National Institute of Electronics and Information Technology Srinagar/Jammu

Request for Proposal (RFP)

For

Supply of Computer Furniture for Smart Classroom with Computer Labs (SCCL)

In Govt. Schools of Kashmir & Ladakh Region

Cost of Tender Document :- Rs 2000/= to be paid in the form of DD favouring Director NIELIT J&K, payable at Srinagar or Jammu.

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Fact Sheet

S. N	Particular	Details
1	Tender ID	
2	Tender date	24 th December 2015
3	Selection Method	Pre-Qualification with Least Cost based selection
4	Availability of RFP	RFP can be downloaded from NIELIT website (http://jk.nielit.in) or http://jk.nielit.in)
5	Earnest Money Deposit (EMD)	Earnest Money Deposit of amount Rs. 2,00,000/- (Rs. Two Lakhs only). Demand Draft/FDR in favour of Director NIELIT and payable at Srinagar or Jammu from any of the Scheduled Bank
6	Nodal Officer for	Sh. Rajneesh Raina, Deputy Director (T)
	correspondence and	NIELIT Jammu
	clarification	Mobile: 9419132696, email rajneeshraina@nielit.gov.in
7	Last date for Pre bid queries	30 th December 2015
8	Pre bid conference	A pre-Bid meeting will be held on 1st January 2016 11:00 AM at NIELIT Srinagar
9	Issue of addendum /clarification (if any)	2 nd January 2016
	-	
10	Last date of bid submission	Proposals must be submitted not later than the following 11 th January 2016 at 2:00 PM
11	Opening of Pre-qualification	12 th January 2016 at 3:00 PM
12	Opening of Technical bid	12th January 2016 at 4:00 PM
13	Opening of Financial bid	To be communicated latter
14	Estimated Cost	Rs.80,00,000/-
15	Scope of work	Supply of Computer Lab furniture (Table and Chair) for Govt. Schools of Kashmir & Ladakh Region of J&K State (as per Annexure A). Quantity and School sites may vary as per the discretion of Education Department, J&K.
16.	Completion Timeline	Within 4 weeks from the issue of purchase Order
17.	Bid System	Three Bid System
		a. Prequalification Bid
		b. Technical Bid
		c. Financial Bid

Background Information

1.1. Basic Information

- ➤ NIELIT invites responses ("Tenders") in a Three-cover format to this Request for Proposals ("RFP") from Approved Furniture Manufacturer / suppliers for the supply of computer table and Chair
- Any contract that may result from this RFP Process will be issued for a term of Six Months which would include supply of furniture (Computer Table and Chairs) along with onsite Warranty.
- ➤ NIELIT is to establish
 - a) Smart Class Room with Computer Lab. in 112 Schools of Kashmir & 16 Schools of Ladakh Region under RMSA where a Class Room with 10 computers are to be installed per School.
 - b) Computer Aided Learning Centre (CAL) with Smart Class Room and Lab in 100 Schools in Kashmir & 20 Schools of Ladakh Region under SSA where a Class Room with 4 Computers are to be installed per School.

About NIELIT

NIELIT is a 100% owned organization of the Department of Electronics and Information Technology (DeitY), Ministry of Communications & IT, Government of India, is actively engaged in Capacity Building and Skill Development in the areas of IT; Electronics; Communication Technologies; Hardware; Cyber Law; Cyber Security; IPR; GIS; Cloud Computing; ESDM; e-Governance and related verticals.

NIELIT offers courses both in the Formal as well as the Non-Formal sectors of education and is also one of the National Examination body which accredit institutes / organizations for the conduct of courses in the Non Formal IT & Electronics Sectors.

NIELIT has been mandated to undertake various projects under Capacity Building in IECT with the objective of creating human resources at various levels including development of employment and self-employment linked quality and cost effective training programmes, besides conducting IT Literacy programmes for the masses, especially targeted towards the rural/ underdeveloped areas in the country. NIELIT is also the preferred agency for many State Governments for rolling out IT Literacy programmes for its employees and the masses.

The current manpower strength at NIELIT comprises of about 644 regular employees and 2140 project-based employees at more than 31 locations in the country. NIELIT has PAN India presence through a network of about 900+ Accredited Institutes engaged in training of Non Formal courses for skill development of youth, especially from rural India. NIELIT also has a network of about 6000+ Facilitation Centres providing training in Digital Literacy.

NIELIT's own centres are located at Agartala, Aizawl, Ajmer, Aurangabad, Calicut, Chandigarh, Chennai, Delhi, Gangtok, Gorakhpur, Guwahati, Tezpur, Imphal, Itanagar, Kohima, Chuchuyimlang, Kolkata, Lucknow, Patna, Shimla, Shillong, Lunglei, Jorhat, Silchar, Churachandpur, Ranchi, Senapati, Srikakulam, Srinagar, Jammu, Leh with its Headquarters at New Delhi.

2. Instructions to the Bidders

2.1. General

- a) While every effort has been made to provide comprehensive and accurate background information and requirements and specifications, Bidders must form their own conclusions about the requirement. Bidders and recipients of this RFP may wish to consult their own legal advisers in relation to this RFP.
- b) All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by the NIELIT on the basis of this RFP
- c) This RFP supersedes and replaces any previous public documentation & communications, and Bidders should place no reliance on such communications.
- d) The bid should be submitted in a three cover format:
 - a. First Cover Envelope to clearly labeled as "Pre-Qualification Bid for RFP for Supply of Computer Furniture for Smart Classroom with Computer Labs (SCCL) in Government Schools of Kashmir & Ladakh Region".
 - b. Second Cover Envelope to clearly be labeled as "Technical Bid for RFP for Supply of Computer Furniture for Smart Classroom with Computer Labs (SCCL) in Government Schools of Kashmir & Ladakh Region".
 - c. Third Cover – Envelope to clearly be labeled as "Finanial Bid for RFP for Supply of Computer Furniture for Smart Classroom with Computer Labs (SCCL) in Government Schools of Kashmir & Ladakh Region".
- e) All the three envelopes mentioned at sr. no. 2.1 (d) a c should be put inside an outer envelope which should be labelled as RFP for Supply of Computer Furniture for SmartClassroom with Computer Labs (SCCL) in Government Schools of Kashmir & Ladakh Region.

f)

2.2. Compliant Tenders / Completeness of Response

- a) Bidders are advised to study all instructions, forms, requirements and other information in the RFP documents carefully. Submission of the bid / proposal shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- b) Failure to comply with the requirements of this paragraph may render the Proposal noncompliant and the Proposal may be rejected. Bidders must:
 - i. Comply with all requirements as set out within this RFP.
 - ii. Submit the forms as specified in this RFP and respond to each element in the order as set out in this RFP.
 - iii. Include all supporting documentations specified in this RFP.

2.3. Pre-Bid Meeting & Clarifications

- a) NIELIT shall hold a pre-bid meeting with the prospective bidders on Date, time & venue as mentioned in Fact sheet of this document.
- b) The queries should necessarily be submitted in the following format:

SN	RFP Document Reference(s) (Section & Page Number(s))	Content of RFP requiring Clarification(s)	Points of Clarification
1			
2			
3			

c) NIELIT shall not be responsible for ensuring that the bidder's queries have been received by them. Any requests for clarifications post the indicated date and time may not be entertained.

2.3.1. Responses to Pre-Bid Queries and Issue of Corrigendum

- a) The Nodal Officer notified by the NIELIT will endeavor to provide timely response to all queries. However, NIELIT makes no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does NIELIT undertake to answer all the queries that have been posed by the bidders.
- b) At any time prior to the last date for receipt of bids, NIELIT may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by a corrigendum.
- c) The Corrigendum (if any) & clarifications to the queries from all bidders will be posted on the website of NIELIT < http://nielit.gov.in or http://jk.nielit.in>.
- d) Any such corrigendum shall be deemed to be incorporated into this RFP.
- e) In order to provide prospective Bidders reasonable time for taking the corrigendum into account, NIELIT may, at its discretion, extend the last date for the receipt of Proposals.

2.4. Right to Terminate the Process

- a) NIELIT may terminate the RFP process at any time and without assigning any reason. NIELIT makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b) This RFP does not constitute an offer by NIELIT. The bidder's participation in this process may result NIELIT selecting the bidder to engage towards execution of the contract.

2.5. Earnest Money Deposit (EMD)

- a) Bidders shall submit, along with their Bids, EMD of amount as mentioned in fact sheet, in the form of a Demand Draft OR FDR issued by any nationalized bank in favor of Director, NIELIT payable at Srinagar, and should be valid for 180 days from the due date of the tender / RFP.
- b) EMD of all unsuccessful bidders would be refunded by NIELIT within 30 days of the bidder being notified as being unsuccessful. The EMD, for the amount mentioned above, of successful bidder would be returned upon submission of Performance Guarantee.
- c) The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it.
- d) The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.
- e) The EMD may be forfeited:
 - If a bidder withdraws its bid during the period of bid validity.

- In case of a successful bidder, if the bidder fails to sign the contract in accordance with this RFP.
- f) Exemption from submitting EMD (as per Rule 157 of GFR):
 - Units registered with National Small Industries Corporation (NSIC), Central Purchase Organization or the concerned Ministry or Department are exempted from payment of EMD for the item tendered and subject to:
 - Units registered with Registration certificate being valid as on date of submission of Bid.
 - Technical Bid is accompanied by a photocopy of valid NSIC Registration Certificate
 / Review Certificate.
 - Photocopy of application for registration as NSIC or for renewal of NSIC will not be acceptable. Such offers will be treated as offers received without EMD.

2.6. Refund of EMD

- a) EMD shall be refunded to the selected bidder, only after signing of the contract after furnishing of performance guarantee by way of Bank Guarantee/DD/FDR as mentioned below in section Performance Security Deposit.
- b) EMD of unsuccessful bidders will be refunded, without any interest, after the tender finalization or expiry of the tender validity, whichever is earlier, after intimating them about the rejection of their tender bid.
- c) No interest will be payable on the amount of EMD.

2.7. Performance Security Deposit

- a) The successful Supplier/ Bidder shall, within fifteen (15) days of the notification of Contract award, provide a Performance Security deposit for an amount of 5% of the value of the awarded contract.
- b) The proceeds of the Performance Security deposit shall be payable to the Purchaser as compensation for any loss (including loss of opportunity, time or cost) resulting from the Supplier's/Bidder's failure to comply with its obligations under the Contract.
- c) Form of Performance Security deposit: Security Deposit in the form of cash will not be accepted. Performance Security may be furnished in the form of a Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee from a Commercial bank in favour of NIELIT, payable at Srinagar or Jammu. DD/Bank Guarantee/FDR should be valid for a period of 08 (Eight) months from the date of acceptance.
- d) Refund of Performance Security Deposit: The Performance Security deposit shall be refunded after two months of the expiry of warranty period of six (06) months.
- e) Forfeiture of Performance Security deposit: Performance Security deposit shall be forfeited/invoked in the following cases: -

- When any terms and condition of the contract is breached by the vendor/service provider.
- When the Supplier/ Bidder fails to commence supply or stops making the supplies or fail to provide deliverables after partially executing the purchase/ work order.
- f) No interest will be paid by NIELIT on the amount of performance security deposit.
- g) Proper notice will be given to the Supplier/ Bidder with reasonable time before performance security deposit is forfeited.
- h) Forfeiture of performance security deposit shall be without prejudice to any other right of NIELIT to claim any damages as admissible under the law as well as to take such action against the Supplier/ Bidder such as severing future business relation or black listing, etc, as may be deemed fit.

2.8. Sub-contracting

- a) Unless otherwise specified in the Contract, the bidder shall not assign or sub-let his contract or any substantial part thereof to any other agency without the permission of Purchasing Authority.
- b) If permitted, the bidder shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the Bid. Subcontracting shall in no event relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.
- c) Subcontracts shall comply with the provisions of bidding document and/or contract.

2.9. Submission of Responses

The bidders should submit their responses as per the format given in this RFP in the following manner.

- i. Response to Pre-Qualification Criterion
- ii. Technical Proposal
- iii. Commercial Proposal
- a) Prices should not be indicated in the Pre-Qualification Proposal or Technical Proposal but should only be indicated only in the Commercial Proposal.
- b) The bids submitted by telex / fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.

2.10. Site Inspection

Bidders may of their own interest inspect the site where the work is to be done. (The detail of location of school is given in the <u>Annexure A</u>. (A.1 for RMSA School Locations and A.2 for CAL school Locations) and satisfy themselves before submitting their tenders. A bidder shall be deemed to have full knowledge of the work whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

2.11. Preparation and Submission of Proposal

2.11.1. Proposal Preparation Costs

The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by NIELIT to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.

NIELIT will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.11.2. Language

The Proposal should be filled by the bidders in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the documents, the English translation shall govern.

2.12. Evaluation process

A Bid evaluation committee shall be constituted by the NIELIT. The Bid Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their bid.

The Bid Evaluation Committee reserves the right to reject any or all bids on the basis of any deviations.

Each of the responses shall be evaluated as per the criterions and requirements specified in this RFP.

2.12.1. Tender Validity

The offer submitted by the Bidders should be valid for minimum period of 180 days from the date of submission of Tender.

3. Criteria for Evaluation

3.1. Pre-Qualification (PQ) / Eligibility Criteria

S. No.	Basic Requirement	Specific Requirements	Documents Required
1	Proof of supply of furniture items made during the last three consecutive years i.e. 2012-13, 2013-14 & 2014-15	supply of furniture for the last three financial years, FY 2012-13, 2013-14,	Copy of executed purchase order. Turnover certified by a chartered accountant
2	Bidder should be a Company/firm registered under the Indian companies act/ SSI Unit/ state Industrial Corp. (or) a firm registered under the Limited Liability Partnership Act, 2008 (or)	Registration Certificate issued by the Competent Authority	Registration Certificate of issuing authorities

		KFP for supply of computer furn	
S. No.	Basic Requirement	Specific Requirements	Documents Required
	a firm registered under		
	the Partnership Act, 1932		
	or Proprietorship		
	Concern/Company		
	registered under Indian		
	Company Act, 1956/ Firm		
	registered under The		
	Partnership Act 1932/		
	Society registered under		
	Societies Act, 1860. for		
	last 3 years.		
3	Proof of Sales Tax	Registration Certificate issued by	Copy of all the mentioned
		Competent Authority	certificates/ITR certified by
	Proof of TAN		authorized signatory
		Income Tax Return filed for three	
	Proof of Service Tax	years (2012-13,2013-14,2014-15)	Latest Service Tax/Value
			Added Tax (VAT) / Sales
	Proof of PAN		Tax Clearance certificate.
	11001011AIV		
			Income Tax Return of last
			three Financial Years
4	Participant should not be	A self-certified letter by the	Self-Certified letter by
	an entity which has been	authorized signatory of the bidder	authorized signatory
	black-listed by	that the bidder has not been	
	Government / Agency	blacklisted by any Central / State	
		Government (Central/State	
		Government and Public Sector) or	
		under a declaration of ineligibility	
		for corrupt or fraudulent practices	
		as on bid submission date, must be	
		submitted on original letter head of	
		the bidder with signature and stamp	

3.2. Technical Qualification Criteria

Bidders who meet the pre-qualifications/eligibility requirements would be considered as qualified to move to the next stage of Technical and Financial evaluations.

The work offered should meet all the technical and functional specifications given in the section "Scope of Work". Non-compliance to any of the technical and functional specification will attract rejection of the proposal.

3.3. Commercial Bid Evaluation

- a) The Financial Bids of technically qualified bidders will be opened on the prescribed date in the presence of bidder representatives.
- b) Any conditional bid would be summarily rejected.

4. Appointment of vendor

4.1. Right to reject Proposal

NIELIT reserves the right to accept or reject any bid, and to annul the tendering process / Public procurement process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for NIELIT action.

5. Terms and Conditions Applicable: Post Award of Contract

5.1. Right to Terminate the Process

NIELIT reserves the right to cancel the contract placed on the selected bidder and recover expenditure incurred by NIELIT under the following circumstances:-

- a) The selected bidder commits a breach of any of the terms and conditions of the bid.
- b) The bidder goes into liquidation, voluntarily or otherwise.
- c) If the selected bidder fails to complete the assignment as per the time lines prescribed in the RFP and the extension if any allowed, it will be a breach of contract. NIELIT reserves its right to cancel the order in the event of delay and forfeit the bid security as liquidated damages for the delay
- d) If deductions on account of liquidated damages exceed more than 10% of the total contract price.
- e) In case the selected bidder fails to execute as stipulated in the delivery schedule, NIELIT reserves the right to procure the same or similar product from alternate sources at the risk, cost and responsibility of the selected bidder.

5.2. Limitation of Liability

- a) The Bidder shall be liable to NIELIT for damages that may be suffered by NIELIT on account of time and cost overruns attributable to the Bidder.
- b) Neither party shall be liable to the other for any special, indirect, incidental, consequential (including loss of profit or revenue), exemplary or punitive damages whether in contract, tort or other theories of law, even if such party has been advised of the possibility of such damages.
- c) The total cumulative liability of either party arising from or relating to this contract shall not exceed the total amount paid to the Bidder by the client under that applicable statement of work that gives rise to such liability (as of the date the liability arose); provided however, that this limitation shall not apply to any liability for damages arising from (a) Willful misconduct or (b) Indemnification against third party claims for infringement.

5.3. Penalty

a) In case of extension in the delivery and/ or installation/ completion period is granted with full liquidated damages, the recovery shall be made on the basis of following percentages of value of products and/ or service which the bidder has failed to supply or complete: -

	the company of company	1	
S.No.	Condition	LD %	
a.	Delay up to 7 days of the prescribed period of delivery,	0.5	
	successful installation and completion of work		
b.	Delay between 8-14 days of the prescribed period of	2.5	
	delivery, successful installation and completion of work		
C.	Delay between 15-21 days of the prescribed period of	5.0	
	delivery, successful installation and completion of work		
d.	Delay beyond 21 days	Termination	
		of Contract	
LD - Liquidated Damage Charges in terms of percentage of the value of			
Contract.			

b) Any complaint to be addressed and problems to be rectified within 48 Hours of reporting. In case the reported problem is not identified and rectified, a penalty of 0.1% of the Project Cost for per day of Delay subject to a Maximum of 5% of the total project cost.

5.4. Dispute Resolution Mechanism

In case any dispute between the Parties, does not settle by negotiation in the manner as mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure of negotiations. NIELIT shall appoint the arbitrator. Arbitration shall be held in Jammu/Srinagar.

5.5. Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or NIELIT as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

- Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.
- Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
- > Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes.

The bidder or NIELIT shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 4 weeks shall lead to imposition of penalty as per penalty clause.

6. Technical Requirements

The items/components supplied should be strictly as per the specification provided as per Form3. The Bidder shall note that the specification provided is the minimum requirement and can procure and supply better specification if required.

The Successful Bidder shall not cause any damage to buildings/installation site and property and will perform restoration to the original condition to the satisfaction of School authorities.

NIELIT shall perform the inspection of supply as per the specifications laid out. NIELIT would issue certification of acceptance after the inspection by the inspection committee.

6.1. Acceptance

Supply of Computer furniture will be inspected by an inspection committee setup by the School Education Department for the parameters mentioned in the specifications sheet. The date on which Final Acceptance Certificate is issued shall be deemed to be the date of successful completion of work.

The Bidder shall promptly repair or replace any damaged component on site, whole or part thereof, that is damaged due to any reasons, at no extra cost.

If the work done fails to meet the standards of performance for Acceptance Testing and during warranty period due to faulty part/component, the replacement of faulty part/component has to be carried out by the Bidder free of cost. Freight, insurance and other allied expenditure like customs duties etc. for such part/component shall be the liability of the Bidder. Bidder will reimburse to NIELIT the cost incurred by NIELIT, if any, on replacement of such faulty part/component.

If it becomes necessary for the Bidder to replace or renew any defective portions of the items supplied & installed under this clause, the provisions of this clause shall apply to the items so replaced or renewed until the expiry of six months from the date of such replacement or renewal or until the end of the warranty period whichever may be the later. If any defects be not remedied within 15 (Fifteen) days from the date of communication failing which NIELIT may proceed to carry out the work at Bidder's risk and expense, but without prejudice to any other rights which NIELIT may have against the Bidder in respect of such defects.

7. Details on Scope of Work

The scope of work for this RFP will include the following activities:

- > NIELIT is to establish
- a) Smart Class Room with computer Lab. In 112 designated Schools of Kashmir & 16 Schools of Ladakh Region under RMSA where a Class Room with 10 computers (9 students+ 1 Instructor) is to be setup per School.
 - Supply 10 nos of computer Tables (per school) of 19 mm Pre laminated Particle board of approved color over mild-steel 18swg (Min) square tubular dimension : 1000 x 600 x 750 mm with pullout keyboard tray
 - ii) Supply of 10 nos of chairs (per school) Size in mm(WXDXH): 575X650X825,Seat Height: 450+/-10,Seat Size: 525WX475D,Type: Split Seat & Without Arm
 - b) Computer Aided Learning Centre (CAL) with Smart Class Room and Lab in 100 designated Schools of Kashmir & 20 Schools of Ladakh region under SSA where a Class Room with 4 Computers (3 students + 1 Instructor) is to be installed per School.
 - Supply of 4 nos of Computer Tables (per school) of 19 mm Pre laminated Particle board approved color over mild-steel 18swg (Min) square tubular dimension: 1000 x 600 x 750 mm with pullout keyboard tray
 - ii) Supply of 4 nos of chairs Size in mm (WXDXH): 575X650X825, Seat Height: 450+/-10,Seat Size: 525WX475D,Type: Split Seat & Without Arm .

IMPORTANT NOTE:

 The Bidders shall have to specify brand names of the furniture supplied in conformity with the specifications given at 7a and 7b or supply furniture with better specifications. Do not mention Best Quality/Good Quality/Superior Quality, etc. Instead give make and brand of items quoted.

7.1. No advance payment will be made to any supplier.

7.2. Warranty Period, Maintenance & Technical support.

The on-site warranty period of Six Months shall commence date of receipt of material and certificate obtained from the inspection committee for satisfactory working of the setup. The warranty period and validity of Performance Guarantee shall be extended for the period of delay in satisfactory installation and delay in warranty services.

7.3. Deliverables & Timelines

The Bidder should complete the supply of furniture to the schools within four weeks from the date of issuance of Purchase Order.

8. Payment Terms and Procedure

8.1. Payment Schedules

The payment amount will be equal to the amount specified in financial bid of the bidder. Payments will be released only on satisfactory acceptance by the inspection committee constituted by the School Education Department Govt of J&K for the furniture supplied at the specified location / School as per the following schedule:

- 1) 25% payment will be released on supply of furniture at the designated school;
- 2) 75% payment will be released on obtaining acceptance certificate from duly constituted inspection committee constituted by the School Education Department;

Form 1: Compliance Sheet for Pre-qualification Proposal

S. No.	Basic Requirement	Documents Required	Provided	Reference & Page Number
1	Earnest Money Deposit	Demand Draft / FDR	Yes / No	
2	Particulars of the Bidders	As per Form 2	Yes / No	
3	Registration Certificate	Registration certificate	Yes / No	-
4	Letter of proposal	Letter of proposal; as per template provided (Form 4)	Yes / No	
5	Contract Volume	For year 2012-13, 2013-14 and 2014-15	Yes / No	
	(Rupees In Lacs)	Turnover for the last three years		
6	Local Office in Jammu Province	A Self Certified letter by an authorized signatory	Yes / No	
7	Quality Certifications	[As relevant] Yes /		
8	Tax Compliance	Latest Service Tax/Value Added Tax (VAT) / Sales Tax Clearance certificate. Income Tax Return for last three Financial Year.	Yes / No	-
9	Blacklisting	A self-certified letter Yes / No		
10.	EMD Details	EMD Details	Yes/No	

Form 2: Particulars of the Bidders

S. N.	Information Sought	Details to be Furnished
Α	Name and address of the company	
	/ Firm/ Unit	
В	Registration Certificate	
	(so continuella)	
	(as applicable)	
С	Year of Establishment	
D	Date and Number of registration	
E	Details of registration with	
	appropriate authorities for service	
	tax	
F	Name, Address, email, Phone nos.	
	and Mobile Number of Contact	
	Person	

Note:

- 1. All the above mentioned documents in Form 1 & 2 should be in a sealed envelope labelled as "Pre-Qualification Bid for RFP for Supply of Computer Furniture for Smart Classroom with Computer Labs (SCCL) in Government Schools of Kashmir & Ladakh Region".
- 2. EMD along with Tender Fee should be in the pre-qualification bid envelope.

Form3: Compliance Sheet for Technical Bid

S.No	Requirement as per RFP			
<u>1</u>	Furniture for RMSA Lab - 9 +1 Model.			
	i) Computer Tables of 19 mm Pre laminated Particle board of approved color over mild-steel 18swg (Min) square tubular dimension : 1000 x 600 x 750 mm with pullout keyboard tray			
	ii) Chairs for computer lab of size in mm(WXDXH): 575X650X825,Seat Height: 450+/- 10,Seat Size: 525WX475D,Type: Split Seat & Without Arm			
<u>2</u>	Furniture for CAL Lab -3 +1 Model			
	 i) Supply of 4 nos of Computer Tables (per school) of 19 mm Pre laminated Particle board approved color over mild-steel 18swg (Min) square tubular dimension : 1000 x 600 x 750 mm with pullout keyboard tray 			
	ii) Supply of 4 nos of chairs Size in mm (WXDXH): 575X650X825, Seat Height: 450+/- 10,Seat Size: 525WX475D,Type: Split Seat & Without Arm .			

Note: All the documents pertaining to Form 3 should be in a sealed envelope labelled as "Technical Bid for RFP for Supply of Computer Furniture for Smart Classroom with Computer Labs (SCCL) in Government Schools of Kashmir & Ladakh Region".

Form 4: Letter of Proposal

BID FORM

Having examined the Bid Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to execute the supply in conformity with the said Bid documents in accordance with the schedule of prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to complete the supply within the specified period of 4 weeks as specified in the Bid document.

We agree to all Terms and conditions of this Bid for a period of 180 days after the date fixed for Commercial Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", if we find in Bid pooling or against law against fraud and corruption my / our firm may be black listed.

Further we certify that our organization is not blacklisted by any Govt. Department.

Dated			
(Signature) SEAL			

Note: Form 4 should be put inside Pre-qualification Bid envelope.

Form 5: Financial Proposal

S. No.	Item	Quantity	Rate / unit F.O.R School site inclusive of all taxes, but excluding State Entry Tax for which Exemption is being sought from School Education Department.(Amount in figure & words)	Total Amount (Amount in figure & words)
1	Computer Table of 19 mm Pre laminated Particle board of approved color over mild-steel 18swg (Min) square tubular dimension: 1000x600 x 750 mm with pullout keyboard tray	1760		
2	Computer chair Size 575X650X825, Seat Height: 450+/-10, Seat Size: 525WX475D, Type: Split Seat & Without Arm	1760		
Total warra		quoted in Fi	gures) with Six Months onsite	

Amount in words		
AIIIQUIII III WOIUS		

Note:

- 1. Lowest Bid will be calculated based on total value quoted above.
- 2. In case of any discrepancy between words and figures, rated quoted in words will prevail.

		Annexure A	A1 - Kashmir RMSA Schools		
Schooll D	SchoolName	Location	Address	District	Schem e
31	BHSS Kaloosa	Kaloosa	Kaloosa Bandipore-193502	Bandipor	RMSA
32	BHSS Aloosa	Aloosa	Aloosa Bandipore-193502	a Bandipor	RMSA
33	BHSS Ajas	Ajas	Ajas Bandipore-193502	a Bandipor	RMSA
34	GHSS Bandipore	Bandipore	Plan ward No. 3 Bandipore-193502	a Bandipor	RMSA
35	BHSS Aragam	Aragam	Aragam Bandipore-193502	a Bandipor	RMSA
36	BHSS Dawer	Dawer	Dawer Gurez-193503	a Bandipor	RMSA
				а .	
37	BHSS Izmarg	Izmarg	lamerg Gurez-193503	Bandipor a	RMSA
38	BHSS Hajin	Hajin	Hajin Sonawari-193501	Bandipor a	RMSA
39	BHSS Sumbal	Sumbal	Sumbal Sonawari-193501	Bandipor a	RMSA
40	GHSS BUDGAM	BUDGAM	BUDGAM PIN 191111	Budgam	RMSA
41	BHSS BUDGAM	BUDGAM	BUDGAM PIN 191111	Budgam	RMSA
42	BHSS KHANSAHIB	KHANSAHIB	KHANSAHIB PIN 191111	Budgam	RMSA
43	HSS ARIGAM	ARIGAM	ARIGAM PIN 191111	Budgam	RMSA
44	BHSS CHADOORA	CHADOORA	CHADOORA PIN 191113	Budgam	RMSA
45	BHSS BUGAM	BUGAM	BUGAM PIN 191113	Budgam	RMSA
46	GHSS NARBAL	NARBAL	NARBAL PIN 193411	Budgam	RMSA
47	HSS ICHIGAM	ICHIGAM	ICHGAM PIN 191111	Budgam	RMSA
48	BHSS BEERWAH	BEERWAH	BEERWAH PIN 193411	Budgam	RMSA
49	HSS SURASYAR	SURASYAR	SURASYAR PIN 191113	Budgam	RMSA
50	HSS ZOOHAMA	ZOOHAMA	ZOOHAMA PIN 191113	Budgam	RMSA
51	HSS Mirgund	Mirgund	Mirgund Pattan 193121	Baramulla	RMSA
52	HSS Boniyar	Boniyar	Boniyar Near Post Office Boniyar 193122	Baramulla	RMSA
53	HSS Chandoosa	Chandoosa	Chandoosa Bla 193101	Baramulla	RMSA
54	HS Bandbala	Bandbala	Bandi Bala Baramulla 193101	Baramulla	RMSA
55	HSS Bomai	Bomai	Zaingeer Bomai 193201	Baramulla	RMSA
56	HSS Singhpora Kalan	Singhpora Kalan	Singhpora Kalan 193103	Baramulla	RMSA
57	HS Jamia Qadeem Sopore	Jamia Qadeem Sopore	Jamia Qadeem Sopore 193201	Baramulla	RMSA
58	HSS Bijhama	Bijhama	Bijhama 193122	Baramulla	RMSA
59	HSS Dangerpora	Dangerpora	Dangerpora 193201	Baramulla	RMSA
60	HSS Hadipora	Hadipora	Hadipora Rafiabad 193301	Baramulla	RMSA
61	HSS Rohama	Rohama	Rohama 193301	Baramulla	RMSA
62	HSS Behrampora	Behrampora	Behrampora 193303	Baramulla	RMSA
63	HSS Botingoo	Botingoo	Botingoo Sopore	Baramulla	RMSA
64	HSS Kunzar	Kunzar	Kunzar 193404	Baramulla	RMSA
65	HSS Dehlina	Dehlina	Delina Baramulla 193101	Baramulla	RMSA
66	HSS Chandiloora	Chandiloora	Chandiloora Tangmarg 193402	Baramulla	RMSA
67	HSS Lalpora	Lalpora	Lalpora Kunzar 193121	Baramulla	RMSA
68	HSS Kreeri	Kreeri	Kreeri Bla near SDH Kreeri 193198	Baramulla	RMSA
69	BHSS Ganderbal	Ganderbal	Ganderbal 191201	Ganderba	RMSA
70	GHSS Ganderbal	Ganderbal	Ganderbal 191202	Ganderba	RMSA
71	GHSS Kangan	Kangan	Kangan 191201	Ganderba	RMSA
72	BHSS Chattergul	Chattergul	Chattergul 191201	l Ganderba	RMSA
73	BHSS Manigam	Manigam	Manigam 191201	I Ganderba	RMSA
74				1	RMSA
	BHSS Safapora	Safapora	Safapora 193504	Ganderba I	
75	HSS D K MARG	D K MARG	DK Marg DH Pora Kulgam CNear PHC DK marg 192233	Kulgam	RMSA
76	HSS KILAM	KILAM	Kilam Phaloo Kulgam On Main Phaloo Zungalpora Road 192201	Kulgam	RMSA

			KEP for Supply of computer furniture	16	ai 2015
77	HSS Yaripora	Yaripora	Yaripora Kulgam (Main Market) 192232	Kulgam	RMSA
78	HSS Qaimoh	Qaimoh	Qaimoh Kulgam (Main Market) near Masjid Sharief 192232	Kulgam	RMSA
79	GHSS Kulgam	Kulgam	District Hq. Kulgam Near Police Station Kulgam 192231	Kulgam	RMSA
80	HSS D H PORA	D H PORA	DH Pora Kulgam Near Sub Judje Kulgam 192233	Kulgam	RMSA
81	HS MOHMAD PORA	MOHMAD PORA	Mohdpora Kulgam near Road Junction (Bridge) 192231	Kulgam	RMSA
82	HSS DEVSAR	DEVSAR	Devsar Kulgam Main Market Akhal Road Near police Station Devsar 192201	Kulgam	RMSA
83	BHSS KULGAM	KULGAM	HC Gam Kulgam Near Rest House Kulgam (ITI) 192231	Kulgam	RMSA
102	Hr. Sec. School Saspol	Saspol	Govt. Higher Secondary School Saspol Leh Ladakh PIN Code 194106	Leh	RMSA
103	Hr.Sec. School Diskit Nobra	Diskit Nobra	Govt. Higher Secondary School Diskit Nobral Leh Ladakh Pin Code 194401	Leh	RMSA
104	Hr. Sec. School Turtuk Nobra	Turtuk Nobra	Govt. Higher Secondary School Turtuk Nobra Leh Ladakh Pin Code 194401	Leh	RMSA
105	Hr. Sec. School Boys Leh	Leh	Govt. Higher Secondary School Boys Leh Leh Ladakh Pin 194101	Leh	RMSA
106	Hr.Sec. School Chuchut Shamma	Chuchut Shamma	Govt. Higher Secondary School Chuchot Shamma Leh Ladakh PIN Code 194101	Leh	RMSA
107	High School Chuchot Gongma	Chuchot Gongma	Govt. Higher Secondary School Chuchot Gongma Leh Ladakh Pin Code 194101	Leh	RMSA
108	Higher Secondary School Nyoma	Nyoma	Govt. Higher Secondary School Nyoma Leh Ladakh Pin 194202	Leh	RMSA
109	HSS Keegam	Keegam	Near Police Station Keegm P/O Hawal	Shopian	RMSA
110	HSS Zainpora	Zainpora	Near Telephone Exchange Road P/O Zainpora	Shopian	RMSA
111	HSS Keller	Keller	Near J&K Bank Keller Road P/O Zainpora	Shopian	RMSA
112	GHSS Shopian	Shopian	Near Old DC Complex P/O.Shopian	Shopian	RMSA
113	HSS Barbugh	Barbugh	Near Main Market ImmamShaib P/O.Immamshaib	Shopian	RMSA
114	HS Watchi	Watchi	Near Police Post Wachi P/o Wachi via achan	Shopian	RMSA
115	GHS Zainpora	Zainpora	Near Hospital Road Zainpora	Shopian	RMSA
116	GHSS Kothibagh	Kothibagh	Near BSNL Office, Smandar Bagh Exchange Road 190001	Srinagar	RMSA
117	BHSS Jawahir Nagar	Jawahir Nagar	Near State Bank of India, Jawahir Nagar, Srinagar 190008	Srinagar	RMSA
118	GHSS Rajbagh	Rajbagh	Near Police Station, Rajbagh 190008	Srinagar	RMSA
119	BHSS Mujgund	Mujgund	Mujgund, Srinagar 190017	Srinagar	RMSA
120	GHSS Amira Kadal	Amira Kadal	Haft Chinar Opposite Iqbal Park, Srinagar 190008	Srinagar	RMSA
121	HS Fatehkadal	Fatehkadal	NA	Srinagar	RMSA
122	BHSS Hazratbal	Hazratbal	Near NIT, Nigeen Srinagar, 190006	Srinagar	RMSA
123	BHSS Tailbal	Tailbal	Tailbal Hazratbal , Srinagar 190006	Srinagar	RMSA
124	BHSS Palpora	Palpora	Paplpora, Noorbagh, Srinagar 190017	Srinagar	RMSA
125	GHSS Khanyar	Khanyar	Budoobagh, Khanyar, Srinagar 190003	Srinagar	RMSA
126	GHSS Nowhatta	Nowhatta	Makhdoom Sahab (RA), Nowhatta 190006	Srinagar	RMSA
127	GHSS Sonwar	Sonwar	Sonwar, Srinagar - 190001	Srinagar	RMSA
128	BHSS Shalimar	Shalimar	Meerak abad, Shalimar - 191121	Srinagar	RMSA
129	GHSS Zadibal	Zadibal	Syed Afzal Madin Sahab, Zadibal 190023	Srinagar	RMSA
130	BHSS Soura	Soura	Khalid Colony, 52-Soura, 190011	Srinagar	RMSA
131	GHSS Nawakadal	Nawakadal	Jamallata, Nawakadal, Srinagar 190002	Srinagar	RMSA
132	BHSS NagriMalpora	NagriMalpora	Hotepora Nagri, kupwara, J&K-193222	Kupwara	RMSA
133	BHSS Handwara	Handwara	Handwara Kupwara J&K-193221	Kupwara	RMSA
134	BHSS Tangdar	Tangdar	Tangdar Kupwara J&K-193225	Kupwara	RMSA
135	HSS Kralpora	Kralpora	Near SDH Kralpora,Kupwara,J&K-193224	Kupwara	RMSA
136	GHSS Kupwara	Kupwara	Kupwara J&K-193222	Kupwara	RMSA
137	BHSS Kupwara	Kupwara	Kupwara J&K-193222	Kupwara	RMSA
138	BHSS Langate	Langate	Bunpora Langate, Kupwara J&K-193302	Kupwara	RMSA
139	HSS Qalamabad	Qalamabad	Qalamabad, Kupwara J&K-193302	Kupwara	RMSA
140	BHSS Sogam	Sogam	Ganie Mohalla Sogam,Kupwara, J&K-193223	Kupwara	RMSA
141	BHSS Lalpora	Lalpora	Lalpora Lolab Kupwara J&K-193223	Kupwara	RMSA
142	BHSS Teetwal	Teetwal	Teetwal Karnah, Kupwara, J&K, Pin code:- 193225	Kupwara	RMSA
176	GHSS Kadipora	Kadipora	GPO Anantnag Pin 192101	Anantnag	RMSA

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177	Higher Sec. School Dialgam	Dialgam	Dialgam Pin 192210	Anantnag	RMSA
178	BHSS Bijbehara	Bijbehara	PO Bijbehara Pin 192124	Anantnag	RMSA
179	GHSS BIJBEHARA	BIJBEHARA	PO Bijbehara Pin 192125	Anantnag	RMSA
180	Higher Sec. School Nanil	Nanil	PO Nanil Pin 192125	Anantnag	RMSA
181	Higher Sec. School Devalgam	Devalgam	PO Kokernag 192202	Anantnag	RMSA
182	Higher Sec. School Kokernag	Kokernag	PO Kokernag 192202	Anantnag	RMSA
183	High School Checki Wangund	Checki Wangund	PO Qazigund Pin 192221	Anantnag	RMSA
184	Higher Sec. School Doru	Doru	PO Doru Pin 192211	Anantnag	RMSA
185	GHSS Aishmuqam	Aishmuqam	PO Aishmuqam Pin 192129	Anantnag	RMSA
186	Higher Sec. School Salia	Salia	PO Salia Pin 192129	Anantnag	RMSA
187	Hss Phalagam	Phalagam	PO Pahalgam Pin 192126	Anantnag	RMSA
188	Hss Uttersoo	Uttersoo	PO Utterssoo 192201	Anantnag	RMSA
189	Higher Sec. School Shangus	Shangus	PO Shangus 192201	Anantnag	RMSA
190	Higher Sec. School Hard Turoo	Hard Turoo	PO Hardu Turoo 192201	Anantnag	RMSA
212	HSS RATNIPORA	RATNIPORA	Ratnipora192304	Pulwama	RMSA
213	BHSS PAMPORE	PAMPORE	Pampore192121	Pulwama	RMSA
214	HSS TOKUNA	TOKUNA	Tokna192124	Pulwama	RMSA
215	BHSS LITTER	LITTER	Litter192305	Pulwama	RMSA
216	HSS PINGLENA	PINGLENA	Pinglina192307	Pulwama	RMSA
217	HSS HAWL	HAWL	Hawal192302	Pulwama	RMSA
218	HSS RAJPORA	RAJPORA	Rajpora192306	Pulwama	RMSA
219	HSS NOORPORA	NOORPORA	Noorpora192122	Pulwama	RMSA
220	HSS LORAGAM	LORAGAM	Lurgam192123	Pulwama	RMSA
221	GIRLS HSS TRAL	TRAL	Tral192123	Pulwama	RMSA

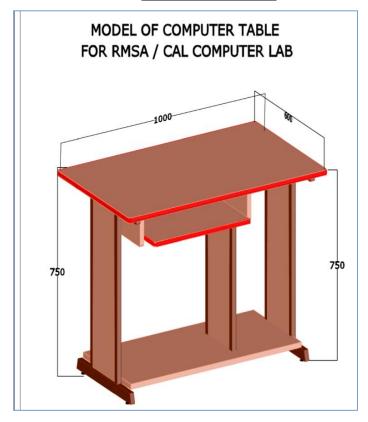
THE LISTS OF SCHOOLS UNDER RMSA & SSA ARE PARTIAL AS PER THE DATA PROVIDED BY THE SCHOOL EDUCATION DEPARTMENT TILL DATE.

MORE DETAILS WILL BE ADDED ON RECEIPT OF FURTHER INFORMATION.

Annexure A2 - Kashmir SSA Schools

Schooll D	SchoolName	Location	Address	District	Scheme	Provinc e
232	BMS Mader	Mader	Mader BandiporePin193502	Bandipora	SSA	Kashmir
233	BM Sonerwani	Sonerwani	Sonerwani BandiporePin193502	Bandipora	SSA	Kashmir
234	BMS Bagtore	Bagtore	Bagtore GurezPin193503	Bandipora	SSA	Kashmir
235	MS Badwan	Badwan	Budwan GurezPin193503	Bandipora	SSA	Kashmir
236	MS Gulshanabad	Gulshanabad	Gulshanabad HajinPin193501	Bandipora	SSA	Kashmir
237	GMS Yarbalpora	Yarbalpora	Yarbalpora HajinPin193501	Bandipora	SSA	Kashmir
238	BMS Athwatoo	Athwatoo	Athwatoo BandiporePin193502	Bandipora	SSA	Kashmir
239	MS Khayar	Khayar	Khayar BandiporePin193502	Bandipora	SSA	Kashmir
240	GMS Rekh Shilwat	Rekh Shilwat	Rekh Shilvat SumbalPin193501	Bandipora	SSA	Kashmir
241	MS Tujkhan	Tujkhan	Tujkhan SumbalPin193501	Bandipora	SSA	Kashmir
252	GMS Naibesti	Naibesti	Naibesti Baramulla 193101	Baramulla	SSA	Kashmir
253	GMS Harduchanam	Harduchanam	Harduchanam 193303	Baramulla	SSA	Kashmir
254	BMS Nowpora	Nowpora	Nowpora Uri 193123	Baramulla	SSA	Kashmir
255	MS Kralwath	Kralwath	Kralwath Kunzer 193404	Baramulla	SSA	Kashmir
256	GMS Indergam	Indergam	Indergam Pattan 193121	Baramulla	SSA	Kashmir
257	MS Chinned	Chinned	Chinned Khojabagh 193103	Baramulla	SSA	Kashmir
258	BMS Arampora	Arampora	Arampora Pattan 193121	Baramulla	SSA	Kashmir
259	GMS Ferozpora	Ferozpora	Ferozpora Tangmarg 193402	Baramulla	SSA	Kashmir
260	GMS Uri	Uri	Uri Lagama 193123	Baramulla	SSA	Kashmir
261	MS Hailjageer	Hailjageer	Hailjageer Kreeri 193198	Baramulla	SSA	Kashmir
262	GMS Nagbal	Nagbal	Khag (193401)	Budgam	SSA	Kashmir
263	MS Sanzipora	Sanzipora	B.K. Pora (190015)	Budgam	SSA	Kashmir
264	MS Nusoo	Nusoo	Beerwah (193411)	Budgam	SSA	Kashmir
265	MS Rakhaiye	Rakhaiye	Chrari Shrief (191112)	Budgam	SSA	Kashmir
266	MS Kremshore	Kremshore	Dreygam (191111)	Budgam	SSA	Kashmir
267	MS Yagipora	Yagipora	Magam (193401)	Budgam	SSA	Kashmir
268	MS Putlibagh	Putlibagh	Soibugh (191111)	Budgam	SSA	Kashmir
269	GMS Badran	Badran	Magam (193401)	Budgam	SSA	Kashmir
270	MS Bonzanigam	Bonzanigam	Hardapanzo (193411)	Budgam	SSA	Kashmir
271	MS Thera	Thera	Nagam (191113)	Budgam	SSA	Kashmir
272	BMS Saloora	Saloora	Saloora Ganderbal- 191131	Ganderba	SSA	Kashmir
273	GMS Chundina	Chundina	Chundina Ganderbal-191131	Ganderba	SSA	Kashmir
274	BMS Wayil Wooder	Wayil Wooder	Gutlibagh Ganderbal-191202	Ganderba	SSA	Kashmir
275	HS Theru	Theru	Theru Ganderbal-191131	Ganderba	SSA	Kashmir
276	BMS Safapora	Safapora	Safapora Ganderbal-193504	Ganderba	SSA	Kashmir
277	BMS Dardpora	Dardpora	Anderwan Manigam-191202	Ganderba	SSA	Kashmir
278	GMS Chattergul Payeen	Chattergul Payeen	Chittergul Kangan-191202	Ganderba I	SSA	Kashmir
279	BMS Thune	Thune	Thune Kangan-191202	Ganderba I	SSA	Kashmir
280	BMS Surfraw	Surfraw	Surfraw Kangan-191202	Ganderba	SSA	Kashmir
281	BMS Mammer	Mammer	Mammer-191202	Ganderba	SSA	Kashmir

Annexure B



Note: All Dimensions are in mm.

19 mm thick pre laminated particle board used(of Approved .Shade Steel Tubular steel section minimum 18swg used for frame of the table, painted with paint of approved shade ISI approved fittings and fixtures to be used.

Railing of Approved quality to be used



CHAIR