

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा. इ. सू. प्रौ. सं.), कोलकाता  
National Institute of Electronics & Information Technology (NIELIT), Kolkata

No: NIELIT/Kol/Admn/44 (vol II) /13/177

Date: 07<sup>th</sup> May, 2013

कार्यालय ज्ञापन  
**OFFICE MEMORANDUM**  
**Without Prejudice**

**Sub: Modification in Office Memorandum regarding uniformity of Pay of new person engaged by various manpower supply agencies for the Centre's various projects & schemes w.e.f 01.04.13, purely on short term contract basis-**

The undersigned is to state that the OM of even no dated 26<sup>th</sup> March, 2013 is hereby modified to extent stated in **bold, italicized and underlined words** in Annexure -I.

2. This issues with the approval of the Director-in-Charge.

*Encl =*  
सहकारी निर्देशक ( का एवं प्र )  
Asst. Director (P&A)

**To All Group 'A' Officers (For information and needful further action please):**

|                                                 |                                     |                                            |                                       |                                 |
|-------------------------------------------------|-------------------------------------|--------------------------------------------|---------------------------------------|---------------------------------|
| Sh. A.K. Chandra,<br>Scientist 'E'              | Shri P.Mukherjee,<br>Scientist 'D'  | Shri A.Chattopadhyay,<br>Scientist 'D'     | Sh. A.Das, Dy<br>Director (F&A)       | Shri G.S.<br>Scientist 'C'      |
| Sh. J. Chakraborty,<br>Scientist 'C'            | Sh. Tapas Trivedy,<br>Scientist 'C' | Sh. G.C.Banerjee,<br>Pr. Technical Officer | Ms. S.Bhattacharjee,<br>Scientist 'C' | Sh. R.K.Samant<br>Scientist 'B' |
| Sh. Chapal<br>Majumder, Sr<br>Technical Officer | Mr R.Karmakar,<br>Scientist 'B'     | Ms R.Mandal (V) ,<br>Scientist 'B'         | Sh. Kalyan Baital,<br>Scientist 'B'   |                                 |

**Copy to:**

1. Director-in-Charge
2. Office Order Guard File
3. Library-in-Charge for record
4. Sh. Aditya Pramanik, Assistant (Accounts) for necessary action
5. Sh. Mohanlal Chakrabarti, Sr Assistant for necessary action
6. File
7. Despatch Section Guard File



dated 10.05.2013

Annexure 1 to OM No: NIELIT/Kol/Admn/44 (vol II) /13/177  
NIELIT, Kolkata

Monthly consolidated emoluments of persons engaged on short term contract basis through manpower supply agencies for different projects/schemes for work of technical/computer related nature w.e.f 01.04.13 until further orders

Range Of monthly consolidated pay (INR)

| Category | Qualification                                                                        | Relevant Experience                                    | Range Of monthly consolidated pay (INR) |
|----------|--------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------|
| 1        | Graduate / Post Graduate with NIELIT 'O' Level or equivalent                         | less than or equal to 1 year                           | 8000-10000                              |
| 2        | Graduate / Post Graduate with NIELIT 'O' Level or equivalent                         | greater than 1 years but less than or equal to 5 years | 10001-12000                             |
| 3        | Graduate / Post Graduate with NIELIT 'O' Level or equivalent                         | greater than 5 years                                   | 12001-16000                             |
| 4        | Graduate / Post Graduate with NIELIT 'A' Level or equivalent / <u>MBA-IT/M.Sc.IT</u> | less than or equal to 1 year                           | 10000-12000                             |
| 5        | Graduate / Post Graduate with NIELIT 'A' Level or equivalent / <u>MBA-IT/M.Sc.IT</u> | greater than 1 years but less than or equal to 5 years | 12001-16000                             |
| 6        | Graduate / Post Graduate with NIELIT 'A' Level or equivalent / <u>MBA-IT/M.Sc.IT</u> | greater than 5 years                                   | 16001-20000                             |
| 7        | B.E/B. Tech/MCA/ NIELIT 'B' Level                                                    | less than or equal to 1 year                           | 12001-16000                             |
| 8        | B.E/B. Tech/MCA/ NIELIT 'B' Level                                                    | greater than 1 years but less than or equal to 5 years | 16001-20000                             |
| 9        | B.E/B. Tech/MCA/ NIELIT 'B' Level                                                    | greater than 5 years                                   | 20001-25000                             |
| 10       | M.E/M. Tech/NIELIT C Level                                                           | less than or equal to 1 year                           | 16000-20000                             |
| 11       | M.E/M. Tech/NIELIT C Level                                                           | greater than 1 years but less than or equal to 5 years | 20001-25000                             |
| 12       | M.E/M. Tech/NIELIT C Level                                                           | greater than 5 years                                   | 25001-30000                             |

Stipulations to the above table :

- Statutory charges (like own contribution to PF, ESI etc, taxes ) shall be applicable from the consolidated monthly pay stated above. The employers' portion of statutory liabilities (like P.F, ESI , as applicable) and service charge of concerned manpower supply agency, service tax etc shall be borne by NIELIT, Kolkata
- if academic qualification is below graduation ( s.t minimum matriculation), then consolidated pay will be INR 10000/- less than the value at the minimum of range
- if any qualification is not stated above, the indentor/project head has to take separate approval of the Centre authority keeping in view the above
- This shall come into effect on and from 01.04.2013 for new engagements only and shall not adversely impact any higher pay already approved for any person/project
- The Director/ Director-in-Charge may at his/her sole discretion approve higher/lower consolidated pay than stated above without assigning any reason thereof.



**Monthly consolidated emoluments of persons engaged on short term contract basis through manpower supply agencies for different projects/schemes for work of administration/accounts related nature**

| Category | Min. Qualification                                                                                                                                  | Desirable Qualification                                                                                                                                                                                                 | Relevant Experience                                                     | Range Of monthly consolidated pay (INR) |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-----------------------------------------|
| 1        | Graduate / Post Graduate with familiarity in Office Accounts/Computerised Accounts                                                                  | Min 06 months' Diploma in Computerised Accounts or Office Automation with a minimum duration of 6 months from a Central or State Government Institute/Institute aided by Central or State Government/ Autonomous Bodies | less than or equal to 1 year                                            | 8000-10000                              |
| 2        | Graduate / Post Graduate with Diploma in Computerised Accounts or Office Automation with a minimum duration of 6 months from a recognised Institute | Min 06 months' Diploma in Computerised Accounts or Office Automation with a minimum duration of 6 months from a Central or State Government Institute/Institute aided by Central or State Government/ Autonomous Bodies | <u>greater than 1 years</u><br><u>but less than or equal to 5 years</u> | 10001-13000                             |
| 3        | Graduate / Post Graduate with Diploma in Computerised Accounts or Office Automation with a minimum duration of 6 months from a recognised Institute | Min 06 months' Diploma in Computerised Accounts or Office Automation with a minimum duration of 6 months from a Central or State Government Institute/Institute aided by Central or State Government/ Autonomous Bodies | greater than 5 years                                                    | 13001-20000                             |

**Stipulations to the above table :**

- Statutory charges (like own contribution to PF, ESI etc. taxes) shall be applicable from the consolidated monthly pay stated above. The employers' portion of statutory liabilities (like P.F, ESI, as applicable) and service charge of concerned manpower supply agency, service tax etc shall be borne by NIELIT, Kolkata
- If academic qualification is below graduation (s.t minimum matriculation), then consolidated pay will be INR 10000/- less than the value at the minimum of range
- If any qualification is not stated above, the indentor/project head has to take separate approval of the Centre authority keeping in view the above
- This shall come into effect on and from 01.04.2013 for new engagements only and shall not adversely impact any higher pay already approved for any person/project
- The Director/ Director-in-Charge may at his/her sole discretion approve higher/lower consolidated pay than stated above without assigning any reason thereof.
- The above range of monthly consolidated pay may not apply to any person engaged on short term contractual basis directly by NIELIT, Kolkata

*[Signature]*