Online Courses

at

NIELIT Kolkata

(Guided Learning, Self-paced Learning,

Blended Learning& Internship Program)

Take the online admission at

https://forms.gle/km9nBkDrpaUNXimM6

Account details on Page No - **8**

1. **Objective of the Program:**

NIELIT Kolkata offers Online Courses in different modes which include the following.

1.1   Mentor Guided Online Learning:

Mentors are critical partners in ensuring student success in navigating the virtual learning journey. The student, mentor and online instructor form a team to help students become proficient online learners and successfully complete their courses. Mentors are also known as online or on-site facilitators, learning coaches, and local supports. **The details of deliverables are given in Section – A of this document.**

1.2 Self-paced mode Online Learning:

This self-paced Learning promoted by NIELIT Kolkata is a dynamic learning approach through interactive lessons and multimedia contents. The learner has the control of the amount of material and duration they need, in order to learn the information properly. It differs from other learning methods because the learner is in control of what they learn and when they learn it.

Self-paced courses will not follow a set of schedules. Contrarily, they are all about flexibility. The learner doesn't have to be online at the same time as the instructor as it happens in Synchronous Learning. Entire course material is available as soon as the course starts, and the learner goes through them at their own speed. **The details of deliverables are given in Section – B of this document.**

1.3   Blended Learning Program

Blended learning approach of NIELIT Kolkata combines online educational materials and opportunities for interaction online with traditional place-based classroom methods / In person classes. The Classes will be conducted either at NIELIT Kolkata, JU Campus or at salt Lake Campus or in the designated Accredited/ Affiliated/Training Partners of NIELIT Kolkata. **The details of deliverables are given in Section – C of this document**

1.4 Internship Program

NIELIT Kolkata offers Internship Program for Engineering & Management Students. The Internship Program offers a 40 hours orientation program which is being followed a Project and the entire duration may require three months involvement or lower depending on the complexity of the Project.

Certification:

NIELIT is a National Level Certifying Authority. It conducts Examination at the National Level and at the Regional Level also. While the Long term DOEACC courses like O Level, A Level, B Level, CCC, BCC etc. are conducted at the National Level. Also the NSQF aligned Courses the Examination is conducted nationally. The regional demands and skill development programs are conducted at the regional Level by NIELIT Kolkata. At the Regional Level NIELIT Kolkata is conducting Examination, Evaluation and Certification on AutoCAD, Multimedia etc. with L&T, Belur Ramkrishna Mission Silpa Mandir, Animetrix India, and many other Organizations. NIELIT Kolkata also offers 40 hours Internship Program for Engineering & Management students.

Section – A

Mentor Guided Online Learning

A.1 Strength of Guided Learning

In the guided learning Mode offered by NIELIT Kolkata, the students will be extended following facilities once they Register for the Program.

- Students will assigned to an online Class with Specific schedule and a Mentor. The Strength of the Class is limited to 40 students. Our objective is to focus on students and we will attempt to see the screen in case any difficulty is faced by the students. – **Focus on student**
- The classes are conducted in interactive mode not delivering Lectures alone. **Interactive Delivery Mechanism**
- The students need to ensure their own infrastructure. In case any problem they have to fix it. **It's a Skill Building initiative.**
- Continuous iteration will build their ability. **The Ability of the students to be strengthened not the other way round**

A.2 What the Students are entitled to get after registration:

- Broad Syllabus
- Class Schedule
- Assigned Mentors
- Video & text Materials.
- Assignments
- Sample Questions
- Assistance
- Discussion forum
- Free entry to Invited Lectures
- Career counseling
- Personality Development Classes

A.3 Role of the Student

- Registration on time
- Attending classes regularly.
- Ensure a Computer/Laptop with good internet connectivity
- Following classes and completing assignments on time
- Ensure to clear Exam to be certified

Table - A

Sl No	Course Name	Type of Course	Course Fees (One Time Payment)	About the Program (You tube link)	Online Counseling Day, time & link
1.	'O' Level	Foundation Level Course	19910/- (As per NSQF rate)		Friday 12 Noon https://meet.jit.si/Self-PacedCourseCounselling-O/ALevel
2.	'A' Level	Advance diploma	(As per NSQF rate)	https://youtu.be/uKKE5ilQ8bk	
3.	Certificate Course in Office Automation Tools	Certificate Course	3000 /-		Wednesday 12 noon https://meet.jit.si/Self-PacedCourseCounselling-ShortTerm
4.	Certificate Course in Web Designing and Tools		3000 /-		
5.	Programming thru C/C++		5000/-		
6.	Application Development using Java and Oracle		6000/-		
7.	Certificate Course in Python with Introduction to Linux		6500/-		

Note: Kindly note the followings

1. The above course fees exclude the applicable taxes like GST

2. Registration fees, Examination fees are to be paid additionally as and when applicable

3. Installment facilities are available with additional charges

4. The details of eligibility criteria, duration of the Course, Syllabus etc. are available in the following link.

Section – B

Self-paced mode Online Learning:

(Learn on your Schedule)

Self-Paced Learning Mode:

Students can learn from anywhere, anytime and can appear in the Examination as per Schedule. The following materials will be available for self-paced learning.

- Broad Syllabus
- Video & text Materials.
- Assignments
- Sample Questions

Sl No	Course Name	Coordinator & contact details	About the Program (You tube link)	Online Counseling Day, time & link
1.	Smart Systems using Arduino	Anirban Jyoti Hati	AJH	Wednesday – 12 Noon https://meet.jit.si/Self-PacedCourseCounselling-AJH
2.	Basics of Data Analytics using Python	AnirbanJyotiHati	AJH	
3	Online certification on Computer Network & Internet Technologies – A Practical Approach	KrishnakaliKar Khan	KKK	Thursday-12 Noon https://meet.jit.si/Self-PacedCourseCounselling-KK
4	Blockchain using Golang (Basic)	DebapriyaBhattacharrya	DB	Friday – 12 Noon https://meet.jit.si/Self-PacedCourseCounselling-DB
5	PHP and Mysql	DebapriyaBhattacharrya	DB	

Note: Kindly note the followings

1. **Type of Course -** Certificate course

2. **Registration & Examination Fees -** 1000 Rs + 180 RS (GST)

3. The details of eligibility criteria, duration of the Course, Syllabus etc. are available in the following link.

Section – C

Blended Learning

Under the current scenario of Pandemic this methodology is on hold.

Once the restrictions are lifted by the Government / Authorities , NIELIT Kolkata will start offering this Program

Announcement will be made in this page

*No Course fee for SC/ST candidates will be charged for NSQF aligned courses, Only Registration Fee and Examination Fees will be charged for SC/ST Candidates for the courses wherever applicable. Admission to SC/ST candidates is based on admission formalities of the batch.

Online Payment Information

Name of A/C holder	- NIELIT, Kolkata
Bank Account Number	- 1536787818
Bank Account Type	- Overdraft / Current A/C
Name of the Bank	- Central Bank of India
Bank Branch Address	- Jadavpur Branch , 26 Raja S.C. MullickRoad,Jadavpur , Kolkata ,West Bengal, Pin - 700032
Bank IFSC Code	- CBIN0281247

Online Payment Instruction:

1. Please read the instructions of the Bank details given on Online Payment Information Table carefully before making the Online Payment for a particular Course.

2. Transaction can be done through NEFT/RTGS/IMPS/UPI Payment mode only. NEFT/RTGS is advisable.

3. During the Transaction Process , Please Double cross check the Bank details like account number, Bank IFSC Code, Transaction Amount (Course Fees including GST) etc. so that transaction has been made successfully .

Note: If any kind of unsuccessful transaction or bad account transfer occurs, NIELIT Kolkata does not accept any liability for any damage direct or indirect losses or expenses arising in connection with site or use thereof inability to use by any person delay of operation or transaction, computer virus etc.

List of Documents (Scan Copy) for respective course

1. Date of Birth Proof (10thClass Certificate/Birth Certificate*)
2. Residential Certificate (Domicile Certificate/Driving License/Voter ID/Passport).
3. Photo Identity (Aadhaar Card /Voter ID card)
4. Recent Scan Copy of color Passport Photograph, Signature, Left Thumb Impression within 50 KB in jpeg/jpg/png image format.
5. Original Scan copy of SC/ST/Minority Certificate required for SC/ST Candidate only.
6. Transaction Details Scan copy required after taking enroll/ admission on respective course.

Note: Candidate must ensure that, all the relevant documents that have been enclosed/uploaded during online admission are correct otherwise candidates admission may

be withheld or cancelled for the respective course, if any of the statements made above are found incorrect.

Student Instructions:

1.   Shifting from one course to another is not permitted.

2.   Candidates are not allowed to change batch of a course, for which he/she has taken admission, to another batch of the same course.

3.   Course Material for Courses offered under NIELIT Scheme does not include books.

4.   New rates are applicable for existing students also.

5.   No Course fee for SC/ST candidates will be charged subject to following:

   i.   The candidates belonging to SC or ST categories will be required to produce the Scan copy of Original Caste/Tribe Certificate issued by a Competent Authority in the prescribed format.

   ii. Only Registration Fee and Examination Fees will be charged for SC/ST Candidates for the courses wherever applicable.

6.   No Caution Money / Security Deposits will be charged for candidates for the **online course.**

7.   No offline classroom or library facility or lab facility will be provided for online courses offered.

8.   The Online Study Content will be shared by the faculty in-charge   assigned for the course.

9.   Candidate must be ready with the relevant documents i.e. with the softcopy (scan copy) like Educational Qualification, 10th standard Admit Card etc., mentioned in the document Table.

10. Discount available for down payment of fees for certain courses.

11. Installment facilities available for few courses.

12. Course Fee / Installment to be paid prior to the start of each course (Module/Semester/Year as applicable).

13. GST extra as levied by the Government (currently 18% will be applicable to all courses except IT ('O'/'A'/'B' Level) courses only.

14. Refund of course fee will not be allowed, unless the course is cancelled by the Centre itself.

15. Fees will be charged for SC/ST Candidates for the courses wherever applicable. No Course fee for SC/ST candidates will be charged for NSQF aligned courses, Only Registration Fee and Examination Fees will be charged for SC/ST Candidates for the courses wherever applicable. Admission to SC/ST candidates is based on admission formalities of the batch.

16. Tuition Fees are waived for eligible SC/ST students under the reservation policy for NSQF aligned courses currently. However they are required to remit an amount of (10% of Total Amount) as advance caution/security deposit. This amount will be considered as caution/security deposit and will be refunded after completion of the course with no interest. If the student fails to complete the course successfully this amount along with any other caution/security deposits will be forfeited. This is not applicable for General students.