

30-June-2022

### Instructions for Faculties of NCPUL Centres

It is to inform to faculties deployed in main CABA-MDTP Centres of NCPUL (list attached), that their contract has been extended as per table attached **subject to registration of students in CABA-MDTP Centre and counter signing by Centre Incharge as witness in the agreement letter**. Agreement letter in this regard is being sent to concern centres by NIELIT, Chandigarh.

1. All concerned faculties are requested to Paste a recent passport size Photograph on agreement, sign the agreement on each Page with Date duly counter signed and stamp by Centre Incharges as witness.
2. The agreement **MUST** be counter signed and stamped by Centre Incharge as witness.
3. Faculties are requested to send the following documents dully attested by Centre Incahrge along with stamp of centre also along with agreement letter.
  - a. **Marksheet and Certificates of all educational Qualifications including (10<sup>th</sup>, 12<sup>th</sup>, Graduation, PGDCA, CABA-MDTP, 'O' Level, Master Degree(M.sc/MCA) etc)**
  - b. **Copy of Aadhar Card (Mentioning Date of Birth)**
4. The signed agreement letter along with above attested document should be reached at NIELIT Chandigarh **by post in original** at following address within 5 working days after receipt of the same at CABA-MDTP Centre.

Project Coordinator (NCPUL)  
NIELIT Chandigarh,  
Permeant Campus at Birla Farms,  
Bada Phull, Rupnagar 140 001 (Punjab)
5. The faculties are advised to retain a copy of agreement letter for their own record.
6. It is to be noted that Salary of July 2022 will be disbursed only after receiving of the signed agreement letter (Complete in all manner) in **original** from the faculty.

(Jitendra Bhatia)  
Joint Director