

राष्ट्रीय इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.) चंडीगढ़
National Institute of Electronics and Information Technology (NIELIT), Chandigarh

(इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार की स्वायत्त वैज्ञानिक संस्था)
(An Autonomous Scientific Society of Ministry of Electronics and Information Technology, Govt. of India)

Birla Farms, Bada Phull, Rupnagar, Punjab - 140001

Chandigarh Facility : IETE Building, Plot No. M-925, Sector-30B, Chandigarh - 160030

NIELIT/CH/PUR/127/V-II/2022/13875

Dated: 19th May, 2022

M/s Triveni Computer Forms,
Khasra No. 998, Village Salempur Rajputan,
Industrial Area, Roorkee,
Distt: Haridwar - 247667 (Uttarakhand).

Subject: **Non fulfilment of contractual obligations of empanelment for supply of Computer Stationery.**

Sir,

Please refer to Show Cause Notice for non-fulfillment of contractual obligations of empanelment for supply of Computer Stationery served vide this Centre letter No. NIELIT/CH/PUR/127/V-II/2020/13191 dated 22nd March, 2022 (**copy enclosed-1**).

It was conveyed vide above referred letter that you were empaneled for supply of Computer Stationery at various locations through empanelment letter No. NIELIT/CH/PUR/127/V-II/2020/4452 dated 21.12.2020 (**copy enclosed-2**). You had delayed supply of stationery for several days and weeks and quality of stationery was also very low. You were repeatedly asked through emails to supply the stationery in time and strictly as per specifications and to replace the rejected stationery. A4 sheets had to be used at your risk and cost and also you have not replaced the rejected Reams till date.

As per Clause 20 of Tender document for empanelment of Vendor for supply of Computer Stationery

"If the supplier is found to have defaulted in making supplies in full or part on more than one occasion or has delayed supplies on more than one occasion, or has tried to supply stationery of a quality not acceptable to Director, NIELIT Chandigarh, more than once, it will be open to NIELIT Chandigarh, after serving a show cause notice of 15 days of its intention to do so, to terminate the contract and to make purchases at risk and cost of the supplier. The security deposit will be forfeited and no further dealings with such firm would be had by this Centre. The firm may also be black listed."

You were also asked therein to explain within 15 days of issue of Show Cause Notice that why following actions should not be taken against you as per terms of the tender:

- Cancellation of pending supply orders
- Debarment from participation in the tenders Floated by NIELIT Chandigarh for three years
- Forfeiture of Performance Security Deposit submitted by you for non-performance.

Contd.. P/2

मुख्यालय : नाइलिट भवन, प्लॉट नंबर 3, पीएसपी पॉकेट, सेक्टर-8, द्वारका, नई दिल्ली-110077

HQs : NIELIT Bhawan, Plot No.3, PSP Pocket, Sector-8, Dwarka, New Delhi-110077 ईमेल/Email : contact@nielit.gov.in

Helpline No. (Toll Free) : 1800116511, Phone : 91-11-25308300

वेबसाइट/Website : http://www.nielit.gov.in/

दूरभाष/Phone : Ropar Reception : 01881-257005

ईमेल/Email : dir-chandigarh@nielit.gov.in

Chandigarh Reception : 0172-2650121

वेबसाइट/Website : http://www.nielit.gov.in/chandigarh

In the aforesaid Show Cause Notice, it was also mentioned that if no satisfactory reply with appropriate justification is received within the given time, action shall be taken against you as per above.

However, you have neither given reply to Show Cause Notice till date nor even supplied the 306 packs of A4 pre-printed stationery at NIELIT Chandigarh, Ropar Campus.

Keeping in view of above, it is to inform you that as per Clause mentioned above, your offer of empanelment for supply of Computer Stationery to this Centre is terminated henceforth. You are being debarred from participation in the tenders floated by NIELIT Chandigarh for three years, your security deposit of Rs. 1,30,000/- with NIELIT Chandigarh is also being forfeited and no further dealings will be initiated by this Centre with you.

This issues with the approval of Executive Director, NIELIT Chandigarh.

Thanking you,

Yours sincerely,



(Jasbir Singh)
Principal Technical Officer

- Copy to:
1. Shri Gurjit Singh, Scientist 'F' , NIELIT Chandigarh.
 2. Shri Tarsem Lal Sharma, Scientist 'E', NIELIT Chandigarh.
 3. Shri Jitendra Kumar, Assistant Director (Finance), NIELIT Chandigarh.
 4. Vigilance Officer, NIELIT Chandigarh.

Sent through email at trivenicomputerforms@gmail.com and speed post

NIELIT/CH/PUR/127/V-11/2020/13191 to 13193

22nd March, 2022

M/s Triveni Computer Forms
Khasra No. 998, Village Salempur Rajputan,
Industrial Area, Roorkee Distt.,
Haridwar-247667 (Uttarakhand)

Subject: - Show Cause Notice - Non-fulfilment of contractual obligations of empanelment for supply of computer stationery

Dear Sir,

You were empaneled for supply of computer stationery at various locations through empanelment letter no. NIELIT/CH/PUR/127/V-11/2020/4452 dated 21st December 2020.

From the very beginning, it has been observed that supply of stationery is being delayed by you for several days and weeks in some cases. The quality of stationery has also been observed to be of very low quality. You were repeatedly asked through emails to supply the stationery orders on time and strictly as per specifications and to replace rejected stationery.

In spite of that, (refer email dated 18/02/2022) A4 sheets had to be used at your risk and cost, and the rejected RIMs have not been replaced till date.

Further, the supply of the orders issued with due date 13/01/2022 has not been made till date in spite of multiple emails and telephonic calls from NIELIT officials.

Vide email dated 17/02/2022, you were asked to supply the pending stationery orders latest by 21/02/2022 failing which stationery may be arranged at your risk and cost. Vide email dated 23/02/2022, you were again intimated that Continuous non-fulfilment of contractual obligations had been observed in terms of supply delays and sub-standard stationery and that any further breaches of the contractual obligations and timelines shall result in appropriate action as per terms of the tender including forfeiture of Performance Security Deposit. Vide email dated 09/03/22, you were intimated one final time to supply the stationery latest by 10/03/22 11 am. However, the supply has not been made till date.

It is evident from the above that you have failed to perform as per terms of the tender and have exhibited gross non-performance and negligence. You are therefore required to explain within 15 days of issue of this letter, why following action should not be taken against you as per terms of the tender:

- a) Cancellation of pending supply orders

- b) Debarment from participation in the tenders floated by NIELIT Chandigarh for three years
- c) Forfeiture of Performance Security Deposit submitted by you for non-performance

If no satisfactory reply with appropriate justification is received within the given time, action shall be taken as per above.

Thanking you,
Yours sincerely,

Amit Jain
(Amit Jain)
Scientist-'D'

Copy to: - 1. Sh. Tarsem Lal Sharma, Additional Director, NIELIT Chandigarh
2. Vigilance Officer, NIELIT Chandigarh

OK

NIELIT/CH/PUR/127/V-11/2020/4447 to 4450

21st December, 2020

M/s Asian Paper Products
Plot No. 84, Sector-3,
HSIDC, Karnal, Haryana.

Sub:- Empanelment for Supply of Computer Stationery at various locations

Dear Sir,

This is with reference to your bid submitted against our tender ID 2020_DIT_581119_1 bearing No. NIELIT/CH/PUR-127/V-11/2020 for the supply of Computer Stationery at NIELIT Chandigarh centres at Chandigarh, Permanent Campus Ropar, its Sub Centres at Rohtak, Kurukshetra, Yamuna Nagar and Jhajjar in Haryana. Your offer for Empanelment for supply of Computer Stationery has been accepted (L1) for a period of one year w.e.f. 01.01.2021 to 31.12.2021 subject to the following terms and conditions:

1. Rates quoted are F.O.R. Store room at above locations inclusive of all charges on account of packing, forwarding, GST and any other Taxes/Levies applicable and also charges for stacking the supplies in our store rooms.

2. Item wise approved rates per pack are as under:-

SNo	Description of Items	Rate per unit in Rs. including GST
1	38.1 x 30.48 cms blank continuous stationery, Single part , pure white paper (57 GSM)	361.08
2	38.1 x 30.48 cms blank continuous stationery, Single part , pure white paper (80 GSM)	525.00
3	25.4 x 30.48 cms blank continuous stationery, Single part , pure white paper(57 GSM)	290.00
4	38.1 x 30.48 cms blank continuous stationery, Two Part , pure white paper (Two pages with one Carbon Paper)(57 GSM)	540.00
5	A4 size sheets, white first quality paper , 75 GSM for UT Bills (Single side text printing in Black colour), (One RIM contains 500 sheets)	180.00
6	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Bill Ledger on behalf of U.T. Electricity Deptt. (One side printing in Red Colour) (57 GSM)	405.92

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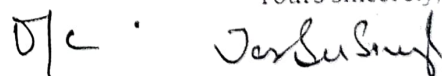
7	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for TDCO on behalf of U.T. Electricity Deptt. (One side printing in Red Colour) (57 GSM)	650.00
8	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Meter Blank on behalf of U.T. Electricity Deptt. (One side printing in Red Colour) (60GSM)	650.00
9	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Bills on behalf of U.T. Water with perforation (Front side printing in 2 Colour (Blue and Black) and Single colour text (Black) on back side) (70 GSM)	475.00
10	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Bill Ledger of U.T. Water Billing of Public Health (One side printing in Brown Colour) (57 GSM)	414.18
11	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper in Brown colour for Meter Blank of U.T. Water Billing of Public Health (One side printing in Brown Colour) (60 GSM.)	480.00
12	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for SP/MS Bill Ledger on behalf of U.T. Electricity Deptt. (Front side printing in single colour Green) (60 GSM)	750.00
13	38.1 x 30.48 cms pre printed continuous stationery, single part, pure white paper for SP/MS Meter Blank on behalf of U.T. Electricity Deptt. (Single side green color text) (60 GSM)	720.00
14	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for AP/BS/PL Bill Ledger on behalf of U.T. Electricity Deptt. (One side printing in Sky Blue Colour) (60 GSM)	720.00
15	25.4 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for AP/BS/PL Meter Blank on behalf of U.T. Electricity (One side printing in Sky Blue Colour) (70 GSM)	1051.38
16	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for LS Bills Ledger on behalf of U.T. Electricity Deptt. (One side printing in Red Colour) (60 GSM)	1067.90
17	25.4 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for LS Meter Blank on behalf of U.T. Electricity Deptt. (One side printing in Red Colour) (70 GSM)	907.42
18	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Mohali Water Bills with perforation (both side printing in Sky Blue colour) (60 GSM)	480.00
19	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Mohali Water Ledger (One side printing in Sky Blue Colour) (57 GSM)	520.00

20	25.4 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Mohali Water Meter Blank (One side printing in Sky Blue Colour) (70 GSM)	650.00
21	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Mohali Rural Water Bills (Front side printing in 2 Colour (Royal Blue and Light Grey) and Single Roya blue colour in back side) (60 GSM)	425.98
22	25.4 x 30.48 cms pre-printed continuous stationery, single part, for Bills on behalf of UHBVN on pure white paper in Hindi (4 colours with logo on front side and Single colour on back side) Blue (70 GSM)	350.00
23	25.4 x 30.48 cms pre-printed continuous stationery, single part, for Bills on behalf of UHBVN on pure white paper in Hindi (4 colours with logo on front side and Single colour on back side) Red (70 GSM)	350.00
24	38.1 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Bill Ledger on behalf of UHBVN (One side printing in Red Colour) (57 GSM)	385.86
25	25.4 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper four slips in each form with perforation for UHBVN Consumer Receipt for Energy bills payment (one side printing in Red colour) 60 GSM	279.66
26	25.4 x 30.48 cms pre-printed continuous stationery, single part, on pure white paper for Meter Blanks on behalf of UHBVN (One side printing in Red Colour) (70 GSM)	500.00

3. Performance Security Deposit of **Rs. 1,30,000/-** will have to be submitted **within a period of ten calendar days** from the date of issue of this empanelment letter, valid for the entire period of contract plus an additional 2 months beyond the contract period and any applicable extensions period as may be required by the Purchaser.
4. Acceptance to this Empanelment must be communicated **within 3 working days** on non-judicial stamp paper valuing Rs.100/-.
5. All terms and conditions shall be applicable as per the Tender documents.

Thanking you,

Yours sincerely,



Jasbir Singh

Deputy Director

Copy to: 1. Sh. Tarsem Lal Sharma, Additional Director, NIELIT Chandigarh.
2. Vigilance Officer, NIELIT Chandigarh
3. Ms. Shalini Goyal, AD(F), NIELIT Chandigarh