

National Institute of Electronics and Information Technology, Ajmer
NIELIT Complex, Kohda Village, Kota Road, Distt. Ajmer (Raj)

Submission of Rate Quotation for supply of Stationery

Ref. NIELIT/AJM/ADMN/2016-02/

Dated 12th April, 2016.

(To be Returned by the Vendor/Supplier)

Sl. No.	Particulars of the items	Unit for which rate required	Rate per unit in (Rs.) (Including all types of taxes)	Total Amount
1.	A4 Size Rim (JK Green) White Paper	150		
2.	A4 Size Rim (Pink Paper)	6		
3.	Envelop With Address Printed (Lamination with Cloth) (12x16 Size)	1000		
4.	Envelop With Address Printed (Lamination with Cloth) (10x12 Size)	1000		
5.	Envelop With Address Printed (Lamination with Cloth) (5x11 Size)	2000		
6.	Envelope Window Type with printing, Brand (Size 9" x 4")	2000		
7.	Lamination File cover (Steel Tag) with Printing of office Address	500		
8.	Lamination Pouch (ID Card)	100		
9.	Noting Sheet pad (Printed with NIELIT Ajmer name on green sheet of legal size paper)	70 (100 each)		
10.	Letter Head (Printed with office Name & Address on A-4 size paper)	150		
11.	Legal Page (Green) Rim	5 Rim		
12.	Stapler (Big Size Kangaroo) HP-45	10		
13.	Stapler (Small Size Kangaroo) HD-10 D	20		
14.	Punch Machine (Small Size Kangaroo) Single Hole	02		
15.	Punch Machine (Small Size Kangaroo) DP-280	20		
16.	Punch Machine (Big Size Kangaroo) DP-800	01		
17.	Stapler Pins (20x50) Kangaroo (No. 10-1 No.)	20		
18.	Stapler Pins (20x50) Kangaroo (No. 24/6 No.)	50		
19.	Blue Pen (Pilot)	70		
20.	Red Pen (Pilot)	20		

21.	Black Pen (Pilot)	20		
22.	Blue Pen (Jetter) (Reynolds) (25 Rs. MRP.)	100		
23.	Blue Ball point Pen (Reynolds)	100		
24.	Black Gel Pen (Reynolds)	20		
25.	Black Gel Refill (Reynolds)	50		
26.	Blue Jetter Refill (Reynolds)	50		
27.	Red Gel Pen (Reynolds)	20		
28.	Whitener Marker (Camlin)	30		
29.	Highlighter Marker (Yellow Camlin)	20		
30.	Permanent CD Marker	30		
31.	Blue Stamp Pad (Camlin) Big size	20		
32.	Red Stamp Pad (Camlin) Big size	05		
33.	Black Stamp Pad (Camlin) Big size	05		
34.	Blue Stamp Pad Ink (Camlin)	10		
35.	Red Stamp Pad Ink (Camlin)	02		
36.	Black Stamp Pad Ink (Camlin)	02		
37.	Sharpener (Natraj)	20		
38.	Eraser (Natraj)	20		
39.	Photo Paper (A4 Size)	05 Packet		
40.	Flag (stick note)	30 Packet		
41.	Fitter (Still Big Size)	30		
42.	Fitter (Plastic Big Size)	20		
43.	Fevi Stick (Camlin) (25Gm.)	30		
44.	Fevicol (SH) 500 Gm.	02 Bottle		
45.	Gum Bottle (Camlin) 700Gm	05 Bottle		
46.	Tag (Small Size)	30		
47.	Tag (Big Size)	20		
48.	Binder Clip (32 MM)	10 Pies		
49.	Binder Clip (41 MM)	10 Pies		
50.	Notice Board Pins	02 Packet		
51.	Cello Tape (Brown) 2 mm (65 Mtr.)	70		
52.	Cello Tape (White) 2 mm (65 Mtr.)	70		
53.	Register (Deluxe) (150 Pages)	30		
54.	Register (Deluxe) (200 Pages)	30		
55.	Student Attendance Register (32 Name)	10		
56.	White Board Marker (Camlin) (Black, Red & Blue)	30		
57.	White Board Marker Ink (Camlin) (Black, Red & Blue)	50		
58.	U Clip (Small Size)	03 Packet		
59.	Plastic File Cover	100		
60.	Voucher Ring Folder	20		
61.	File Folder (Big Size)	20		
62.	Writing Pad with Spiral	70		

63.	Slip Pad	100		
64.	White Board Duster (Oddy)	20		
65.	Scissor (big size)	05		
66.	Cloth (50 Meter) khadi	01		
67.	Calculator (Casio make) for accounting (medium size)	10		
68.	U Clip (Big size)	03 packet		
69.	Register (Deluxe) 100 pages	30		
Grand Total				

Authorized Signatory
and Firm seal of the Supplier/Proprietor

Complete Address:

Date : _____

Place : _____