2017/868 dated: 18<sup>th</sup> May'2017

Name of Work	Supply of 5 (five) nos. of Laptop and 10 (ten) nos. of Desktop at National Institute of Electronics and Information Technology (NIELIT) Shillong <b>(Details as at Annexure-I).</b>
Place of work	National Institute of Electronics and Information Technology (NIELIT) Shillong, 2 <sup>nd</sup> Floor, MSHFCS Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya, Ph. no: 0364-2520166/2520177, FAX No: 0364-2520163
Estimated value of work	1. Laptop - Rs 3,00,000/- (Rupees Three Lakhs Only) 2. Desktop - Rs 4,80,000/- (Rupees Four Lakhs Eighty Thousand Only) Total - Rs 7,80,000/- (Rupees Seven Lakhs Eighty Thousand Only)
Time of completion of works	5 (five) days
Date of issue of tender papers	22 <sup>nd</sup> May'2017 from 9:00 A.M to 5:30 PM
Last date of submission of Tender documents	26 <sup>th</sup> May'2017 till 2:00 PM
Date, Time and Venue of opening of tender	26 <sup>th</sup> May'2017 at 2:30 PM National Institute of Electronics and Information Technology (NIELIT) Shillong, 2 <sup>nd</sup> Floor, MSHFCS Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya, The date and time may change in case of unavoidable circumstances.
Tender documents to be submitted to	Director-in-Charge, National Institute of Electronics and Information Technology (NIELIT) Shillong, 2 <sup>nd</sup> Floor, Meghalaya State Housing Financing Cooperative Society Ltd. Building (Behind Bethany Hospital), Nongrim Hills, Shillong-793003, Meghalaya.
Earnest Money Deposit (EMD)	Rs 16,000/- (Rupees Sixteen Thousand Only)



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Signature of the tenderer with seal

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## Short Tender For Supply of Laptop and Desktop

### TERMS & CONDITIONS

Short Tender No: NIELIT/SHL/HW Procurement/268/2017/868 dated: 18<sup>th</sup> May'2017

1. The bidders should have registration no. of firm.
2. The bidders should possess PAN Card number.
3. The bidder should have Bank Account in the name of the firm.
4. Earnest Money Deposit to be submitted by bidders in form of Demand Draft (DD) in favour of **"NIELIT Shillong-Main A/c"** (to be enclosed with bid).
5. The sealed bid should be superscripted with **"Short Tender For Supply of Laptop and Desktop"** and should be addressed to 'The Director-in-Charge, National Institute of Electronics and Information Technology (NIELIT) Shillong, 2<sup>nd</sup> Floor, MSHFCS Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya. Format of Financial Bid is given at **Annexure-II**.
6. The bidders should quote for both Laptop and Desktop. Part quotations for Laptop or Desktop shall not be accepted.
7. Quotation with overwriting, alternations will not be considered.
8. The rate should be quoted in Indian Rupees only and it should be valid throughout the period of contract. The rate shall be inclusive of all.
9. No quotation will be accepted by fax, e-mail, or any other such means.
10. The work order shall be issued to the selected bidder only.
11. The works has to be completed within 5 (five) days from the date of issue of work order.
12. The bidder will raise Bill/Invoice after completion of work. The payment will normally be released within 5 (five) days from the date of receipt of invoice subject to necessary deduction at source if any.
13. The competent authority of NIELIT Shillong reserves all the rights for the amendment & withdrawal of the tender documents without assigning any reason thereof.



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Signature of the tenderer with seal

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## Short Tender For Supply of Laptop and Desktop

### ANNEXURE-I

#### (Detailed specifications of Laptop and Desktop)

Short Tender No: NIELIT/SHL/HW Procurement/268/2017/868 dated: 18<sup>th</sup> May'2017

Sl. No.	Configuration / Specification of Laptop and Desktop	Quantity (In nos.)
1	<p><b><u>Laptop</u></b></p> <p>Operating System: Pre loaded Windows 10 64-bit, Processor: Intel® Core™ i5-6200U (2.3 GHz, up to 2.8 GHz, 3 MB Cache, 2Cores), RAM: 8 GB DDR4, Hard Disk: 1 TB 5400 rpm SATA, Graphics: Discrete, AMD Radeon™ R5 M430 Graphics (2GB DDR3 dedicated), Optical drive: SuperMulti DVD burner, Display: 39.6 cm (15.6) HD SVA display, Expansion slots: 1 multi-format SD media card reader, Network interface: integrated 10/100 BASA-T Ethernet LAN, Wireless:802.11b/g/n (1x1) and Bluetooth 4.0, Ports: 2 USB 2.0; 1 USB 3.0; 1 HDMI; 1 RJ-45; 1 headphone/microphone combo, Keyboard: Keyboard with integrated numeric keypad, Pointing Device: Touchpad with multi-touch gesture support, Webcam: HD Camera with integrated digital microphone, Security: Micro Saver locks slot; power-on password; Accepts third party security lock devices; Trusted Platform Module (TPM) support, Audio feature: Dual speakers; DTS Studio Sound, Battery type: 4-Cell, 41 WH Li-on, Power supply type: 65 W EM AC power adapters, Weight: 2.19 Kg, Minimum dimension (WxDxH):38.43x25.46x2.43 cm, Preinstalled MS Office Home &amp; Student 2016 Lifetime full version, Warranty: 1 Year</p>	5 nos.
2	<p><b><u>Desktop</u></b></p> <p>Operating System: Pre-loaded windows 10 pro 64, Chipset: Intel® H110, Processor: Intel core i3 (3.7 GHz, 3 MB cache, 2 core), RAM: 4 GB DDR4, Hard Disk: SATA 500 GB, Power supply 180 Wattage upto 85% efficient, USB Ports: 2 USB 3.0; 1 Microphone/Headphone combo, 6 USB 2.0; 1 audio line in, 1 audio line out; 1 HDMI; 1 VGA; 1 RJ-45 Graphics Integrated, Expansion Slot: 1 PCIe x1; 1 PCIe x16, Network interface: Integrated Realtek RTL8111HSH-CG GbE, USB Keyboard, USB mouse, 46.99 cms(18.5) Screen machine dimension and weight: (Weight: 3.66 kg, Dimension: 270 x 290 x 100 mm), Warranty 3 years.</p>	10 nos.
Grand Total (fifteen only)		15 nos.



*[Handwritten Signature]*

Signature of the tenderer with seal

*[Handwritten Signature]*



## Short Tender For Supply of Laptop and Desktop

### **ANNEXURE-I (FORMAT OF FINANCIAL BID)** (To be submitted on letterhead of the firm)

To: **The Director-in-Charge,**  
National Institute of Electronics and Information Technology (NIELIT) Shillong  
2<sup>nd</sup> Floor, Meghalaya State Housing Financing and Cooperative Society Ltd. Building  
Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya

Sub: Submission of financial bid for Laptop.

Ref: Short Tender No: NIELIT/SHL/HW Procurement/268/2017/868 dated: 18<sup>th</sup> May'2017

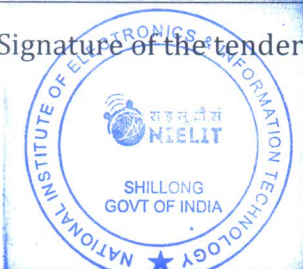
Sir,

With response to your short tender mentioned above, our firm is pleased to supply Laptop at NIELIT Shillong. Our price for supply of Laptop is given as under:-

Sl. No.	Configuration / Specification	Quantity (In nos.)	Rate per laptop (In Rs.)	Total Amount (In Rs.)
1	<b><u>Laptop</u></b> Operating System: Pre loaded Windows 10 64-bit, Processor: Intel® Core™ i5-6200U (2.3 GHz, up to 2.8 GHz, 3 MB Cache, 2Cores), RAM: 8 GB DDR4, Hard Disk: 1 TB 5400 rpm SATA, Graphics: Discrete, AMD Radeon™ R5 M430 Graphics (2GB DDR3 dedicated), Optical drive: SuperMulti DVD burner, Display: 39.6 cm (15.6) HD SVA display, Expansion slots: 1 multi-format SD media card reader, Network interface: integrated 10/100 BASA-T Ethernet LAN, Wireless:802.11b/g/n (1x1) and Bluetooth 4.0, Ports: 2 USB 2.0; 1 USB 3.0; 1 HDMI; 1 RJ-45; 1 headphone/microphone combo, Keyboard: Keyboard with integrated numeric keypad, Pointing Device: Touchpad with multi-touch gesture support, Webcam: HD Camera with integrated digital microphone, Security: Micro Saver locks slot; power-on password; Accepts third party security lock devices; Trusted Platform Module (TPM) support, Audio feature: Dual speakers; DTS Studio Sound, Battery type: 4-Cell, 41 WH Li-on, Power supply type: 65 W EM AC power adapters, Weight: 2.19 Kg, Minimum dimension (WxDxH):38.43x25.46.2.43 cm, Preinstalled MS Office Home & Student 2016 Lifetime full version, Warranty: 1 Year	5 nos.		
2	<b><u>Desktop</u></b> Operating System: Pre-loaded windows 10 pro 64, Chipset: Intel® H110, Processor: Intel core i3 (3.7 GHz, 3 MB cache, 2 core), RAM: 4 GB DDR4, Hard Disk: SATA 500 GB, Power supply 180 Wattage upto 85% efficient, USB Ports: 2 USB 3.0; 1 Microphone/Headphone combo, 6 USB 2.0; 1 audio line in, 1 audio line out; 1 HDMI; 1 VGA; 1 RJ-45 Graphics Integrated,	10 nos.		

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Expansion Slot: 1 PCIe x1; 1 PCIe x16, Network interface: Integrated Realtek RTL8111HSH-CG GbE, USB Keyboard, USB mouse, 46.99 cms(18.5) Screen machine dimension and weight: (Weight: 3.66 kg, Dimension: 270 x 290 x 100 mm), Warranty 3 years.			
Grand Total (Rupees..... Only)	15 nos.		

Thanking you,  
Yours faithfully,

Name and Signature of authorized signatory

Date:-

Phone / Mobile No.

(Seal of the firm)



*[Handwritten Signature]*

Signature of the tenderer with seal

*[Handwritten Signature]*