#### National Institute of Electronics and Information Technology (NIELIT) Gorakhpur Centre, Next to MMMUT Campus, Gorakhpur-273010 (U.P.)

#### **Ref: NIELIT/GKP/UGC/D2U/2023-24 Date**: 10.06.2025

#### NOTICE INVITING EOI/RFP (Press Notice)

Subject: "Invitation of Expression of Interest (Eol) cum Request for Proposal (RFP) from Organizations/PSUs of Govt. of India/Sate Government Eligible under GFR 133(3)"

Sir/ Madam,

National Institute of Electronics and Information Technology (NIELIT), Gorakhpur Centre under Ministry of Electronics and Information Technology (MeitY), Govt. of India has proposed Building Construction Work in its campus located at Deoria Road, Next to MMMUT Campus, Gorakhpur-273010.

The project is to be executed in accordance with the prevailing CVC norms, GFR, Govt. guidelines, CPWD specifications, Manual & SOPs. The project works have to be carried out on Project Management Consultancy (PMC) basis as per the norms of Deposit Work. Interested Organizations/Public Sector Undertakings of Govt. of India/Sate Government, having mandated & expertise in Consultancy and execution of Civil Construction works are requested to participate and send their EOI/ RFP as per document attached. Such Organizations/Public Sector Undertaking Corporations are requested to quote the Percentage of Charges/ Consultancy for Execution in terms of **"Completion cost of the project"** in the Financial Bid document.

The EOI/RFP document may be downloaded from the websites: <u>www.nielit.gov.in/gorakhpur/index.php</u> OR www.nielit.gov.in.

#### Last Date:

The last date for submission of EOI/ RFP is at 15:00 Hrs. on 02.07.2025 and will be opened at 16:00 Hrs. on the same day.

The Director, NIELIT Gorakhpur Centre

#### National Institute of Electronics and Information Technology (NIELIT) Gorakhpur Centre, Next to MMMUT Campus, Gorakhpur-273010 (U.P.)

### **EOI/RFP Document**

### **NOTICE INVITING EOI/RFP**

#### Ref: NIELIT/GKP/UGC/D2U/2023-24

Date: 10.06.2025

National Institute of Electronics and Information Technology (NIELIT), Gorakhpur Centre under Ministry of Electronics and Information Technology (MeitY), Govt. of India has proposed Building Construction Work in its campus located at Deoria Road, Next to MMMUT Campus, Gorakhpur-273010.

Expression of Interest (EOI)/RFP is invited from the Central/ State Govt. Organizations/ Public Sector Undertakings (PSUs) having mandated & expertise in Consultancy and execution of Civil Construction Works and who are eligible under Rule 133 (3) of GFR 2017 for providing **Project Management Consultancy (PMC) Services** and undertaking Building Construction Works, on Deposit Work basis.

The project is to be executed in accordance with the prevailing CVC norms, GFR, Govt. guidelines, CPWD specifications, Manual & SOPs. The project works have to be carried out on Project Management Consultancy (PMC) basis as per the norms of Deposit Work. Interested Organizations/Public Sector Undertakings of Govt. of India/Sate Government, having mandated & expertise in Consultancy and execution of Civil Construction works are requested to participate and send their EOI/ RFP as per document attached. Such Organizations/Public Sector Undertaking Corporations are requested to quote the Percentage of Charges/ Consultancy for Execution in terms of **"Completion cost of the project"** in the Financial Bid document.

The EOI/RFP document may be downloaded from the websites: <u>www.nielit.gov.in/gorakhpur/index.php</u> OR www.nielit.gov.in.

#### Last Date:

The last date for submission of EOI/ RFP is at 15:00 Hrs. on 02.07.2025 and will be opened at 16:00 Hrs. on the same day.

Any queries or clarification pertaining to this RFP document shall be submitted to the following address on or before **24.06.2025** and the same shall be examined & replied accordingly through NIELIT website (www.nielit.gov.in/gorakhpur/index.php) by **27.06.2025**: -

The Director, National Institute of Electronics and Information Technology (NIELIT), Gorakhpur Centre, Deoria Road, Next to MMMUT Campus, Gorakhpur-273010

#### 1.0 **INFORMATION TO BIDDERS:**

#### 1.1 Background and details of the proposed work:

National Institute of Electronics and Information Technology (NIELIT), is An Autonomous Scientific Society under Ministry of Electronics and Information Technology (MeitY), Govt. of India. NIELIT Gorakhpur Centre (Deemed to be University Campus) has planned to take up following building construction work to fulfill the requirement of additional instructional area as per AICTE norms to start fresh UG level programs in Electronics and IT:

a. Construction at First Floor of the existing NIELIT Institute building (within the available terrace area of approx.730 sqm) to accommodate following:

i.	Drawing Hall (1 No.)	132 sqm (carpet area)
ii.	Classrooms (2 Nos.)	66 sqm each
iii.	Tutorial rooms (2 Nos.)	33 sqm each
iv.	Laboratory (1 Nos.)	66 sqm

- b. Construction of a New Building Block at back side of Institute main building to accommodate required Workshop (200 sqm, preferably Tin shed), 3 Labs (66 sqm each), 1 Store (66 sqm) and 2.40 mtr. wide corridor with an approx. 600 sqm plinth area.
- c. Approximate amount of RFP is **Rs. 6.00 Crore.**
- d. The above proposed work is to be carried out in a time bound manner to complete it in a shortest possible time, so that the building space is ready to develop the proposed facilities.
- e. A site plan showing location of the proposed work is attached at Annexure-I

#### 2.0 INSTRUCTIONS TO BIDDERS (ITB)

- i. Power of Attorney (POA) for signing of Bid should be submitted along with the Bid.
- ii. An undertaking from the person having POA referred above that they agree and abide by the bid documents and amendments, if any.
- iii. The bid (Financial bid) should be submitted only in the prescribed format given with this document. No other mode of submission is accepted.
- iv. It may also be noted that bidders should submit all the requisite documents along with the RFP.
- v. The PMC Agency shall be selected/ Appointed on the basis of Quality-Cum-Cost-Based Selection (QCBS) system.
- vi. The Bidders will be required to make a "Presentation" as per details given in Evaluation Criterion point No.9.0 i. (B).
- vii. Last Date & time for submission of Bids is on 02.07.2025 up to 15:00 Hrs. only.

#### 3.0 **OPENING OF BIDS:**

- i) The Authority will examine and evaluate the Bids in accordance with the provisions set out.
- ii) Prior to evaluation of Bids, the Authority shall determine whether each Bid is responsive to the requirements of this RFP Document.
- iii) 'Financial Bid' of non-responsive bidders shall not be opened.

#### 4.0 PREPARATION OF BID: -

- i. The bid should be submitted in two parts namely Part 1 (Technical Bid along with enclosures as asked for) & Part 2 (Financial Bid).
- ii. The bidder shall submit the bids in two separate Envelopes labeled as (1) "Technical Bid":- Comprising all relevant documents under "Documents Comprising the Technical

Bid" except financial bid form in prescribed format & (2) "**Financial Bid**":- This Envelope shall contain the financial bid in prescribed format.

- iii. The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder.
- iv. Both the Envelopes containing Technical Bid & Financial Bid shall be kept in a separate sealed Envelope titled RFP document for "Building Construction Works at NIELIT Gorakhpur Centre".
- v. The Earnest Money Deposit (EMD) will be Rs. 12,00,000/- (Twelve Lac only). The EMD will be submitted through a Demand Draft (DD)/Banker Cheque (BC) drawn on any commercial bank in favour of NIELIT, payable at Gorakhpur. The EMD of the successful bidder will be refunded without any interest on submission of the Bank Guarantee towards release of initial deposit. EMD of other bidders will be refunded without any interest within 30 days after award of PMC work to successful bidder.
- vi. The bidders will be required to furnish earnest money document, to be placed in the "Technical Bid". Without the earnest money, the Bid will be summarily rejected.
- vii. Bid shall be submitted on or before the given date and time to:

The Director, National Institute of Electronics and Information Technology (NIELIT), Gorakhpur Centre, Deoria Road, Next to MMMUT Campus, Gorakhpur-273010

#### 5.0 ELIGIBILITY CRITERIA:

The Agencies who fulfill the following minimum eligibility requirements shall be eligible to apply.

G1	a. The bidder must be State/Central Govt. Public Sector Undertaking (PSU),	
	Government of India Enterprise, registered in India under the Indian Companies	
	Act 1956/2013 and having mandated & expertise in Consultancy and Execution	
	of Civil Construction works on Deposit Work Basis, in PMC field & EPC field.	
	b. The bidder must have similar work experience of minimum 20 years as on bid	
	submission date.	

G2	The Bidder Should have satisfactorily rendered services of Project Management Consultancy & Supervision of Civil Construction Work for at least 2 (two) such projects of similar nature costing minimum Rs. 6.00 Crore, in past Five years.
G3	"Similar" shall mean PMC/EPC for Development of Townships/Educational & Institutional Buildings/Hospitals and Medical Colleges/similar key infrastructure projects of Government /Govt. Agencies/Govt. Autonomous bodies
G4	Joint venture of a single bidder as a member of consortium /joint venture / association for any project/work shall not be considered for evaluation. Joint/consortium bidding is not allowed. Consortium member's credentials will not be considered. Abroad project experience in the name of firm affiliated to company will not be considered. There will not be any consideration of appreciation for the project costing.

G5	The bidder should not been barred/blacklisted /put on Holiday list on the grounds of corrupt or fraudulent activities during the last 7 years. (Enclose the notarized certificate in this regard).
G6	The bidder should have positive net –worth during each of last 05 years ending March 2024.

#### 6.0 BID CONDITIONS: -

- i. The duration of the Agreement/ MoU shall be decided on mutual consent. The Bidders shall provide their services as PMC till the completion of the project.
- ii. National Institute of Electronics and Information Technology (NIELIT) reserves to itself the authority to reject any or all of the bids received and changes the scope of the work without assigning any reason. National Institute of Electronics and Information Technology (NIELIT) also reserves the right to itself to terminate the bidding process at any stage without assigning any reasons.
- iii. The offer shall remain open for acceptance for a period of 180 days from the date of opening of bid.
- iv. Incomplete/conditional Bids are liable to be summarily rejected.
- v. NIELIT reserves all rights to forfeit the EMD amount of such bidder who modify/withdraw their bid during validity of Bid and after acceptance of bid by NIELIT.

#### 7.0 DOCUMENTS COMPRISING THE TECHNICAL BID: -

The submitted RFPs will be scrutinized to determine whether they are complete in all respects and meet the essential and important requirements, conditions, etc., as prescribed in the RFP document. The bidder of the RFP who does not submit the following documents/ credentials will be treated as non-responsive and it will be summarily rejected.

- a. Copy of Certification of Incorporation (or) company registration certificate.
- b. Certificate/Proof of mandate for conducting Civil construction works.
- c. Copies of GST and PAN registration.
- d. Organization address and contact (telephone and e-mail) details.
- e. Power of Attorney (POA) for signing of Bid.
- f. An Undertaking from the person having POA referred above that they agree and abide by the bid documents and amendments, if any.
- g. A Certificate that the bidder was not blacklisted in the last 7 years by any Central/ State Government/ Organization (Notarized Certificate).
- h. Experience Certificates and other relevant documents of project works for 'Similar Works' category and credentials belonging to the existence of organization in relevant operational areas.
- i. The certificate of experience shall clearly indicate the date of commencement of work, date of completion of work, nature of work, whether work has been completed satisfactorily or not, value of completed work etc.
- j. Unabridged annual reports or audited financial accounts for last five financial years i.e. FY '2019-20 to FY '2023-24.
- k. Information about full time regular staff (do not include contractual or part time staff) during last 3 years for manpower as listed in technical evaluation criteria.
- 1. All relevant documents and details to substantiate the technical requirements

mentioned in 'Bid Evaluation Criteria.

#### m. EMD of Rs. 12,00,000.00 in the desired form.

#### 8.0 DOCUMENTS COMPRISING THE FINANCIAL BID: -

Financial Bid form - Bidder should quote the prices in the given format in Appendix-I.

#### **9.0 Evaluation Criteria:**

Combined Quality cum Cost Based System (QCBS) as detailed in the RFP.

#### i. Technical Evaluation:

The Technical Bid submitted by the bidders shall be opened on the scheduled date and time and evaluated by the duly constituted TOC/ CPC / Technical Committee/ Evaluation scrutiny committee as per the criteria detailed in table ahead.

The bidders will be allotted marks out of **100** points as detailed in the following Table on the basis of the certified documents submitted by the bidder along with the details, in support of the desired information furnished by the concerned bidder and conceptual presentation. Those bidders who score more than or equal to 70% (**i. e 70 out of 100**) will be shortlisted, and financial offers/ Bid will be opened for those bidders only. The distribution of marks will be as follows:

S. No.	Criterion	Weightage (Marks)	Documents Required
Α	Credentials:		•
1.	<ul> <li>Max. 10.0 marks</li> <li>No. of years Experience in the relevant operational area (Civil Construction and other allied works)</li> <li>i) 10 Marks for more than 50 years</li> <li>ii) 05 Marks for experience less than 50 years</li> </ul>	10	Certificate of Incorporation along with Work completion certificate etc.
2.	Max. 10.0 marks Value of Similar project in single work successfully completed during the last 10 years i. > Rs. 300 Cr: = 10 Marks ii. > Rs. 100 Cr up to Rs.300 Cr. = 05 Marks iii > Rs. 50 Cr. up to 100 Cr. = 02 Marks	10	Contract Agreement and Completion Certificate
3.	Max. 10.0 marks Average Annual Financial Turnover during the last 05 consecutive years i.e. FY '2019-20 to FY '2023-24 i. > Rs. 500 Cr. = 10 Marks ii. > Rs. 200 Cr. up to Rs. 500 Cr. = 06 Marks iii < = Rs. 200 Cr. = 02 Marks	10	Certificate issued by CA and Balance sheets

4.	Valid ISO Certification of PMC	05	Certificate Copy
5.	Max. 15.0 marks Positive Net-worth in last financial year i.e. FY '23-24 i. > Rs. 350 Cr. = 15 Marks ii. >Rs 200 Cr. up to Rs. 350 Cr. = 07 Marks iii. < = Rs. 200 Cr. = 02 Marks	15	Certificate issued by CA
6.	Manpower: Max. 10 Marks Min. Qualification: Bachelor's Degree in Engineering/	10	Self-declaration by firm on its letterhead.
	Architecture. The Engineers and Architects required/ mentioned should be an Employees Empanelled Staffs of the bidder as on 31/01/2025 a) Civil Engineers (Max 3 Marks): > 100 Nos. : 3marks; 75-100 Nos. : 2 marks 50-75 Nos : 1 marks < 50 Nos. : 0 marks b) Electrical Engineers (Max 2 Marks): > 30 Nos. : 2marks; 10-30 Nos. : 1 marks < 10 Nos. : 0 marks c) Architects (Max 2 Marks): > 10 Nos. : 2marks; 05-10 Nos. : 1 marks < 5 Nos. : 1 marks < 5 Nos. : 1 marks < 5 Nos. : 0 marks d) Instru./Automation/ Electronics/Computer /IT Engineers (Max 2 Marks): > 5 Nos. : 1 marks < 3 Nos. : 0 marks e) Mechanical Engineers (Max 1 Mark): >= 3 Nos. : 0 marks; < 3 Nos. : 0 marks		
	Sub-total (A) =	= 60	
S. No.	Criterion	Weightage (Marks)	Documents Required
В	<ol> <li>Presentation:</li> <li>1. Experience and expertise of building project handling</li> <li>2. Understanding of Scope and assignment</li> <li>3. Project Management Plan and implementation strategy at diverse locations</li> <li>4. Proposed Team.</li> <li>5. Methodology and Execution Plan.</li> </ol>	40	In power point presentation
	Sub-total (B) =	= 40	
	Total = [A + B] =		

#### ii. Financial Evaluation of Bid:

The Financial bid for the above shortlisted bidder will be opened. The bidder with the lowest quoted rate will be assigned a score of 100. The other bidders will be allotted score relative to the score of bidder with the

#### FS = 100 x FL/F

Where, FS = The Financial score of the financial proposal being evaluated

FL = The price of lowest priced financial proposal and

F = The price of Financial proposal of the concerned bidder.

#### iii. Final Evaluation of Bid:

Scores obtained on the Financial Score (FS) out of 30 points will be added to score obtained on Technical Score (TS) out of 70 points to get a Consolidated Score (CS) out of 100 points.

• The bidder with the highest Consolidated Score (CS) will be selected.

CS=TS\*TW+FS\*FW

TW=Weights assigned to Technical Bid=0.70 FW=Weights assigned to Financial Bid=0.30

The bidder achieving the highest combined technical and financial score will be considered to be the successful Applicant and shall be awarded the work.

#### 10.0 <u>RESPONSIBILITY OF THE PMC (Executing Agency)</u>

10.1 Assessment of site conditions, constraints, underground or infringing utility (ies) and according for the same in planning. As soon as the Agreement/MoU is signed between NIELIT and the PMC. NIELIT shall hand over an encumbrance free site to the PMC and the PMC shall nominate a responsible Engineer for execution of the project under intimation to the NIELIT.

10.2 Executing Agency shall prepare and submit preliminary drawing & estimates of work as required by NIELIT on latest CPWD plinth area rates for approval of NIELIT.

10.3 Understanding detailed requirements of National Institute of Electronics and Information Technology(NIELIT) and preparation of Tender documents, inviting and opening of Tenders and award of work etc. as per CPWD SOP and the guidelines issued by Govt. of India and CVC. The planning and/or designing of the project shall be done by the Executing Agency in consultation with NIELIT. The Executing Agency shall prepare detailed estimates, detailed architectural scheme, BoQ, structural design, architectural drawings, and service drawings as per the standard norms and practices required for execution of the Project only after getting the concept and specifications approved from NIELIT. While detailing the scheme, Executing Agency shall provide only those requirements, which can be accommodated within sanctioned estimated cost, as per priority decided mutually between the NIELIT & the Executing Agency. The Executing Agency shall take approval of NIELIT for detailed Estimate and BoQ before floating tender for appointment of Contractor.

10.4 PMC will adhere to the following timelines to start the project from the date of award of work order and PMC will ensure that the entire project completes at the earliest within the schedule not exceeding  $\mathbf{8}$  months.

	Activity		Cumulative
			Days
1.	Preparation and getting approval of preliminary drawing & estimate	5	5
2.	Preparation and getting approval of architectural/tender drawings	10	15
	and detailed estimates/BoQ by NIELIT		
3.	Floating of Tender, Evaluation of Bids and appointment of	30	45
	Contractor for construction work.		

4.	Contingency period for above activities.	5	50
5.	Mobilization period of Contractor at site & start of construction	10	60
	work		
6.	Execution of work and completion (First Floor of Institute Building)	120	180
7.	Execution of work and completion (Ground Floor Block)	150	210
8.	Removal of defects(if any), finishing and handover(Phase wise)	15	225
9.	Grace (Contingency) period for execution	15	240
	Total Days	240 days	

10.5 Executing Agency shall get the works executed, on behalf of the NIELIT, within the sanctioned cost inclusive of agency charges for project management and planning, designing, consultancy services etc. In case at detailed design / execution stage, there is an increase in the sanctioned cost, the Executing Agency shall submit the details of the same along with the supporting documents and technical/ administrative justification to the NIELIT, and obtain written approval from the NIELIT, before proceeding further.

10.6 Project Management of the work including day to day supervision during the execution.

10.7 Execution of the projects as per the latest guidelines, Schedule of Rate and provisions of CPWD Manual, GENERAL FINANCE RULES (GFR) and the subsequent amendments thereof.

10.8 To ensure that the quality of work is delivered as per the latest CPWD specifications including correction slips, BIS codes and other applicable specifications and standards within the guidelines as lay down by CVC. The routine testing in respect of materials shall be carried out in Laboratory/ Institution acceptable to National Institute of Electronics and Information Technology(NIELIT).

10.9 To strict ensure completion of the project within the time limit and conforming to specified quality.

10.10 Executing agency will go for selection of Contractor through open bidding process and the L1 Bidder will be selected. The Executing Agency shall invite tenders, for awarding the different work of the Project. For this, it shall prepare the tender documents based on the General Conditions of Contract of the Executing Agency/CPWD, Detailed Estimate, Special Conditions, Particular Specifications etc. Tender(s) / Quotation(s) shall then be invited by the Executing Agency and work shall be awarded as per extant Rules of GFR and procedures laid down by Government of India and recommendations of CVC.

10.11 The Executing Agency shall be wholly responsible for the observations and deficiencies pointed out by NIELIT, CTE, CVC and C&AG as well as by the Employer in the planning and execution of the project and will be responsible for all audit paras and replies to statutory bodies as and when required.

10.12 After approval of the estimates and handing over of encumbrance free site by NIELIT, PMC will follow the above timelines and will start the work at the project site within 60 days from the date of approval of detailed estimates and handing over the site, whichever is later. Any delay beyond 60 days will attract LD as under:

15 days 1.5% of PMC Charges

30 days 2.5% of PMC Charges

45 days 5.0 % of PMC Charges

In case of any unjustified further delays by the PMC beyond 45 days, NIELIT will reserve rights to cancel the agreement with PMC without assigning any reason thereof and the project may be awarded to the next shortlisted bidder or as decided by NIELIT.

10.13 Executing Agency shall submit a BAR Chart with Mile Stones for completion of the project to NIELIT for monitoring purpose. Further, the Executing Agency shall submit fortnightly/monthly progress report of the project along with updated physical status of activities on BAR Chart.

10.14 The Responsibility of the PMC is not limited to the above.

#### 11.0 PAYMENT TERMS AND CONDITIONS

- a) The PMC shall work on "**Deposit work basis**" for this project on behalf of NIELIT and shall be paid the actual cost of work plus the agency charges thereon for Drawing, Design, Estimation, Project Management, Supervision, Services including preparation of Detailed Project reports and other PMC Services. The Goods & Service tax (GST) as applicable on implementation of works shall be charged to Project cost.
- b) An Initial <u>Deposit up to 25% (Twenty five percent) of</u> the approved "Estimated Cost of the Project" will be deposited with the PMC against submission of Bank Guarantee of equal amount issued from a Commercial Bank in an acceptable form, for a period of one year. Subsequent payment shall be released as per agreed terms on submission of UC of previous release along with complete details of expenditure. The Bank Guarantee will be released after recovery/adjustment of initial deposit.
- c) Escalation if any shall be considered as per CPWD guidelines/norms.

#### 12.0 AGREEMENT WITH PMC

A Memorandum of Understanding (MoU)/ Agreement, based on "CPWD SOP of MoU pertaining to Deposit work" and on mutually agreed terms & conditions shall be executed by/ between the PMC and National Institute of Electronics and Information Technology(NIELIT) after the issue of Acceptance Letter.

#### 13.0 NIELIT'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The NIELIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder.

## 14.0 <u>The matters pertaining to aforementioned work (if any) shall be subject to jurisdiction of courts in Gorakhpur (U. P.) only.</u>

## Appendix-I

## **Financial Bid**

From: .....

To: The Director, NIELIT Gorakhpur Centre, Deoria Road, Next to MMMUT Campus, Gorakhpur-273010

# Sub: Providing Project Management Consultancy (PMC) Services for "Building Construction Works at NIELIT Gorakhpur Centre"

Dear Sir,

In response to EOI/RFP document for the above work, we hereby quote our Agency Charges (Fee) in percentage (%) toward Project Management, Supervision, Services including Architectural/Structural Services for planning, designing, and Consultancy Services as per the scope defined in the RFP documents, as under:

S. No.	Particulars	In Percentage (%)
1.	Agency Charges as a fixed percentage of "Completion cost of the Project" (Excluding GST as applicable)	TO BE QUOTED

(Signature, name and Designation of authorized person with complete address of PMC Agency/ Organization)

Date:

Place:

(Please affix seal)

