

NIELIT GWAHATI

ANTI-RAGGING POLICY

To comply with the UGC Regulations on curbing the menace of ragging in Higher Educational Institutions, 2009, NIELIT Guwahati has taken the following measures to make the campus of NIELIT Guwahati ragging-free. In this end we have initiated the following measures –

An Anti-Ragging Committee has been re-constituted for the academic session 2022-23. The Committee consisting of faculty members and student member will monitor the occurrence of ragging in the college. It will implement the provisions of the UGC regulations on curving ragging. The Committee shall punish students found in any form of ragging in the campus as per guidelines.

Sr. No	Name	Designation	
1	Manab Kalita, Sc - 'E'	Chairperson	9435185368
2	Imopishak Thingom, Sc - 'D '	Member	9612114145
3	Anil Kumar Shaw, Sc - 'C' - Member	Member	9863429681
4	Saurov Mahanta, STO - Member	Member	9435047023
5	Achunliu Newmei, STO - Member	Member	8876061462
6	Shubham Kumar Biswas (MSc-1)	Student Member	9982720818

NIELIT GUWAHATI

STUDENT GRIEVANCE REDRESSAL POLICY

Introduction

University Grants Commission (Redress of Grievances of Students) Regulations, 2019 regulation covers various issues or “Grievance”. In view of the above a Students’ Grievance Redressal Committee has been constituted. The functions of the Committee are to look into the complaints lodged by any student, and judge its merit. The Grievance Redressal Committee is also empowered to look into matters of harassment.

Anyone with a genuine grievance may approach the Grievance Redressal Committee members in person. In case the person is unwilling to appear in self, grievances may be sent in writing. Grievances may also be sent through e-mail.

Scope:-

The Committee deals with Grievances received in writing from the students about any of the following matters: -

- a. Admission contrary to merit
- b. Irregularity in the admission process under the declared admission policy of the institution
- c. Violation in regard to reservation of seats in admission to different category of students
- d. Delay by the institution in the conduct of examinations, or declaration of results
- e. Non-transparent or unfair practices adopted by the institution for the evaluation of students
- f. Complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories
- g. Harassment or victimization of a student and others as **provided in the Regulation**

Functions: -

The cases are attended promptly on receipt of written or oral grievances from the students. The Committee would formally meet to review all cases, prepares reports about the number of cases received, attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities. An aggrieved Student or Parent may appear in person to present his/her case.

Exclusions:-

The Grievance Redressal Committee shall not entertain those which are not covered under the UGC Regulations 2019

Establishment of a Students' Grievance Redressal Committee.

In order to comply with the UGC Regulation "Students' Grievance Redressal Committee" at NIELIT Guwahati has been constituted with the Staff in different positions to enquire the nature and extent of grievance. The committee can suggest the final action to be initiated at the institutional level for the redressal of the same.

The following are the members of the Students' Grievance Redressal Committee for the AY 2022-23 and 2023-24.

Sr, No	Name	Designation	Designation	Phone & Email
1	Imopishak Thingom	Sc -'D'	Chairman	9612114145 Imopishak@nielit.gov.in
2	Mridul Pachani	STO	Member	96780 09501 mridul@nielit.gov.in
3	Kamal Kumar Baglari	STO	Member	94352 20735 kamal.kumar@nielit.gov.in
4	Achunliu Newmei	STO	Member	8876061462 newmai@nielit.gov.in

The Student or Person, who are willing to launch any complaints, shall send their representation for redressal of their grievance to the above Students' Grievances Redressal Committee.

ACADEMIC ADVISING POLICY

Academic Advising Policy of NIELIT Guwahati aims to assist students in their academic and personal growth and development by constructing meaningful educational plans which are compatible with their life goals. It is a continuous and consistent process which transform student lives through academic rigours. Academic advising transforms the student to self- directed, motivated, responsible decision-maker and encourages the successful completion of course, degree requirements and timely graduation.

OBJECTIVES:

- Assisting students to identify their academic values and goals, consistent with their capabilities, interests, and educational back grounds.
- To accomplish smooth conduct of academic activities of various programs in the institution.
- Clarifying academic policies, College & University regulations, program requirements, procedures, promotion and credit requirements.
- To design and implement quality teaching methodologies at institutional, program and at individual levels.
- To provide timely advice overcoming the limitations and challenges, which they might face in the course of their studies.
- To provide good learning environment and student support systems by appropriate feedback system and effective assessment of learning outcomes and initiating timely remedial actions and quality improvements.
- Helping students to progress towards achieving their educational and career goals by respecting students' individual needs and diversity.

ACADEMIC ADVISING COMMITTEE

The Academic Advising Committee plans, monitors and evaluates all functions related to academic activities which includes the advising of students, smooth conduct of the course and academic policies affecting student progress.

The following are the members of the Academic Advisory Committee for 2022-2023 and 2023-2024.

Sr. No	Name	Designation	Designation
1	Manab Kalita	Sc -'E'	Chairman
2	Imopishak Thingom	Sc -'D'	Convener
3	Anil Kumar Shaw	Sc -'C'	Member
4	Dr Saurav Mahanta	STO	Member
5	Achunliu Newmei	STO	Member