

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी विभाग, संचार एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Department of Electronics and Information Technology (DeitY)
Ministry of Communications and Information Technology, Government of India

Ref. No. NIELIT/HQ/MIS/80/14/95

27th January, 2014

OFFICE MEMORANDUM

Sub: CCS (Conduct) Rules, 1964- Supreme Court Judgment in the case of Vishaka Vs. State of Rajasthan regarding sexual harassment of working women- constitution of Complaint Committee –regarding

The undersigned is directed to refer to the guidelines contained in DeitY's letter No. 2/Dir(MM)/NCW/2002 dated 15.09.2004 on the above subject (Copy enclosed), copy of which was forwarded to all Centres vide letter No. DOEACC/CCU/MIS/01/03/608 dated 30th September, 2004 for strict compliance.

2) In terms of the guidelines issued by the Department of Personnel and Training (DoPT), pursuant to the judgment of the Hon'ble Supreme Court in case of Vishaka and Ors. Versus State of Rajasthan and others, it has been decided with the approval of Competent Authority to constitute the Complaint Committee consisting of the following Officers for preventing sexual harassment of women employees at workplace in NIELIT Headquarters:

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| i) Smt. Rita Arora, Director Incharge, Delhi Centre | : | Chairperson |
| ii) Ms. Kanchan Rani, Deputy Director (Systems), Delhi Centre | : | Member |
| iii) Smt. G. Sreedevi, Deputy Director (Systems), NIELIT HQ | : | Member |
| iv) Smt Chaman Sharma, Assistant Director (Finance), NIELIT HQ | : | Member |

3) The above Complaints Committee shall deal with all complaints of sexual harassment in the NIELIT Headquarters.



(S.C. Dhyani)
Deputy Director (P&A)

Encl: As above

To

- 1) All the Members of the Committee alongwith copy of the detailed guidelines issued by DOPT.
- 2) Director/Director In-charge, All NIELIT Centres
- ✓ 3) IT Infrastructure Section in NIELIT HQ – for updation of website
- 4) All HOW's in NIELIT Headquarters – with a request to kindly give wide publicity to this OM amongst the employees works under their respective control.

Copy also for information to:

1. Managing Director, NIELIT
2. Guard File