



रा.इ.सू.प्रौ.सं  
**NIELIT**

**National Institute of Electronics & Information Technology, Ajmer**  
Ministry of Electronics & Information Technology, Govt. of India  
Village-Kohda, Kota Road, District Kekri, Ajmer-305408.

**OFFICE ORDER**

Ref. No.: 08/NIELIT/AJM-NDU/AICTE/2026-27/371

Date: 08.05.2026

**Subject: Reimplementation of Food Safety Standards in Hostels.**

1. In continuation of the earlier Office Order 19-01-2026, in order to ensure safe, hygienic and nutritious food for students and staff in the mess, the institution shall implement food safety and hygiene practices in accordance with the guidelines of the Food Safety and Standards Authority of India under the Food Safety and Standards Act, 2006. It is hereby informed that consequent upon the transfer of Mrs. Anita Sharma, Scientist-E and Dr. L. Shyam Sundar Singh, Scientist-E from NIELIT Ajmer vide Office Order No. NHQ/141/2025-NIELIT(E:3154941)/454 dated 24.03.2026 issued by NIELIT Headquarters, and subsequent administrative changes, the existing committee requires revision.

2. Further, vide Office Order No. 08/2023/NIELIT/AJM/Office Order/Circular dated 19-05-2026, Sh. Kamlesh Kumar Samota, Scientist-C has been assigned the responsibility to Hostel Warden Boys'. Dr. Jitendra Bhatia, Scientist-E has assumed the charge of Head (Administration & Finance).

All food preparation, storage and serving areas in the hostel must maintain proper cleanliness, personal hygiene of food handlers, safe drinking water, quality raw materials, and proper waste disposal. Food handlers should follow standard hygiene practices and kitchen areas must be kept pest-free and sanitized.

3. In view of the above, and with the approval of the Competent Authority, to monitor compliance, a Food Safety and Hygiene Monitoring Committee is constituted as follows:

S.No.	Name of Member	Designation	Mobile No.	Mail ID	Role
1	Dr. Jitendra Bhatia,	Scientist 'E'	9815623204	jbhatia@nielit.gov.in	Chairperson
2	Mr. Kamlesh Kumar Samota	Scientist-C (Hostel Warden Boys')	7665866585	samota@nielit.gov.in	Member
3	Mr. Nirmal Jit Kalia	Asstt. Director (Admn.)	9419261481	nirmal@nielit.gov.in	Member
4	Dr. Mohan Lal Gurjar	Medical Officer	8107090393	mohangurjar40@gmail.com	Member
5	Mr. Rahul Suryavanshi	Mess Manager	6263332808	rahulsuryavanshi117@gmail.com	Member
6	Mr. Jigyasu Joshi	Student Representative	8741066047	joshijigyasu7@gmail.com	Member
7	Dr. Karuna Sheel	STO (Hostel Warden Girls')	9736131583	karuna@nielit.gov.in	Member Secretary

The committee shall conduct periodic inspections of the canteen and hostel mess, ensure compliance with food safety standards, and submit reports to the college administration.

This issues with the approval of Competent Authority.

*AKalia*  
08/05/26  
Assistant Director (Admin.)