

National Institute of Electronics and Information Technology (NIELIT)
Chhatrapati Sambhajinagar Centre, Maharashtra 431004.
राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (NIELIT)
छत्रपति संभाजीनगर केंद्र, महाराष्ट्र 431004

DETAILED ADVERTISEMENT
(Advt. No. 01/NIELIT-A/2026/1)

NIELIT requires the following person purely on contract basis on consolidated remuneration initially for a period of one year: -

1. Name of the Position	Senior Resource Person (Admn.)
No. of Position	01 (One) Post at NIELIT chhatrapati Sambhajinagar
Tenure/ Period	1 year (purely on contract basis)
Age Limit	Not more than 64 years of age on the last date of receipt of application.
Emoluments (Monthly) (inclusive of statutory compliances, if any) [CTC]	Rs. 60,000/- To 65,000/-
Eligibility Criteria and Experience	Essential Eligibility Criteria: Government officer retired from Pay Matrix Level 11 or above Minimum Experience in years: At the least 25 years of work experience in Establishment, Administration and legal matters. Role and Responsibilities: Senior Consultant (HR & Admn.)

General Terms & Conditions:

1. The qualification of candidates must be from Govt. University or Govt. recognized University/ Institutions.
2. The official shall submit Last pay Certificate (LPC) issued by their concerned organization.
3. Cut-off date for calculating age and experience shall be last date of receipt of applications i.e. (last date of receipt of applications). Duly filled offline application with self-attested supporting documents should reach on or before (last date of receipt of applications) to the address: Executive Director, National Institute of Electronics & Information Technology (NIELIT), Chhatrapati Sambhajinagar, Dr Babasaheb Ambedkar Marathwada University Campus, (Chhatrapati Sambhajinagar), Maharashtra 431004. Applications received after the due date shall be summarily rejected.
4. Non-refundable Registration Fee of Rs. 500/- per position to be deposited through online mode. The Candidates may deposit registration fee in the account of NIELIT in the given Bank account:

Name of the office	National Institute of Electronics and Information Technology, Aurangabad
Bank Account Number	32078399585
Bank Name	SBI
IFSC Code	SBIN0007919

5. Applications received without requisite application fee (Rs. 500/-) shall be summarily rejected.
6. **Only those candidates who meet the eligibility criteria will be called for Document Verification/Interview.**
7. NIELIT has the right to accept or reject the application without assigning any reason thereof.
8. Applicants are advised to visit the website of NIELIT <https://www.nielit.gov.in/aurangabad> for any updates.
9. No separate communication shall be made in any other form.
10. The number of vacancy is tentative and liable to change as per the requirement of NIELIT.
11. The Remuneration mentioned above is consolidated salary (CTC). The selected candidate will not be paid any other financial benefits like Medical, HRA, Transport etc. except the consolidated salary.

12. Selection of candidate for appointment to the above mentioned position will be based on the performance of the candidates in the interview and as found eligible as per prescribed criteria.
13. The selected candidate will be engaged purely on contract basis initially for a period of one year, which may be extended depending upon the requirement and performance of the candidate.
14. The offer of appointment for the selected candidate will be subject to verification of original certificates/testimonials at the time of interview and completeness of other formalities.
15. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
16. Candidates will not be entitled to claim any TA/DA for appearing in Interview.
17. The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation.
18. In the case of any legal dispute, the jurisdiction shall be Chhatrapati Sambhajinagar
