

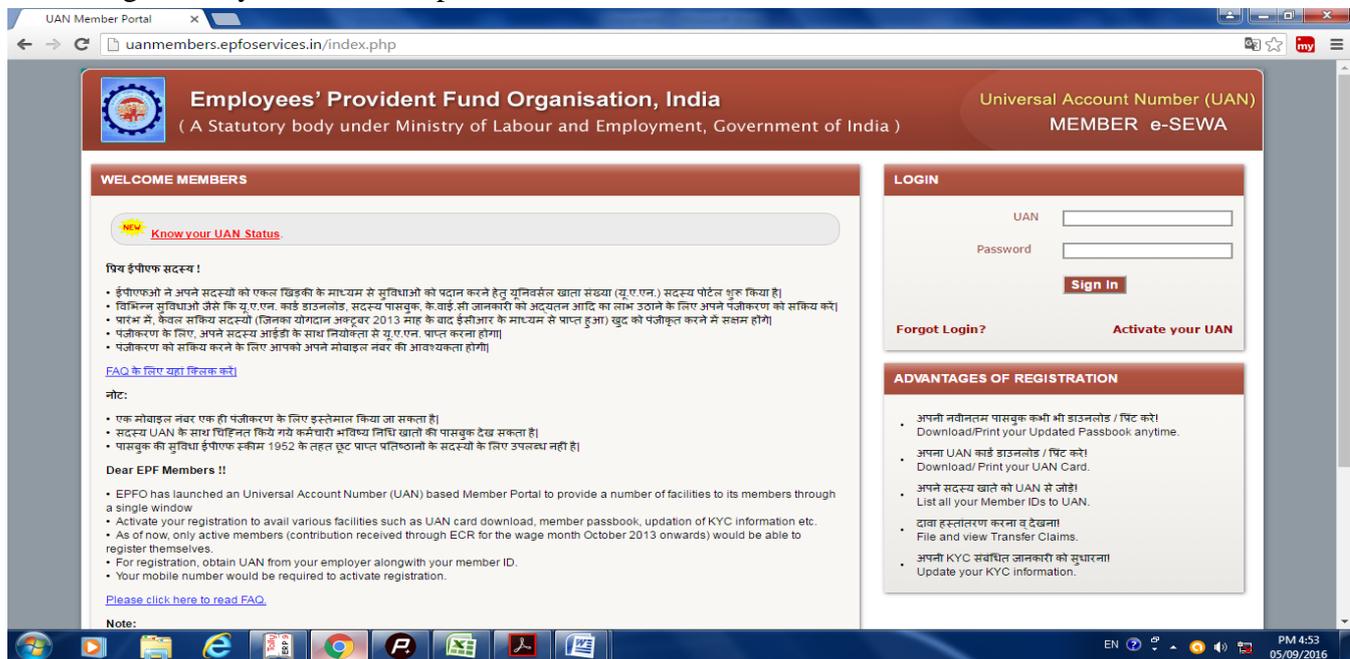
# राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा. ई. सू. प्रौ. सं.), शिमला National Institute of Electronics and Information Technology (NIELIT), Shimla

## Instructions for linking of Old EPF number (at Chandigarh) with New EPF number (At Shimla) and Filling online Declaration and Nomination Form

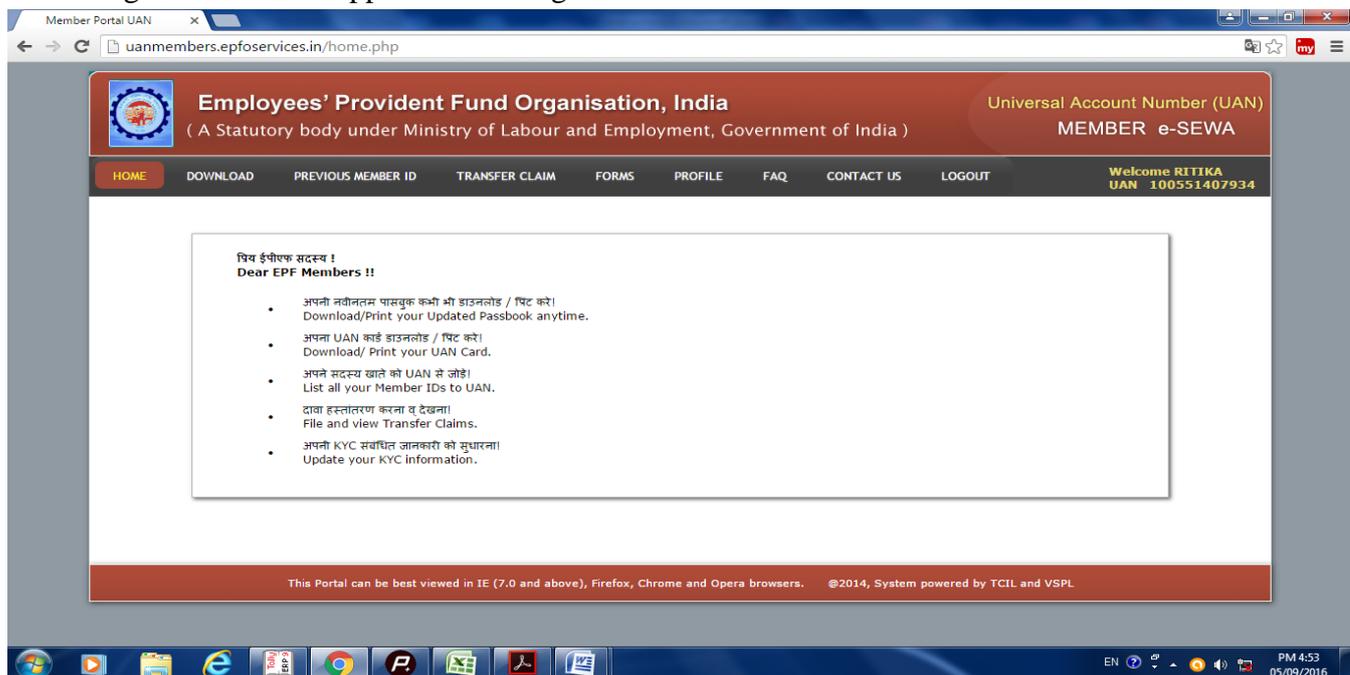
EPF of Outsourced staff from 01<sup>st</sup> May, 2016 onwards is being deposited in new EPF account number at Shimla for convenience of staff. Instructions regarding linking of old EPF account with new EPF account maintained at Shimla with UAN are as follows:

Visit: <http://uanmembers.epfoservices.in/index.php>

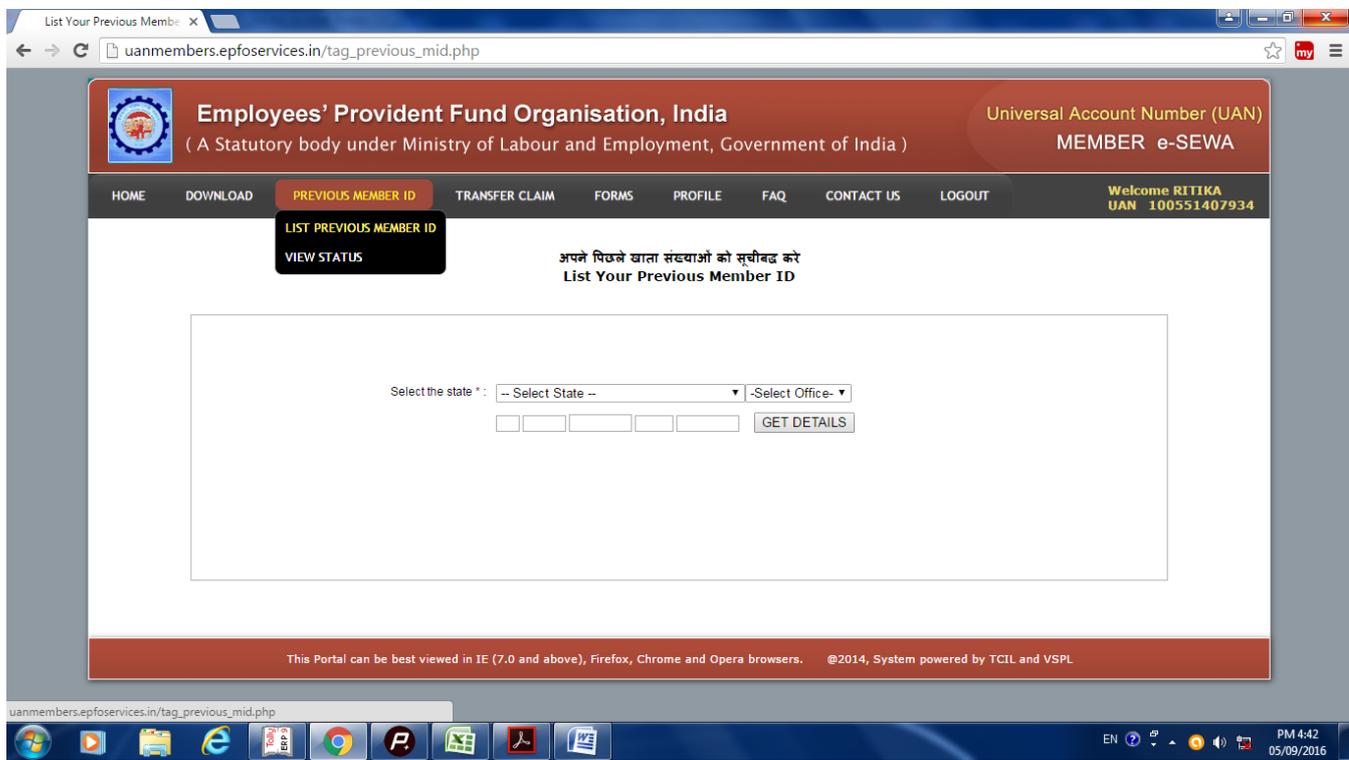
Please login with your UAN and password



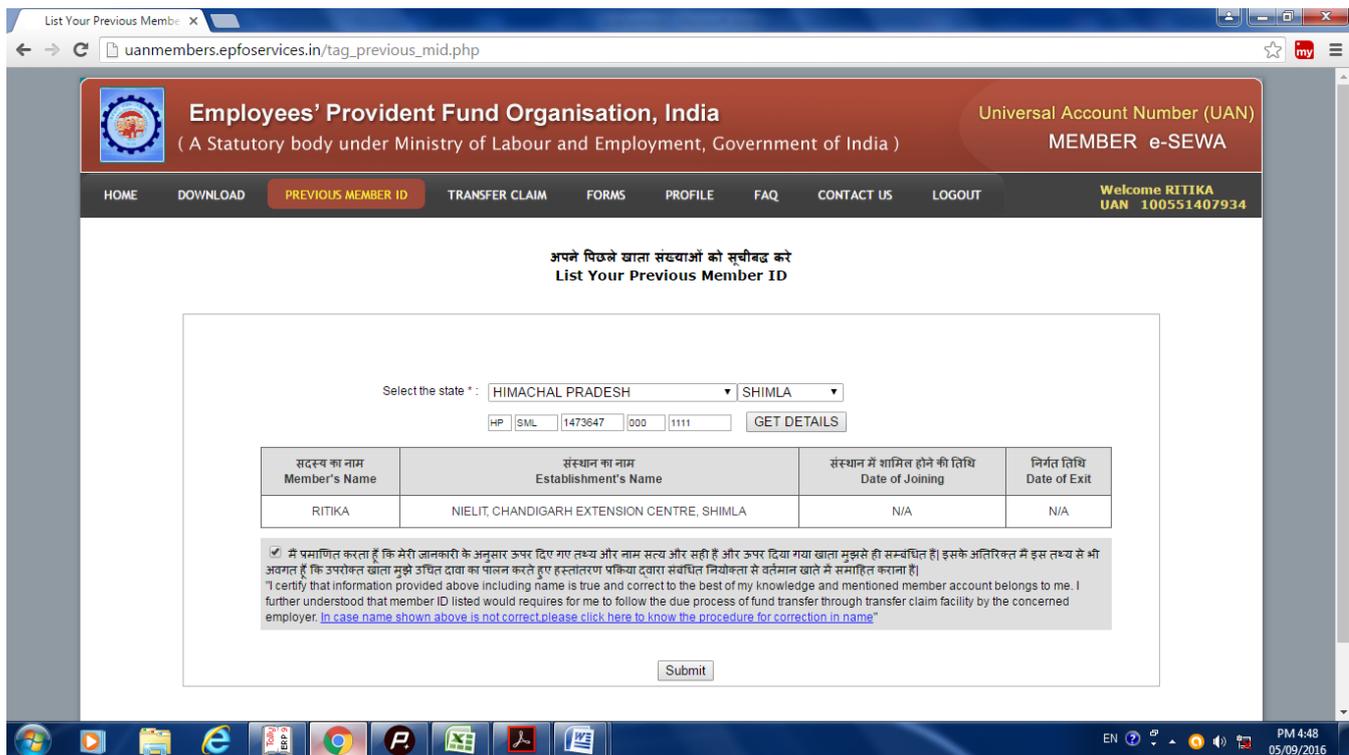
Following screen will be appeared after login



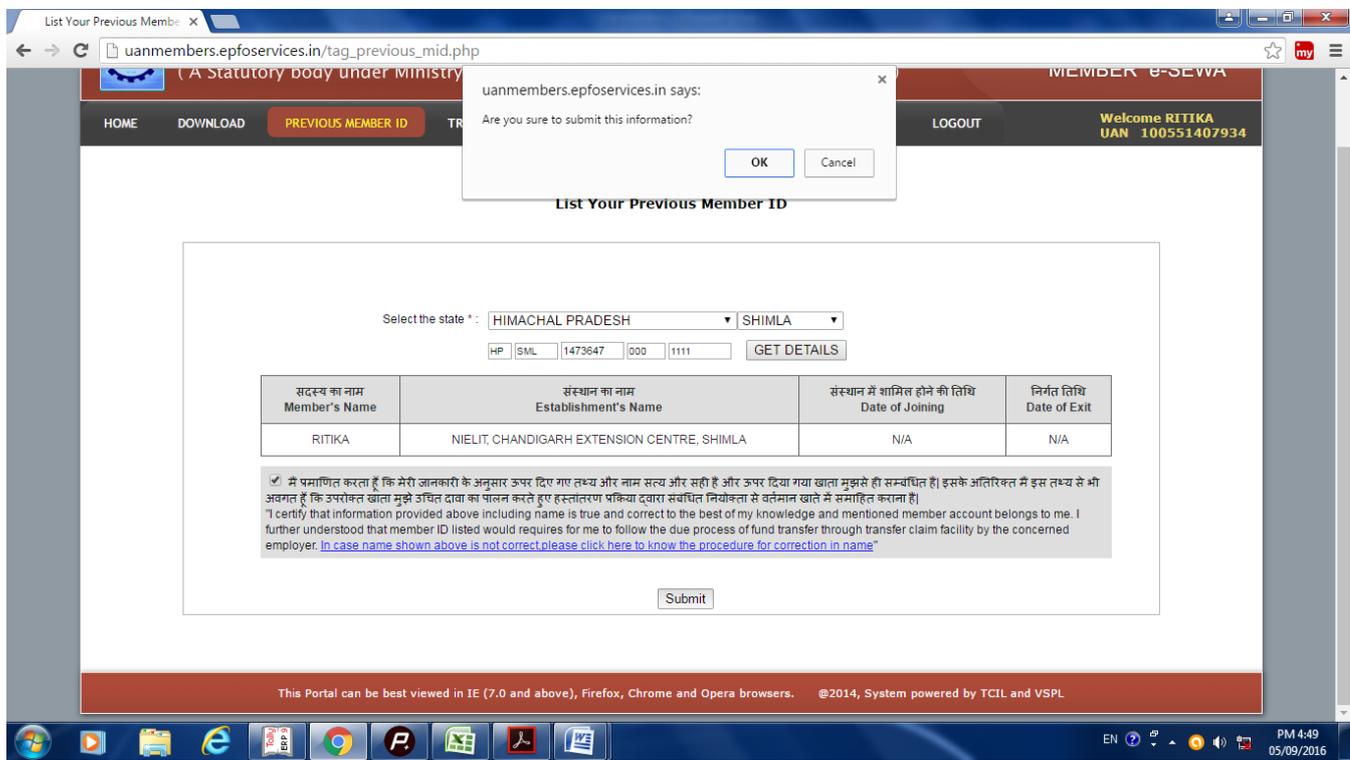
Click on 'Previous member id' -> 'list previous member ID'. The Following screen will be appeared:



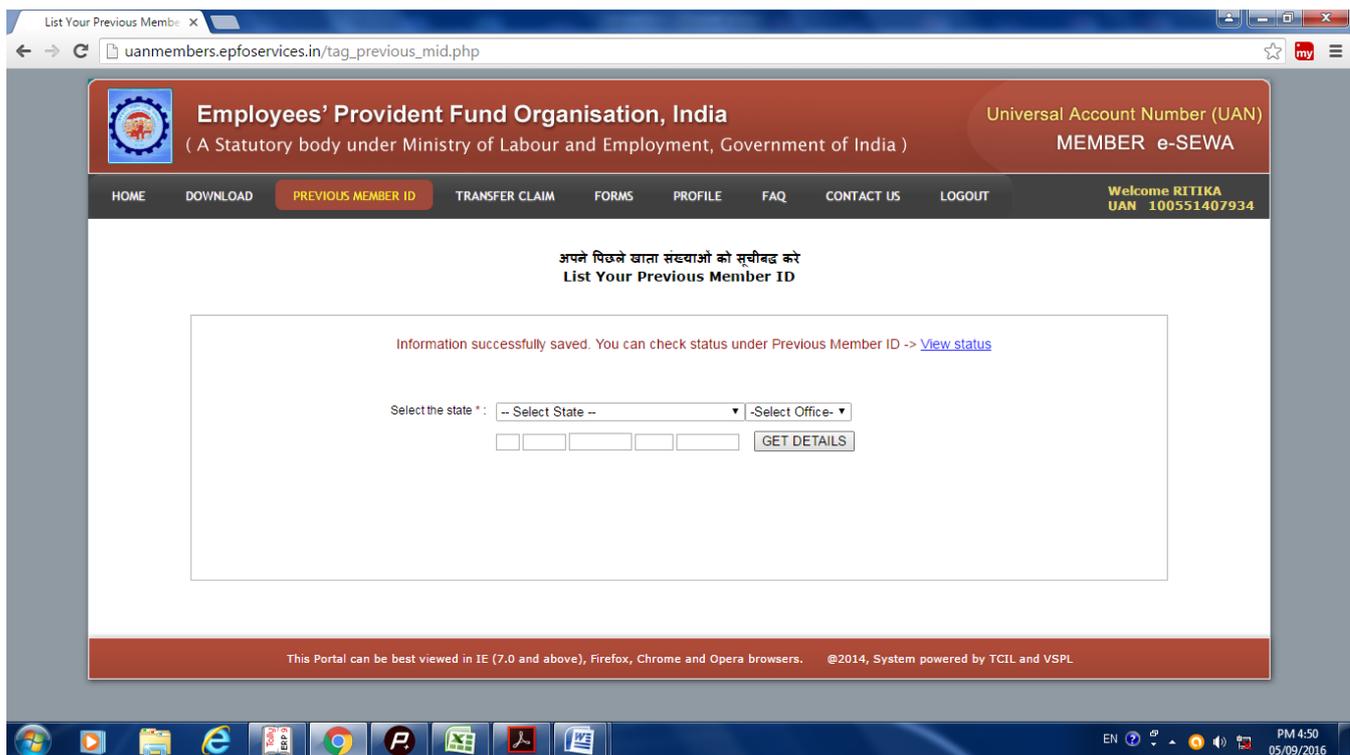
Select the State – as ‘Himachal Pradesh’ and office as ‘Shimla’  
 Enter Establishment code as ‘1473647000’ and ‘new EPF number’ at Shimla (list is uploaded on website)  
 Click on ‘Get details’



Check your name and tick the check box (terms and conditions) and click on submit button. Press OK button for confirmation.



After successful submission, following screen will be appeared:



You can check the status of your previous EPF member id by clicking on Previous Member ID -> View Status

Listed Previous Member ID

uanmembers.epfoservices.in/tag\_previous\_mid\_list.php

**Employees' Provident Fund Organisation, India**  
( A Statutory body under Ministry of Labour and Employment, Government of India )

Universal Account Number (UAN)  
MEMBER e-SEWA

HOME DOWNLOAD **PREVIOUS MEMBER ID** TRANSFER CLAIM FORMS PROFILE FAQ CONTACT US LOGOUT

Welcome RITIKA  
UAN 100551407934

**LIST PREVIOUS MEMBER ID**  
VIEW STATUS

**पिछले खाता संख्याओं की स्थिति**  
Status of previous Member ID's

सदस्य से अनुरोध है कि नीचे सूची बद्ध खाता संख्याओं को वर्तमान खाते में हस्तांतरित कराने हेतु OTCP Portal या सम्बंधित कार्यालय को दावा प्रेषित करें।  
Member is encouraged to immediately apply for transfer of accounts listed below through the OTCP portal or physical claim.

Choose Your Current Member Id: -Select Member Id-

क्रम सं. SL.No	सदस्य का नाम MEMBER'S NAME	संस्थान का नाम ESTABLISHMENT'S NAME	पूरे खाता संख्या PREVIOUS MEMBER-ID	शामिल / निर्गत तिथि DOJ / DOE	स्थिति STATUS	टिप्पणी REMARKS
1	RITIKA	NIELIT, CHANDIGARH EXTENSION CENTRE, SHIMLA	HPSML1473647000001111	DOJ: NA DOE:NA	List By Member	<a href="#">Check Eligibility</a>
2	RITIKA	NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY (NIELIT)	PBCHD0006048000007620	DOJ: 01-09-2014 DOE:NA	Linked by Employer	<a href="#">Check Eligibility</a>

This Portal can be best viewed in IE (7.0 and above), Firefox, Chrome and Opera browsers. @2014, System powered by TCIL and VSPL

**For Downloading the Declaration Form**  
Click on 'Forms' -> 'Declaration (Form 11) Form'

Employee Declaration Form

uanmembers.epfoservices.in/emp\_declaration\_form.php

**Employees' Provident Fund Organisation, India**  
( A Statutory body under Ministry of Labour and Employment, Government of India )

Universal Account Number (UAN)  
MEMBER e-SEWA

HOME DOWNLOAD PREVIOUS MEMBER ID TRANSFER CLAIM **FORMS** PROFILE FAQ CONTACT US LOGOUT

Welcome RITIKA  
UAN 100551407934

**Employee Declaration Form**

Members may download and print this form. The fields where data is not available may be filled up by the member on the print copy.

Date of Exit of Previous Employment\* :  (DD-MM-YYYY)

[Display](#) [Download PDF](#)

This Portal can be best viewed in IE (7.0 and above), Firefox, Chrome and Opera browsers. @2014, System powered by TCIL and VSPL

Select/Enter the date of Exit as **30-04-2016**

Employee Declaration Form

Members may download and print this form. The fields where data is not available may be filled up by the member on the print copy.

Date of Exit of Previous Employment\* : 30-04-2016 (DD-MM-YYYY)

Display Download PDF

This Portal can be best viewed in IE (7.0 and above), Firefox, Chrome and Opera browsers. ©2014, System powered by TCIL and VSPL

Click on 'Download PDF'. Save the PDF file at appropriate location.

**The member is required to take a printout of the PDF file generated, sign on this print out and send it within 7 days to:**

**NIELIT, Shimla**

**Cedarwood Building,**

**Lower Jakhoo Shimla – 171001**

The member have to also send the signed copy of **nomination form** to NIELIT Shimla

For filling online **nomination form**, please follow following steps:

Click on 'Profile' -> 'Edit Nomination Detail'

The Following screen will be appeared:

**Update Your Nomination Details**  
 (Members can update their nomination of EPF and EPS here. Once all the sections are complete, the form can be downloaded in printable form.)

**PERSONAL INFORMATION**

UAN : 100012591930      Member ID : HPSML14736470000001576  
 Establishment ID : HPSML1473647000      Name : AJAY VERMA  
 Date of birth : 15-10-1991      Father/Spouse Name : DHAN RAJ VERMA  
 Relationship : FATHER      Date of Joining : 01-05-2016  
 Gender : MALE      Marital Status : UN-MARRIED  
 Permanent Address : ED 192 ADA COLONY NAINI  
 ALLAHABAD, UP - 211008      Present Address : C/O NIELIT SHIMLA  
    CEDARWOOD BUILDING,  
     Same as Permanent Address

**MEMBER FAMILY DETAILS**  
 I HEREBY FURNISH BELOW PARTICULARS OF THE MEMBERS OF MY FAMILY WHO WOULD BE ELIGIBLE TO RECEIVE WIDOW/ CHILDREN PENSION IN THE EVENT OF MY DEATH.

Name of the family member	Gender (Male/Female)	Relationship with	Date of birth	Address	KYC	Document Number (IFS Code/

All fields namely UAN, Member ID, Establishment ID, Name, Date of Birth, Father/ Spouse name, Relationship, Date of Joining, Gender, and Marital Status would be auto-populated from database and are non-editable.

The editable fields on this page are Permanent Address and Present Address.

Enter permanent and present address. Then Click on “UPDATE” button.

Now the employee has to provide following 3 details on next 3 sections:

- The family members ‘details
- PF/EDLI Nominee, the family members’
- Pension Nominee Details

The family members ‘details can be entered/edited.

For capture of nomination details for PF/EDLI Nominee, the family members’ details captured above would be prepopulated, with option to edit/remove/add.

For capture of Nomination details, against each nominee, one KYC detail is to be entered by the member.

Total share for all PF / EDLI Nominees should add to 100%.

**Entry into Pension Nominee Details is allowed to be filled only in case member does not have any family.**

**Part -B(EPS)(Para 18)**

**PENSION NOMINEE DETAILS**

I HEREBY NOMINATE THE FOLLOWING PERSON FOR RECEIVING THE MONTHLY PENSION(ADMISSIBLE UNDER PARA 16 2(A) (I) & (II) IN THE EVENT OF MY DEATH WIHTOUT LEAVING ANY ELIGIBLE FAMILY MEMBER FOR RECEIVING PENSION.

Name Of Nominee	Gender (Male/Female/Others)	Relationship with member	Date of birth	Address
<input type="text"/>	MALE	<input type="text"/>	<input type="text"/>	<input type="text"/>

+ (Add Row)



After clicking on Submit button, the following screen will appear.

On the screen after checking on the ‘Nomination Declaration’ check box, Click on ‘Generate PDF’ button.

  I have read and understood [Nomination Declaration](#)

PDF Name	Approved/Rejected	PDF Approved/Rejected Date
100393814805_nominee_details_1434604074.pdf	Pending at employer end	

This Portal can be best viewed in IE (7.0 and above), Firefox, Chrome and Opera browsers. ©2014, System powered by TCIL and VSP.

Then click on ‘Submit to Employer for Approval’ button. Now the online nomination form is submitted in the system to the employer for his approval or rejection.

**The member is required to take a printout of the PDF file generated, sign on this print out and send it within 7 days to:**

**NIELIT, Shimla  
Cedarwood Building,  
Lower Jakhoo Shimla – 171001**