

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं) - अगरतला केंद्र
National Institute of Electronics and Information Technology (NIELIT) - Agartala Centre
 इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी विभाग, संचार एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
 Ministry of Electronics and Information Technology (MeitY), Government of India

Ref: NIELIT/AGT/Admn & Order/2019/Vol-III

Dated: 13.07.2021

Office Order

In reference to the office order dt - 08.01.2021 regarding formation of committee member, this is to inform that few of the committees have been partially modified. Following are the different committees along with the committee reconstructed/modified.

1. Project Appraisal & Technical Committee (PATC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Niladri Das	Scientist – D	1. To appraise various in house and sponsored projects. 2. To appraise new projects for technical comments/recommendation/ feasibility & technical comments on procurements of items with recommendation & justification.
2	Shri Binoy Das	Sr. Technical Officer	
3	Shri Surajit Pal	Sr. Technical Officer	

2. State Course Management & Monitoring Committee (SCMMC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Niladri Das	Scientist – D	Monitoring and management of NIELIT Projects/courses/ activities in schools/ colleges/Govt. Departments/Universities/TTWREIS/TTAADC areas.
2	Smt Ambalika Dey	Sr. Technical Officer	
3	Shri Binoy Das	Sr. Technical Officer	
4	Shri Hiranya Rupini	Sr. Technical Officer	
5	Shri Surajit Pal	Sr. Technical Officer	
6	Shri Kumar Amitabh	Sr. Technical Officer	

3. Tender Processing & Purchase Committee (TPPC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Niladri Das	Scientist – D	1. E-tendering/ Gem Process Adoption/ Implementation 2. Executing the process of purchase after receiving comments from Technical Committee
2	Shri Satikanta Dash	Asst. Director (Admin)	
3	Smt Rummi Dutta	Asst. Director (Admin)	
4	Shri Surajit Pal	Sr. Technical Officer	
5	Shri Pritam Acharya	PA to Director	

4. Hostel Management Committee (HMC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Satikanta Dash	Asst. Director Admin	Management & Monitoring of Hostel (Boys & Girls)
2	Hostel Wardens	Boys & Girls	

5. Library Committee (LC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Smt Ambalika Dey	Sr. Technical Officer	Management & Monitoring of activities of Library
2	Shri Kumar Amitabh	Sr. Technical Officer	
3	Shri Prasanta Kr. Nath	Sr. Assistant Librarian	

(Page – 1 of 2)

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Head Office

NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area, Sector – 8, Dwarka, New Delhi – 110077,
 Tel – 011 – 25308300, e-mail: contact@nielit.gov.in, Website: www.nielit.gov.in

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 Ministry of Electronics and Information Technology (MeitY), Government of India

6. Electrical & Hardware Maintenance Committee (EHMC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Surajit Pal	Sr. Technical Officer	To look after routine faults, rectification, repair maintenance of electrical, hardware and solar equipment with proper management and monitoring mechanism.
2	Shri Hiranya Rupini	Sr. Technical Officer	
3	Shri Swarupananda Bhowmik	Technical Assistant	
4	Shri Rabi Das	Technical Assistant	

7. BCC/CCC & Examination Cell

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Niladri Das (Officer In-charge)	Scientist – D	To conduct BCC/CCC exam and coordinate other examination (both in house and sponsored)
2	Shri Kumar Amitabh (Dealing Officer)	Sr. Technical Officer	
3	Mrs Ranjana Acharjee	Sr. Assistant (Admin)	
4	Shri Kishore Deb	Technical Assistant	
5	Shri Priyabrata Chakraborty	Technical Assistant	

8. Campus and Canteen Management Committee (CCMC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Prasanta Kumar Nath	Sr. Asst. Librarian	To conduct/ coordinate campus maintenance (water/ electricity etc.) cleanliness, security measures from time to time)
2	Shri Pritam Acharya	PA to Director	
3	Shri Swarupananda Bhowmik	Technical Assistant	
4	Hostel Wardens	Boys & Girls	

9. Management of Institution Transportation Service and Student ID Card

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Satikanta Dash	Asst. Director (Admin)	Management and monitoring of bus service and maintaining records of student I- Cards.
2	Shri Prasanta Kr. Nath	Sr. Asst. Librarian	
3	Shri Supratim Mallik	Office Assistant	


10. Internal Complaint Committee (ICC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Satikanta Dash	Asst. Director (Admin)	To deal with all kinds of academic and administrative related complaints.
2	Smt Rummi Dutta	Asst. Director (Admin)	
3	Smt Ambalika Dey	Sr. Technical Officer	

11. Anti Ragging Committee (ARC)

Sl	Name of the Member	Designation	Objective of the Committee
1	Shri Satikanta Dash	Asst. Director (Admin)	Prevention and Prohibition of ragging activities in the institute.
2	Smt Ambalika Dey	Sr. Technical Officer	
3	Shri Surajit Pal	Sr. Technical Officer	

This issues with the approval of Director In-charge.


 Rummi Dutta
 Asst. Director (Admin)

Copy to:

1. All Staff for information.
2. File Copy.

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Ministry of Electronics and Information Technology, Government of India


Ref no: NIELIT/AGT/Admin./order/2019/Vol-III

Date: 09/03/2021

OFFICE ORDER

Anti-Ragging Committee constituted vide Office order no. **RIELIT/AGT/AICTE/39/2011**, Dated **11/02/2016** is hereby reconstituted as per the guidelines issued by AICTE on prevention and prohibition of ragging activities in the Institute and the following are the members of the reconstituted **Anti-Ragging Committee**.

1. Shri Satikanta Dash, Asst. Director (Admin.)
2. Smt. Ambalika Dey, Senior Technical Officer
3. Shri Surajit Paul, Senior Technical Officer


(Anurag Mathur)
Director In-Charge

Copy to:

1. All staff of NIELIT Agartala for information.
2. All Notice Boards.
3. Web Development team with a request to update in the website.

भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था

An Autonomous Scientific Society under Government of India

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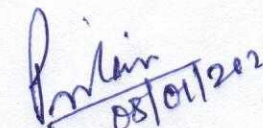
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 Pritam Acharya
 PA to Director

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