

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.) National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001: 2008 Certified Organisation)

इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी विभाग, संचार एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार Department of Electronics and Information Technology (Deity) Ministry of Communications and Information Technology, Government of India

No. NIELIT/HQ/MIS/69/12(pt) 75

Dated: 18th January, 2016

OFFICE MEMORANDUM

All the Centre Directors / Director-in-charge are, advised that they may keep track on the VVIP's visits in their area/locations. All concerned officers are also advised that whether they are directly associated with the activities of the Centre or not, if get any information about the visit of the Hon'ble Prime Minister / Hon'ble MoC&IT to a particular location near their Centre, they must convey the same to the respective Centre Director to ensure that he / she is available in the Centre along with all the preparation on that day.

(Janak Raj) Registrar

Copy to:

- i) Director/Director in-charge, All NIELIT centres
- ii) All HoWs, NIIELIT HQ
- iii) Guard File
- iv) IT Division: For uploading the OM on the website

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TSO to DG, NIELIT