National Institute of Electronics and Information Technology, Delhi Centre
2nd Floor, Parsvnath Metro Mall,
Inderlok Metro Station, Inderlok, Delhi-110052

Empanelment of IT Resource Persons to be deployed in specific Govt. Department on contract basis (Adv. no. 07/246/2021/NDL/FM)

Terms & Conditions:

1. Applicants are required to apply online from **25-08-2021 to 05-09-2021** through the website **http://nielit.gov.in/delhi** (under Recruitment section). **No other mode of application will be accepted in any case**. In case the candidate is applying for multiple positions, separate application form for each position has to be filled and separate fee for each position has to be remitted. However, candidates applying for multiple positions are required to mention **the same e-mail id and contact number** in all applications.

2. The interested applicants are advised to go through the eligibility criteria carefully and ascertain themselves regarding their eligibility. The same is available at **http://nielit.gov.in/delhi.**

3. The application fees of ₹ 600/- shall be charged from General/OBC category and ₹300/- from SC/ST/PWD/Women category through online mode only. Application Fee once paid is non-refundable and non-transferable in any case. Fee through any other mode like DD, Pay order, Cheque, Challan, etc. will not be accepted.

4. Successful submission of application will be considered only after payment of prescribed fees. NIELIT shall not be responsible for any broken transaction during online payment process. Those candidates, whose application is successfully submitted, will be called for the Interview/ written test. Only those candidates, who are shortlisted after the Written Test or Interview or both and clear the Document Verification, will be empanelled as IT resource persons. The candidates may have to appear in interview more than one time as per requirement on one or different days.

5. Date of Interview/ written Test (if any) and Document verification will be informed after last date of submission of form. The same will be published at http://nielit.gov.in/delhi. Candidates are advised to check the website regularly. **Interview/Tests and Document Verification will be conducted at NIELIT Centre, Delhi for NCR/Delhi location. For other location, NIELIT will intimate separately. If there is any change in location, same will be informed.**

6. The shortlisted candidates will be empanelled for deployment on projects in specific Govt. Dept./NIELIT Delhi centre in NCR/Kolkata/Secunderabad/ Other States purely on contract basis based on requirement from departments, initially for the period of six months (which may be further extended based on requirements/performance of the candidate) or upto NIELIT's contract period with the client whichever is earlier. *NIELIT does not guarantee to deploy all shortlisted candidates from panel.*

7. Final selection of candidates for hiring will be based on the performance of the candidates in the Interview and as found eligible as per prescribed criteria. **NIELIT reserves right to conduct written test or skill test for screening the candidate at any time during the process of empanelment, if felt necessary.**

8. **Empanelment means the shortlisted candidates will be in the panel of NIELIT for three years. They may be deployed in specific Govt. department/ NIELIT as**

per department requirements purely on contract basis. **Mere empanelment does not ensure deployment in any department.** The deployment of the empanelled candidate in any department is subject to his/her suitability during the formal interaction which may be conducted by user department.

9. No TA/DA will be provided to candidates for appearing for the Interview/Written Test/ Document Verification etc.

10. The place of deployment will be Delhi/NCR/Kolkata/Secunderabad or may be other States. Candidates must be willing to travel to any place outside Delhi as part of their job. They can be temporarily posted outside Delhi, if required, by the user department. *They may have to work on shift/ rotational basis as per department requirement.*

11. The qualification of the candidates must be from recognized University/Institution.

12. Candidates with last semester result awaited or incomplete degrees are not eligible to apply.

13. Candidates must bring at least one original Photo ID proof and all original Mark sheets/ degrees/ testimonials/ post qualification experience certificates (including the Experience letter of the current place of working)/ one passport size photo and their SELF ATTESTED photocopies on the day of the Document Verification for verification purpose otherwise they will not be allowed to appear in the interview. The cutoff date for calculating age, qualifications, experience etc. will be the last date of submission of the form i.e. **05-09-2021**. In case, last date is extended, the date of determining eligibility will not change.

14. The name of the candidate in the application form must be the same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to Class X, the evidence to that effect should be furnished at the time of interview.

15. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.

16. NIELIT Delhi has the right to accept or reject the application without assigning any reason thereof.

17. The applicants are advised to visit the website of NIELIT Delhi centre http://nielit.gov.in/delhi regularly for schedule of Document verification/Written Test/Interview or any update. No separate communication shall be made in any other form.

18. **The applicants who have applied earlier for the post of System Analyst-C against the advt. no. 15/10/2021/NDL/AS need not to apply again for the post System Analyst-(C) mentioned at S. No. 8.**

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