

### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	21-03-2022 17:00:00
<b>Bid Opening Date/Time</b>	21-03-2022 17:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	60 (Days)
<b>Ministry/State Name</b>	Ministry Of Electronics And Information Technology
<b>Department Name</b>	Na
<b>Organisation Name</b>	National Institute Of Electronics And Information Technology - Nielit (formerly Doeacc Society)
<b>Office Name</b>	Nielit Ropar
<b>Item Category</b>	Operation And Maintenance Of HVAC System (Heating, Ventilation And Air Conditioning System) - Complete VRV and Ductable Systems and Split ACs as per Scope of Work given
<b>Contract Period</b>	1 Year(s)
<b>Minimum Average Annual Turnover of the Bidder</b>	7 Lakh (s)
<b>Years of Past Experience required</b>	2 Year (s)
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience and Turnover</b>	Yes
<b>SHG Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>ITC available to buyer</b>	Yes
<b>RCM Applicable</b>	Yes
<b>Time allowed for Technical Clarifications during technical evaluation</b>	3 Days
<b>Estimated Bid Value</b>	1450000
<b>Evaluation Method</b>	Total value wise evaluation

#### EMD Detail

Required	No
----------	----

### ePBG Detail

Advisory Bank	PUNJAB NATIONAL BANK
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

Director NIELIT Chandigarh  
Nielit Ropar, NA, National Institute of Electronics and Information Technology - NIELIT (formerly DOEACC Society),  
Ministry of Electronics and Information Technology  
(Director Nielit Chandigarh)

#### Splitting

Bid splitting not applied.

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

**Additional Qualification/Data Required**

List of consumable/Material or spare parts as applicable:[1646106857.pdf](#)

Please upload scope of work:[1646106863.pdf](#)

**Operation And Maintenance Of HVAC System (Heating, Ventilation And Air Conditioning System) - Complete VRV And Ductable Systems And Split ACs As Per Scope Of Work Given ( 1 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Operation And Maintenance Service Is Required For	Complete VRV and Ductable Systems and Split ACs as per Scope of Work given
Type of Annual Maintenance Service Provider required	OEM Authorised Service Provider (ASP)
Status/condition of equipment/machine/system (At the time of bid)	Functional but outside AMC and Warranty
Number of Dedicated managerial/supervisory staff required	NA
Duty hours of dedicated mangerial/supervisory staff	NA
Working days in a week for mangerial/supervisory staff	NA
Number of dedicated skilled manpower required	NA
Duty hours of dedicated skilled manpower	NA
Working days in a week for skilled manpower	NA
Number of dedicated semi-skilled manpower required	NA
Duty hours of dedicated semi-skilled manpower	NA
Working days in a week for semi-skilled manpower	NA
Number of dedicated unskilled manpower required	NA
Duty hours of dedicated unskilled manpower	NA
Working days in a week for unskilled manpower	NA
Cost of consumable/Material	Consumables to be provided by service provider (inclusive in contract cost)
Cost of spare parts	Spare parts to be provided by service provider (inclusive in contract cost and spare parts should be of OEM or OEM authorized/equivalent only)
The Bidder shall be an Indian Proprietary firm, Partnership firm or Company registered under respective act(s)	Yes
The bidding entity should be a profit making one in the preceding three financial years	No
Authorization letter from Original Equipment Manufacturer (OEM) indicating Onsite Support must be submitted	Yes

Specification	Values
Service Provider should not be blacklisted by any Central or State Government or Public Sector Undertaking or Any other Government Agency in India at the time of Bid submission	Yes
<b>Addon(s)</b>	

#### Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable	GST as per RCM	GST Cess 1 as per RCM	GST Cess 2 as per RCM	Optional RCM
100%	NA	Yes	18%	NA	NA	No

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity(Please select 1 in case operation and maintenance service is required for complete system, otherwise mention actual quantity for each line item)	Additional Requirement
1	Shiv Kumar	140001,NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY, BIRLA FARMS, BADA PHULL, RUPNAGAR	1	<ul style="list-style-type: none"> <li>Number of months for which Operations &amp; Maintenance service is required during contract period : 12</li> </ul>

#### Buyer Added Bid Specific Terms and Conditions

##### 1. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

## 2. Generic

Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).

## 3. Generic

**Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

## 4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- a) Experience of installation and maintenance of HVACs only shall be considered for Years of Past Experience required.
- b) Service Provider shall provide direct service and shall not employ sub-contractors.
- c) All the repairs and servicing of Air-conditioners shall be carried out on-site at the place where it is located. No ACs/components shall be removed from site without obtaining prior permission from the concerned NIELIT authorities.
- d) Networth of the Bidder entity must be positive in last two years i.e. FY 2019-20 and FY 2020-21. Balance Sheets / CA Certificate must be submitted as proof for relevant period.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---