

## NIELIT Calicut FAQs.

### **1. What training courses does NIELIT Calicut offer?**

We provide long term, short term and customized training courses. The long term training programs include M.Tech in Embedded Systems and Electronic Design Technology. In short term training programs we offer PG Diploma, Advanced Diploma in Information Technology, Cloud Computing, Big Data Analytics, Artificial Intelligence, Industrial Automation, PLC/SCADA, Electronic Product Design, Embedded Systems, Industrial IoT and VLSI. Certificate courses in Computer Aided Design, IoT Applications, Embedded, IoT, Networking, Mobile hardware and Architecture, Solar Power installation and Maintenance.

### **2. Does NIELIT Calicut offers Academic projects and Internship/Industrial training?**

Yes. NIELIT Calicut offers Academic projects and Internship/Industrial training to students undergoing Engineering/Diploma/Degree courses in Electronics and IT. For MTech students we offer 8 months academic project and for others we offer 4/2 months project. For more details please contact [spri@calicut.nielit.in](mailto:spri@calicut.nielit.in). Also you can visit our website Services -Academic projects.

Internship is offered on mutually convenient dates to a group of minimum 10 students. If less in number, will have to join a batch scheduled (if any), for your topic of interest and convenient date. Visit our website Services – Industrial Training and mail your requirement to [trng@calicut.nielit.in](mailto:trng@calicut.nielit.in)

### **3. Does NIELIT Calicut offer customized training programs?**

Yes we undertake customized training programs based on request. Customized training programs are offered in areas of Information Technology, Software Engineering, Electronic Product Design, Control and Instrumentation, Embedded systems, Internet of Things (IoT), Solar Power, VLSI and Computer Aided Design. For more information on customized training/batch booking contact [trng@calicut.nielit.in](mailto:trng@calicut.nielit.in).

### **4. Which training course should I attend?**

Based on your qualification/experience you can select the training program in your respective area. For more information see our website <http://nielit.gov.in/calicut/content/course-calendar/>.

### **5. Where can I find more information about the training courses?**

NIELIT Calicut website contains details of each of the courses offered, along with downloadable course prospectus. For further information see our website <http://nielit.gov.in/calicut/content/course-calendar/> or mail to [trng@calicut.nielit.in](mailto:trng@calicut.nielit.in).

### **6. How to contact you for further queries?**

Following are our contact details:-

Telephone Numbers:

Training Officer: 0495 – 2287266/2287268 Mobile: 9446011266 Whatsapp: 9446711666

E-mail (Training Officer): [trng@calicut.nielit.in](mailto:trng@calicut.nielit.in)

Website: <http://nielit.gov.in/calicut/>

## **7. Can I get the course materials?**

We use standard books as reference for each course. Further when you join the course detailed course materials will be provided and soft copy of the PPT will also be provided for some selected courses.

## **8. How much does each course cost?**

Based on duration of each training program, we have varying fee structure, for example 6 Months PG Diploma program cost Rs 70,000/60,000. Regarding course fee and other information, more details are available in our website.

## **9. How can I register for a training course?**

To register for a training programme please fill up registration form online, pay Rs 1,000/- as registration fee through online banking and submit the registration form by navigating to the TRAINING LINKS-Online registration form. We will send an email acknowledgement and further information to the email address you specify on the form. Also you can apply in the prescribed Application form available with the course brochure/course prospectus downloaded from our website. Filled-in application forms along with a Demand Draft (or pay-in-slip) towards advance fee of Rs 1,000/- *drawn in favour of* Director, NIELIT, Calicut, *Payable at* State Bank of India, NIT Campus Branch (code: 2207), Chathamangalam should be sent to the Training Officer, NIELIT, P. B. No. 5, NIT Campus Post, CALICUT – 673 601, Kerala. The Name of the Course Applied for should be super scribed on the top of the cover in which the application form is forwarded.

## **10. Is there any Entrance Test for courses?**

For specific courses there is entrance test Eg: - ED500: PGD in Embedded System Design and ED700: PGD in Industrial IoT. Refer prospectus.

## **11. Where can I find the schedule of courses?**

The schedule of the courses is available at TRAINING LINKS - course calendar, <http://nielit.gov.in/calicut/content/course-calendar/>

## **12. How can I pay the course fee?**

The course fee can be paid by one of the following methods as per your convenience.

1	<p>The fees can be paid directly into our account from any bank where core banking facility is available. The details required for direct payment are as given below.</p> <ul style="list-style-type: none"> <li>• Savings Account No: <b>10401158037</b></li> <li>• Bank Name: SBI, NIT Chathamangalam</li> <li>• Bank Code: 2207</li> <li>• IFSC No: SBIN0002207</li> <li>• MICR : 673002012</li> </ul> <p>The depositor should obtain the UTR Number/Journal No from the branch while depositing cash directly into our account. Depositor should also obtain the counterfoil duly filled up and signed by the staff with seal of the bank through which the amount was deposited. The following details should reach here before the last date to apply.</p> <ol style="list-style-type: none"> <li>1. Name of the Depositor</li> <li>2. Name of the Student</li> <li>3. Date of Payment</li> <li>4. Amount Deposited</li> <li>5. Name of Bank/branch through which amount deposited</li> <li>6. Purpose – Course ID – Advance Deposit/Hostel Rent/Installment Fee etc.</li> <li>7. Proof of Deposit (counterfoil/acknowledgement in original)</li> <li>8. UTR Number</li> </ol>
2	<p>The fees can be paid through the <u><a href="#">SBI Collect</a></u> Payment Gateway as well:</p> <ol style="list-style-type: none"> <li>1. Please click the SBI Collect hyper link to enter the payment gateway.</li> <li>2. Select Payment Category as <i>Course Fee</i></li> <li>3. Enter all the fields including amount payable and follow the instructions</li> </ol> <p>The following details should reach here before the due dates.</p> <ol style="list-style-type: none"> <li>1. Name of the Depositor</li> <li>2. Name of the Student</li> <li>3. Date of Payment</li> <li>4. Amount Deposited</li> <li>5. Purpose – Course Name:</li> <li>6. UTR Number</li> </ol>
3	<p>POS Facility Point of Sale (POS)/Card Swiping Machine facility are available at Accounts section for the purpose of remittance of amount dues to the Centre. As of now, there may not be any additional charge for usage of SBI / SB Group's Debit/ATM Cards, while making payment. However there could be additional charges (up to 2.5% of amount and applicable taxes) for cards of other banks depending on the policy of the card issuing bank/type of card.</p>
4	<p>Demand Draft to be drawn in favor of Director, NIELIT, Payable at State Bank of India, Calicut NIT Branch (2207). The DD should reach here before the last date to apply.</p>
5	<p>Through any branch of SBI (where this format is accepted) using the pay in slip available in our web site. The original counterfoil should reach here before the last date to apply.</p>

The Institute will not be responsible for any mistakes done by either the bank concerned or by the depositor while remitting the amount into our account.

### 13. Can I get bank loan to undergo your courses?

We will provide only the bonafide student certificate. It is up to the bank to provide loan. Many of our students had received bank loan for pursuing the course.

#### **14. Fees structure – Installments, Loans, Concessions?**

Installments are there for PG Diploma courses. For more details read course prospectus

For Loans we will provide a bonafide letter to candidate. It is up to the bank to provide loan. Many of our students had received bank loan for pursuing the course.

Concessions – Fee waiver for SC/ST candidates.

#### **15. Who is waived from the complete course fees?**

Full course fee are waived for SC/ST students.

#### **16. How is the admission procedure for particular short term course?**

Candidates who have been selected for counseling/admission are required to report to the Institute on the prescribed day by 9:30 hrs along with the following

- a. 10th standard certificate with age / Birth Certificate to verify age.
- b. Qualifying certificate (Degree / Provisional as per the eligibility criteria for respective courses) or Consolidated final Mark list / Mark list of all semesters.
- c. Community certificate in English or Hindi issued by an Officer not below the rank of Tehsildar to avail the concession. (applicable to SC/ST students availing fee concession. – 2 copies to be submitted)
- d. Photo ID Card (Aadhar mandatory for SC/ST candidates availing fee concession) with Address proof
- e. One passport size photograph and one stamp size photograph
- f. Fee as applicable at the time of admission.

The candidates on reaching the Institute are required to meet the Front Office Counselor (FOC). The FOC then directs the student to the Course Coordinator. The candidate gets the enrollment form verified by the Course Coordinator and then meets the FOC who shall direct the candidate to the Accounts for payment of fees. A candidate is thus admitted.

#### **17. How to reach NIELIT Calicut?**

NIELIT Calicut is located very close to NIT Calicut campus and is about 22Kms from the Calicut (Kozhikode) city. A number of buses (Buses to NIT via Kunnamangalam) are available from "Palayam Bus Stand and KSRTC Bus Stand". The bus stop at our Institute is called "12<sup>th</sup> Mile"/"NIELIT Bus Stop" and is one stop before NIT Calicut. The bus fare is around Rs.20/- from Calicut City to NIELIT.

Calicut (Kozhikode) is well connected by Rail, Road and Air form different parts of the country. The maximum and minimum temperatures range between 35<sup>0</sup>C and 20<sup>0</sup>C.

#### **18. How do I know the important dates to apply for a course?**

You can download course prospectus of a particular course to see the important dates regarding application, fee payment etc.

#### **19. Will you provide any placement assistance, if I complete the course successfully?**

Yes. We have a placement cell, which provides placement assistance to students who qualify our courses by

a. Campus placement

b. Placement by companies for whom we send the students bio data and they conduct interviews at their site.

c. Students themselves attend interview at different companies and the course helps in the interview.

For more details visit placement link in the website.

## **20. Which are all the companies usually visit NIELIT Calicut for campus placement?**

Core companies like Texas Instruments, INTEL Robert Bosch, Procsys, Wipro Technologies, TATA ELXSI, NEST, ARM, HCL Tech Digital Core Technologies, VVDN Technologies, Gadgeon , MIND etc have approached NIELIT Calicut for recruitment.

## **21. Do you have hostel facilities?**

Yes. We have separate hostel facilities for boys and girls. Rates/fees are mentioned in website.

## **22. Do you have canteen facility?**

Yes. We have a canteen functioning at the main campus. It is mandatory hostel inmates should join mess.

## **23. Is there any Dress Code?**

Not really, but we expect standard dressing only suitable for Indian Culture.

## **24. Do you offer workshops/seminars?**

Yes. We offer workshops/seminars in areas of Information Technology, Computer Science, Control and Instrumentation, Electronic Product Design, Embedded systems, VLSI and CAD.

## **25. Where can I get more information about workshops/seminars?**

You can visit TRAINING LINKS-workshop calendar to know the schedule or contact [trng@calicut.nielit.in](mailto:trng@calicut.nielit.in)

## **26. How can I register for a particular workshop?**

You can register through the registration link provided with the respective workshop.

## **27. Do you arrange/organize special training on request?**

Yes.

## **28. What is the fee for custom training?**

The fee depends on the topic, duration and number of trainees. (to be worked out on request/case to case basis)

## **29. Do you conduct training in our site/collage?**

Yes, provided facilities are available at location. (to be worked out on case to case basis)

### **30. Is there any concession for batch booking?**

Yes, depending on size of the batch as decided case to case.

### **31. Eligibility for Course:**

Please read corresponding prospectus.

### **32. These courses are available only at NIELIT Calicut or at any other NIELIT centre?**

Currently almost all courses mentioned in our course calendar are offered by NIELIT Calicut only.

### **33. If anybody apply for two courses paying Rs.1000/- each, will there be refund of one Rs.1000/- upon joining any one course?**

Yes. Refund will be given.

### **34. Is Laptop usage restricted inside campus?**

Usage is allowed on special permission.

### **35. Objective of PG Diploma in Cloud Computing (IS500) course?**

The course is a six months (24 weeks) program aimed at molding candidates to Skilled System/Cloud Engineer with Information Security knowledge to maintain the Systems, Networks and cloud infrastructure in today's scenario.

### **36. What about this NIELIT IS500 course?**

IS500: PG Diploma in Cloud Computing course teaches you to learn skills on configuring cloud in the way of private, public and hybrid cloud infrastructure and services at easy way with using open source tools. IS500 Cloud Computing course is designed for participants who are looking to get into the high paid computing job.

### **37. Why this course most sought-after?**

Currently, maximum small and medium size of organization uses Cloud Computing to run their development, support, ERP, mail, web, and other services in cloud, instead of spending huge money to buy and maintain servers or own data center. There is a dearth of required professionals in this domain. This course will make a participant well sought-after by top MNCs who are into cloud space. This training provides IT professionals with the know-how required in order to successfully implement Cloud Computing with open source tools.

### **38. What learning benefits do you get from NIELIT training for IS500?**

At the end of NIELIT Cloud Computing Training, you will be able to gather an understanding of:

- Principles of Cloud computing
- Implementing and managing cloud
- Security and compliance
- Evaluation of Cloud computing with security

### **39. What are the career benefits of this SW500 course?**

The career benefits of this course are as follows:

- Global cloud computing market is projected to reach \$270 billion by 2020. A training in this domain means better job prospects.
- It is the next career step for experienced network, storage, or data center administrator.
- Government and corporate environments are moving to the cloud making it the most sought-after domain.
- Currently, there are 250,000 open IT jobs.

#### **40. Objective of PG Diploma in Information System Security (SW600) course?**

The course is a six months (24 weeks) program aimed at molding candidates to Skilled Security Engineer to maintain the Systems, Networks and wireless and its security in today's scenario.

#### **41. What are the career benefits of this SW600 course?**

The career benefits of this course are as follows:

- Global information security market is projected to reach \$270 billion by 2020. A training in this domain means better job prospects.
- It is the next career step for experienced network, storage, or data center administrator.
- Government and corporate environments are moving to the security domain making it the most sought-after domain.
- Currently, there are 200,000 open IT jobs.

#### **42. What are details of Advanced Diploma in Big Data Analytics (SW200) course?**

It is a 4 months course. This course enables the participants capable of identifying and applying appropriate techniques and tools to solve problems in managing huge quantity of data.

#### **43. What are the job opportunities for Big Data Analytics course (SW200)?**

After undergoing this course the participants can perform analytics operations on data using various tools. They can develop, maintain and evaluate Big Data Solutions for organizations. The designations of the corresponding job roles are Data Analysts and Data Scientists.

#### **44. What are the Industrial Automation program do you offer?**

We are offering two short term programs in Industrial Automation.

- a) PG Diploma in Industrial Automation System Design (Course Code: PC100)
- b) Advanced Diploma – PLC/SCADA/DCS Engineer (Course Code: PC500)

#### **45. How many seats are available for the above courses?**

For PG Diploma in Industrial Automation System Design (PC100) – 70 seats.

For Advanced Diploma – PLC/SCADA/DCS Engineer (PC500) – 50 seats.

#### **46. What is the course schedule?**

PG Diploma in Industrial Automation System Design (PC100) will be conducted twice in a year, usually in March & September.

Advanced Diploma – PLC/SCADA/DCS Engineer (PC500) will be conducted twice in a year, usually in May & October.

#### **47. Objective of Certificate Course in Computer Aided Design Using CREO?**

The course is a 4 weeks program giving exposure to and enhancing the knowledge and skills of engineers involved in CAD packages and for those who want to provide training to others in this area. It gives exposure and on hand experience in the field of CAD, Part modeling, Assembly Modeling and Detailing using CREO.

#### **48. What is the course schedule of CAD100?**

Certificate Course in Computer Aided Design using CREO (CAD100) shall be conducted Four times in a year, usually in February, May, August & November.

Course Coordinators: 0495 – 2287266: Extension 209 Mob: 9446012966

E-mail (Coordinator): [rameshkumar@calicut.nielit.in](mailto:rameshkumar@calicut.nielit.in)

Website: <http://www.nielit.gov.in/calicut>

#### **49. How do I apply for BCC/CCC Examination?**

BCC/CCC is monthly Examination commencing from 2nd Saturday of Every month and will continue to the next 7 days (maximum) depends on the number of candidates.

Candidates may register for examination through the online portal [student.nielit.in](http://student.nielit.in)

Examination fee is 225/- for BCC and 360/- for CCC. You may pay the examination fee by Online, NEFT/RTGS or CSC SPV mode.

#### **50. Do I need to send any hardcopy of Exam registration form to NIELIT RC (Regional Centre)?**

No. You need not to send any physical documents to NIELIIT RC for the same.

#### **51. What is the duration of CCC/BCC Examination?**

BCC Examination is 60 minutes duration with 50 questions (objective) and CCC Examination is 90 Minutes duration with 100 questions (objective).

#### **52. How do I get the intimation regarding the admission tickets?**

Approximately 7 days before each examination date, Admission tickets will be available in the website [student.nielit.in](http://student.nielit.in) and the alert for the same will be sent to your mobile via SMS as soon as the data has been uploaded by NIELIT.

#### **53. How I will receive the Certificates for the CCC/BCC Examination?**

Only Digital Signature Certificates will be issued to the candidates who have passed the BCC Exam in July 2014 and onwards & CCC Exam in November 2014 and onwards.

The candidates are advised to check and download their BCC/CCC certificate from NIELIT Website <http://www.nielit.gov.in/Certificate>.

The E-Certificates can be downloaded from website only 3 times.



#### **54. What is the procedure for the registration of MoPR candidates examination?**

The MoPR examination is weekly examination which is scheduled every Friday. The candidates need to complete the Exam registration process 7 days before the scheduled date of examination.

The registration process is similar to CCC/BCC which is mentioned in Sl.No1.

#### **55. What is the duration of M.Tech Courses at NIELIT, Calicut?**

The M.Tech courses in 'Embedded Systems' and 'Electronics Design Technology' are four semester programs. For more details please visit <http://calicut.nielit.gov.in>

#### **56. Are the M.Tech Courses at NIELIT, Calicut AICTE approved and affiliated?**

M.Tech courses are approved by AICTE and are affiliated to APJ Abdul Kalam Technological University. For more details please visit <http://calicut.nielit.gov.in/>

#### **57. What are the eligibility criteria for these M.Tech courses?**

- a) The candidate shall be an Indian National.
- b) The candidate should have passed the B.Tech course or equivalent from an institution approved by the University of Calicut and the All India Council for Technical Education.
- c) The eligible branches of engineering for each M.Tech are given under the eligibility criteria.
- d) Candidates should have a minimum of 60% aggregate marks in the engineering degree examination. For SC/ST candidates, a pass in the engineering degree course is sufficient.
- e) Admission shall normally be restricted to those candidates who have a valid GATE Score. However
- f) Non GATE candidates can also apply. They shall be considered against the vacancies of eligible GATE candidates. NON GATE candidates from KERALA state shall have priority.
- g) GATE score is not needed for Sponsored candidates.
- h) Candidates who have passed AMIE/AMIETE Examination in Electronics and satisfying the following conditions are also eligible for admission.
  - a. They must have a valid GATE score
  - b. A Minimum marks of 55% for the section B in AMIE/AMIETE Examination
  - c. c. Minimum 3 years of professional experience in the field of specialization after acquiring the qualifying degree
- i) GATE qualified candidates who have appeared for the final examination may also apply provided the results (mark lists/ confidential mark lists) are made available on the on or before the specified date in the information brochure. Such candidates may be considered for provisional admission. Any candidate admitted provisionally as mentioned above shall have to discontinue the course, if he/she does not produce the final complete mark list and provisional/ degree certificate on or before the specified date in the information brochure.

The specific eligibility for the two M.Tech courses is as given below.

##### **ELIGIBILITY FOR EMBEDDED SYSTEMS (ES)**

- a. The candidate should have a B.E./B.Tech in Electronics and Communication/ Electrical and Electronics/ Applied Electronics and Instrumentation/ Instrumentation and Control/ Electronics and Instrumentation/ Electronics/ Computer Science/ Computer Science and Engg./ Information Technology/ Biomedical Engg./ Electronics and Biomedical Engg./ Biomedical Instrumentation Engg. subjects awarded by the Calicut University or equivalent there to as approved by the University of Calicut.

b. GATE score in Electronics/ Electrical/ Instrumentation/ Computer Science/ IT/ Biomedical engineering subjects.

#### ELIGIBILITY FOR ELECTRONICS DESIGN TECHNOLOGY (EDT)

a. The candidate should have a B.E./B.Tech in Electronics and Communication Engg./ Applied Electronics and Instrumentation Engg./ Electronics and Instrumentation Engg./ Instrumentation and Control Engg./ Electronics and Biomedical Engg. subjects awarded by the Calicut University or equivalent there to as approved by the University of Calicut.

b. GATE score in Electronics/ Instrumentation/ Biomedical engineering subjects.

For more details please visit [calicut.nielit.gov.in](http://calicut.nielit.gov.in)

### 58. How can I register on NCS (National Career Service) Portal?

You could register online on the portal [www.ncs.gov.in](http://www.ncs.gov.in) or visit the nearest *Model Career Center* or *Common Service Center* to get registered. You can also request the call center executive to register you by providing the required details.

### 59. I do not know English and cannot fill the form.

Follow the steps below:

- If the language is supported, then redirect to the right agent for support
- Build the callers CV over phone
- If the language is not supported, then state that we currently do not have support in that language and apologize for the inconvenience. Suggest to call back with someone to help who speaks a supported language

### 60. What is the criterion for registering on NCS Portal?

Anyone can seek services provided in the NCS portal through a simple registration process:

- Age: 14 years and above
- Qualification: There is no minimum qualification for registration

### 61. What is the basic requirement for registration?

One must furnish basic details such as name, date of birth, qualifications, email id, phone number and unique identification document number such as Aadhaar Card number, PAN card number, Driver's license number, Passport, NREGA card number Voters ID card number etc.

### 62. What if I forget my password while logging in?

You have 9 attempts to guess the password before the profile gets locked for security reasons. In case, you don't want to attempt at guessing the password, you can directly click on 'Forgot Password?' link in the login box and reset the password.

### 63. Once registered, how can I fill more details about qualifications, work experience and other relevant details about myself?

Once registered, you need to login and click on 'View/Update Profile' tab on your left-side on the screen. This will take you to web-pages where you will be required to give details about your personal information, physical attributes, address for communication, education and trainings undertaken, work experience, preferences and official references. Providing this detailed information will improve your profile and help employers in identifying the right candidates for their organization.

#### **64. I do not have a personal mobile number, how do I complete registration?**

You can register with the mobile number of anyone in your family. Up to 5 users are allowed per mobile number.

#### **65. How to search for a job?**

Register yourself as a jobseeker on the NCS Portal. Search for jobs by clicking on the 'Search Jobs' button and filling in details of your preferences for the job required.

#### **66. What is the difference between 'Job by Partners' and Jobs through 'NCS'?**

NCS has partnered with various institutions and organizations operating in the space of offering employment and career-related services. These partners are aggregators and bring job opportunities on NCS portal for an enhanced job-search experience for the user. 'Jobs by Partners' can be identified by phrase "Powered By xxxx" in Company Name field. While 'Jobs through NCS' are those jobs which are directed posted on NCS portal by the employers.

#### **67. Will I get calls from employers?**

No, once registered, jobseekers will only receive notifications via SMS and emails about jobs postings, interviews schedules or events such as Job Fairs and alike. If you have applied for a job, and the employer selects your profile, you will get a notification of the scheduled interview in your profile. You can check these notifications under the tab 'My Interviews' on the left panel of your screen.

#### **68. Can I get a job through NCS?**

NCS can only facilitate the process of job search for the jobseekers, one can view job postings and apply for the same via portal. NCS is not involved in the recruitment process, which is done by the concerned employer through the portal.

#### **69. Can I get a government job through NCS?**

NCS can only facilitate the process of govt. job search for the jobseekers, one can view job postings and apply for the same via portal. NCS is not involved in the recruitment process, which is done by the concerned employer through the portal. However, you can save your preferences under 'Job Preferences' tab on the left panel. This will help you get alerts about job postings which matches your job preferences.

#### **70. Will you guarantee getting me a job?**

The portal provides assistance, access and opportunity mapping to employers. It is only a platform with a repository of jobs from various sectors which aims to facilitate the process of job search for the jobseekers. NCS is not involved in the recruitment process, which is done by the concerned employer.

#### **71. Do I have to pay you for getting me a job?**

No. You don't need to pay for getting a job. In case, you are submitting the profile through a CSC (Common Service Center), in some states they charge a service fee. Please note that DGET or the portal doesn't charge anything for any of its functionalities on the portal.

## **72. Does the website offer job opportunities for Persons with Disabilities (PWDs)?**

NCS portal facilitates job seekers to search jobs that accommodate their disability type and job preferences. The employers too can post job listings mentioning the type of PWD candidates that would best suit their job type. In addition, Jobseekers can also approach our Vocational Rehabilitation Centers (VRCs) for all career related guidance.

## **73. Can I get career guidance through the portal?**

Yes. A detailed list of career information covering all major sectors can be viewed on the NCS portal under 'Career Information' tab. You can also search for counsellors on the NCS Portal and fix an appointment based on the availability of slots. Alternatively, you can visit the Career Centers (CCs) in your respective state/city/town or call Toll free Call Center to know the available career counseling sessions near your location. To know the address of Career center near your area, you can visit our portal [www.ncs.gov.in](http://www.ncs.gov.in).

## **74. If so, do I need to pay anything?**

It depends. You can access the career information for free. However, some career guidance sessions / workshops organized by counsellors can be both paid or for free. We recommend you to check with the counselors before enrolment.

## **75. Can I refer my friends to the portal?**

Yes. You can refer and encourage friends to register on the portal to avail the career-services offered by NCS portal.

## **76. Why should I visit a career center?**

Career center facilitates the registration process and also offer services such as career guidance, counseling and information on training facilities available. For any NCS-related query, one can visit the nearest career center for details.

## **77. What do I do if I have a grievance or a feedback for NCS?**

One can click on 'Grievance/Feedback' on lower panel and follow the steps given below:

- Select Case Type
- Select Case Category
- Select Case Sub Category
- Enter the description
- Enter security code as shown in image
- Click on Submit button

## **78. I am a pensioner from Kerala/Karnataka, I need a Life Certificate. What should I do?**

Approach any of these centres listed here

<http://beta.nielit.gov.in/calicut/sites/default/files/general/Kerala.pdf>

[http://beta.nielit.gov.in/sites/default/files/CSC%27s%20Karnataka\\_0.pdf](http://beta.nielit.gov.in/sites/default/files/CSC%27s%20Karnataka_0.pdf)

**79. I am from Kerala/Karnataka. I wish to register as a Citizen Service Centre. What should I do?**

The facilitation centres, which have not availed the facility, please send in a letter of Consent on your letter head with the signature of the Head of the Institution and correct postal address so that we can ship the devices to you. Click this link <http://beta.nielit.gov.in/sites/default/files/InterestAsCSC.pdf>

Send the details to Saritha S, Scientist/Engineer 'E', NIELIT Calicut, Post Box No. 5, N.I.T. Campus P. O., Calicut – 673601, Kerala.

**80. I am from Kerala/Karnataka. I am not a Facilitation Centre. I wish to register as a Citizen Service Centre. What should I do?**

You can join us by bringing your Aadhaar No., Proof of Registration of your institution and the PAN No. of your Institute.

**81. As a registered Citizen Service Centre, How much I charge for each Digital Certificate?**

You are also entitled to charge a nominal fee of upto Rs.10/- for each Life Certificate issued after the successful registration of the pensioner for the said facility.

For more information, please visit

<http://www.nielit.gov.in/JeevanPramaan/pdf/FAQ%27s%20on%20Jeevan%20Pramman.pdf>