

Ref. No.:- 06/42/2019/GHY/P&S/Asp-Dst./1382

Dated: 22/02/2024



## **Expression of Interest (EOI)**

Inviting Training Partners (TP)  
for the  
Implementation of Project

**“Employability Enhancement & Livelihood Training Program [EELTP] of SC/ST& EWS  
(Women) Youth through Capacity Building and Skill  
Development in IECT”**

Sponsored by  
Ministry of Electronics & Information Technology (MeitY) Govt of India

*Last date of Submission 27<sup>th</sup> March-2024*

Implementing Agency  
**NIELIT Guwahati**

Address: NIELIT Guwahati, 1st & 2nd Floor, Vittiya Bhavan, AFC Building, Md. Shah Road, Paltan Bazar, Guwahati - 781008,  
ASSAM, Phone:- 0361-2730269

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## 1. About NIELIT Guwahati:

National Institute of Electronics & Information Technology (NIELIT),(erstwhile DOEACC Society), an Autonomous Scientific Society under the Ministry of Electronics and Information Technology (MeitY), Government of India, was set up to carry out Human Resource Development and related activities in the area of Information, Electronics & Communications Technology (IECT). NIELIT is engaged both in Formal & Non-Formal Education in the area of IECT besides development of industry-oriented quality education and training programmes in the state-of-the-art areas. NIELIT has endeavoured to establish standards to be the country's premier institution for Examination and Certification in the field of IECT. It is also one of the National Examination Body, which accredits institutes / organizations for conducting courses in IT in the non-formal sector. NIELIT has forty-three (43) Centers located at Agartala, Aizawl, Ajmer, Alawalpur, Aurangabad, Bhubaneswar, Calicut, Chandigarh, Chennai, Chuchuyimlang, Churachandpur, Delhi, Daman, Dibrugarh, Gangtok, Gorakhpur, Guwahati, Haridwar, Imphal, Itanagar, Jammu, Jorhat, Kohima, Kolkata, Kokrajhar, Kurukshetra, Lakhanpur, Leh, Lucknow, Lunglei, Majuli, Mandi, Pasighat, Patna, Pali, Ranchi, Senapati, Shillong, Shimla, Silchar, Srinagar, Tezpur, Tura and Tezu with its Headquarters at New Delhi. It is also well networked throughout India with the presence of about 700 + institutes. Over the last two decades, NIELIT has acquired very good expertise in IT training, through its wide repertoire of courses, ranging from 'O' Level (Foundation), 'A' Level (Advance Diploma), 'B' Level (MCA equivalent), 'C' Level (M-Tech level), IT literacy courses such as CCC (Course on Computer Concept), BCC (Basic Computer Course) and other such long term and short term course in the non formal sector like courses on Information Security, ITeS-BPO(Customer Care/Banking), Computer Hardware Maintenance (CHM-O/A level), Bioinformatics(BI-O/A/B level), ESDM etc, besides, high end courses offered by NIELIT Centres at Postgraduate level (M. Tech) in Electronics Design & Technology, Embedded Systems etc. which are not normally offered by Universities/Institutions in the formal sector, in association with the respective state Universities. (For further information our website [www.nielit.gov.in](http://www.nielit.gov.in) may be visited)

## 2. Invitation for EOI

- 2.1** NIELIT Guwahati Centre invites Expression of Interest (EOI) from skill related training registered agencies for empanelment of suitable Training Partner (TP) to provide training infrastructure and mobilize candidates to conduct different NSQF courses under the project "Employability Enhancement & Livelihood Training Program [EELTP] of SC/ST&EWS(Women) Youth through Capacity Building and Skill Development in IECT" sponsored by Ministry of Electronics & Information Govt of India. **The training is for SC/ ST and EWS (Women) Candidates in the Nagaon and Karbi Anglong districts of Assam monitored by NIELIT Guwahati.** The detailed infrastructure requirement for conducting the training of NSQF courses is given in Annexure – I
- 2.2.** Interested applicants are advised to study the EoI document carefully. Submission of EoI shall be deemed to have been done after careful study and examination of the EoI document with full understanding of its implications.
- 2.3** Interested applicants may download the format given in Annexure-II and Annexure-III and the Expression of Interest must be Posted /delivered to the below address on

or before 27<sup>th</sup> of March 2024 by 17:00 Hrs. An advance copy may also be sent through email at [dir-guwahati@nielit.gov.in](mailto:dir-guwahati@nielit.gov.in).

**The Executive Director,  
NIELIT Guwahati, 1st & 2nd Floor, Vittiya Bhavan,  
AFC Building, Md. Shah Road, Paltan Bazar, Guwahati - 781008, ASSAM,**

### 3. Overview of the Project

**3.1 Project Name:** Employability Enhancement & Livelihood Training Program [EELTP] of SC/ST& EWS (Women) Youth through Capacity Building and Skill Development in IECT

**3.2 Objective:** The Project aims towards Capacity building/ Skill development in IT and Electronics Sectors for enhancing their employability & livelihood.

**3.3 Duration of the project:** Initially 1 year

**3.4 Target: Total of 523 SC, ST and EWS (Women) Candidates in district Nagaon and Karbi Anglong of Assam each.**

**3.5 Beneficiaries:** SC, ST category and EWS (Women) candidates belonging to Nagaon and Karbi Anglong of Assam only.

### 4 Eligibility for training institutions for enrolling as TP:

- The IT Training Institutions like Accredited Centre, DLC Facilitation Centres, NIELIT ESDM TPs, NIELIT NSQF TPs or other identified training partners like Polytechnic College, ITI, Schools, other State/ District Level Skill related agencies etc. The agencies will have to obtain NSQF accreditation for the desired courses covered under EELTP project  
(except O Level for which the aspirant institutes will have to apply separately at NIELIT HQ website) as per the procedure defined & available at <http://www.nielit.gov.in/content/nsqf> for affiliation to NIELIT NSQF courses.
- The IT Training Institutions already having NSQF accreditation of courses which are among 11 courses covered need not apply for additional NSQF accreditation.
- The IT Training Institutions should have Hardware and Software available as per the NSQF Guidelines.
- The training Institutes having set up and operating in the district of Nagaon and Karbi Anglong districts of Assam only.

### 5 Scope of Work

**5.1** The applicant institution desiring to be an TP would be required to study the objective of the proposed training program and its deliverables. The broad areas of scope of work includes mobilization of trainees, registration, providing infrastructure and qualified faculty for imparting training.

**5.2** The beneficiary candidates under the scheme are youths of Assam belonging to SC (Scheduled Caste), ST (Scheduled Tribe) EWS (Economically Weaker Section) Women(only) Candidates as per need basis. The candidates will have to produce a valid certificate for each of the above category in order to be eligible for admission to the training courses under the scheme.

**5.3** The list of NSQF courses under the scheme for imparting training to the candidates in the two districts are mentioned at Annexure-I. The batch size will be 30 for each course per location.

**5.4** Depending upon the geographical area of coverage and for the transport convenience of the trainees identified, more than one training institute may be identified and training target shall be split and awarded as per NIELIT decision.

**5.5** The applicant institution will be paid remuneration for the successful conducting of training (**based on passed out examination**). Total course fee per candidate will depend on the duration (in Hrs) of the NSQF course.

**5.6** Selected training partners under TP mode may apply for the course accreditation under NSQF Training Partner scheme of NIELIT.

## 6 Training Delivery Model:

The training can be conducted in online/blended mode with the help from NIELIT Guwahati

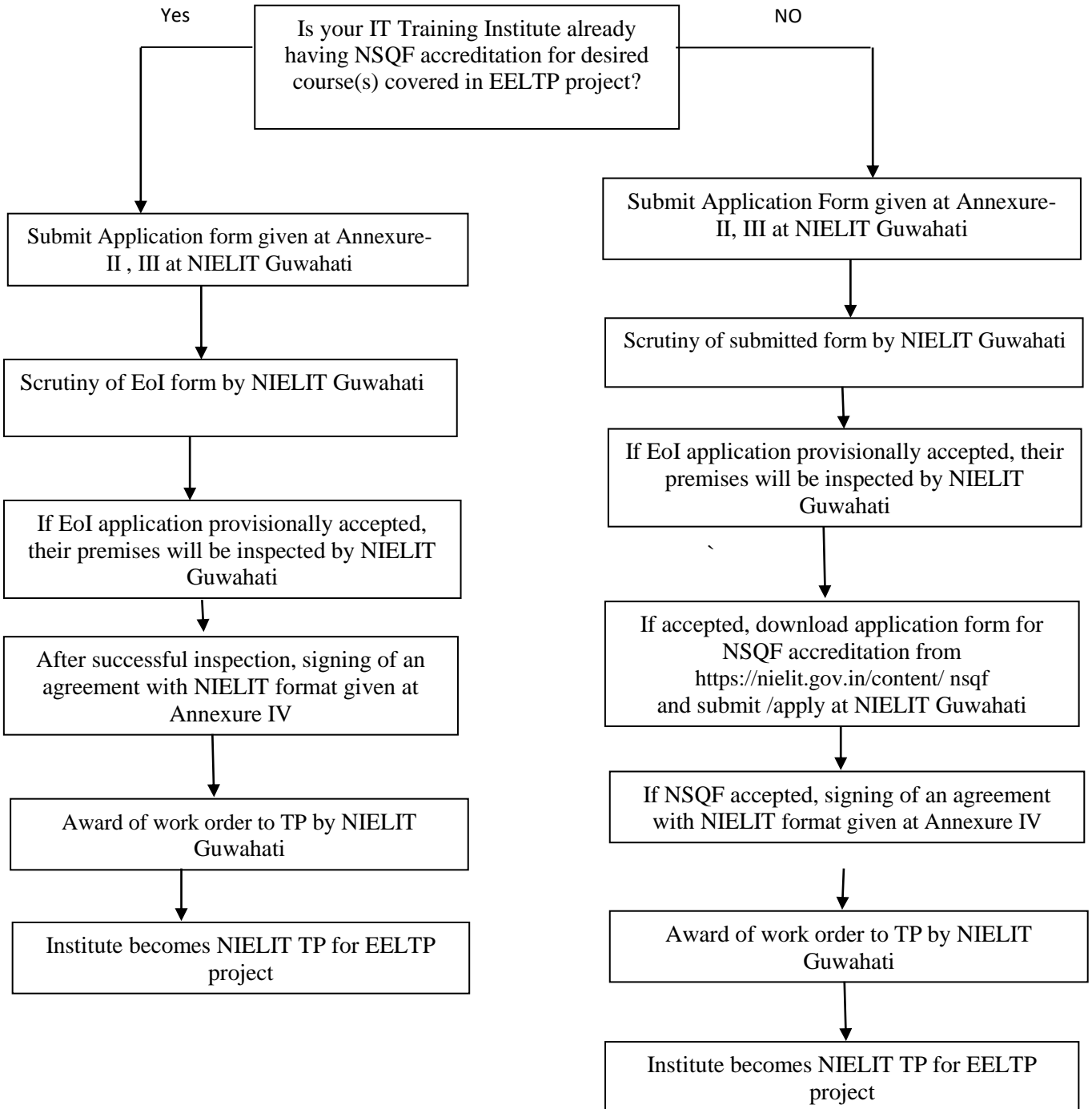
TP (Training Partners) – Training will be conducted at Training Partners institution. Reimbursement will be made to TP as per terms of the project SOP.

## 7 Shortlisting of TP :

A three-member committee chaired by Centre Head or his/ her nominee of NIELIT will short list the TPs based on the criteria below:

Sr. No	Criteria	Max. Marks
1	No. of students admitted in any NIELIT NSQF course in last 2 years	20
2	Distance from Municipal body (Nagar Palika/Parishad etc.)	20
3	Date of Operations Education field (Particularly in IT & Electronics courses)	20
4	Tie-up with industry and previous placement Records	20
5	Training Facility availability	20
	<b>Total</b>	<b>100</b>

### 8 How can Training Institute become as TP in the EELTP project?



A copy of the agreement to be signed with the selected institute is placed at **Annexure – IV**.

## 9 Guidelines for submission:

The following conditions should be noted while submitting the Documents:

- i.** The Application Form (Appendix-III) along with Covering Letter (Appendix-2) may be submitted in a sealed envelope duly super scribed: **“Application against EOI for providing Training Facility- Employability Enhancement & Livelihood Training Program [EELTP] of SC/ST& EWS(Women) Youth through Capacity Building and Skill Development in IECT”**
- ii.** Canvassing in any form, direct or indirect, on part of Applicant will render the application liable for exclusion from consideration.
- iii.** Before submitting the Eols, the participating agency must satisfy that they fulfil all the eligibility criteria.
- iv.** The related proof of experience, details of office set-up, hardware, software, manpower etc., as asked for, must be enclosed/ detailed out for evaluating the Eol.
- v.** If the desired documents/proof is not enclosed/not in proper order, the Eol shall be rejected and no clarification/enquiry will be sought/ made.
- vi.** The applicant submitting their Eol would be responsible for all of its expenses, costs and risks incurred towards preparation and submission of their Eol, NIELIT Guwahati shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the process.
- vii.** NIELIT reserves the right to accept or reject any or all Eol without incurring any obligation to inform the affected applicant(s) of the reasons. Also reserves the right to cancel the Eol without assigning any reason thereof.
- viii.** NIELIT empanelment as an TP (Training Institute) does not create any obligation on the part of NIELIT in terms of providing business or in any other area in future.
- ix.** At any time prior to the deadline for submission of Eols, NIELIT may, for any reason, modify the Eol document. The amended document shall be notified through NIELIT Guwahati website and such amendments shall be binding on them.
- X.** Incomplete or late submission of documents will not be considered. if the last date is declared as holiday, the next working day on which the office is opened will be treated as the last date of receiving the Eols. This office will not be responsible for any postal delays.

Documents complete in all respects, should be submitted by speed post or by hand at mentioned address. An advance copy may also be sent through email at ***dir-guwahati@nielit.gov.in***.

## Schedule for submission of documents

S. No.	Name of the activity	Date
1.	Advertisement & website display	15 <sup>th</sup> March 2024
2.	Last date for submission of Sealed Documents	27 <sup>th</sup> March, 2024, 17.00 Hrs

### Annexure-I

#### NSQF aligned Courses covered under EELTP project:

The following NSQF courses are covered under EELTP project:

Sr No	Qualification Name	Eligibility	NSQF Level	Duration (In Hrs)	Target No Of Beneficiaries	No of Batches with 30 Candidates	No of Batches per district	No of Candidates per District
	A	B	C	D	E	F	G	H=G*30
1	Certificate Course in IT-ITeS BPO Soft Skills & Communicative English	10 <sup>th</sup> +ITI/12 <sup>th</sup> with English as one of the subjects	4	250	12000	400	4	120
2	Certified Computer Application Accounting and Publishing Assistant	10 <sup>th</sup> Pass Or 8 <sup>th</sup> Class Pass and pursuing continuous regular schooling Or 8 <sup>th</sup> Class Pass + 2 Years ITI in relevant field Or 8 <sup>th</sup> Class Pass + 1 Year of Experience in relevant field	3	360	6000	200	2	60
3	Certified Data Entry and Office Assistant (Upskilling)	10 <sup>th</sup> Pass Or 8 <sup>th</sup> Class Pass and pursuing continuous regular schooling Or 8 <sup>th</sup> Class Pass + 2 Years ITI in relevant field Or 8 <sup>th</sup> Class Pass + 1 Year of Experience in relevant field	3	210	6000	200	2	60



4	O Level(IT)	Students from Institutes conducting accredited courses: 10+2 or ITI Certificate (One Year) after class 10 followed, in each case, by a NIELIT accredited 'O' Level course.	4	540	2800	100	1	28
5	NIELIT Certified Web Developer	Basic Computer Knowledge	4	200	6000	200	2	60
6	NIELIT Certified Multimedia Developer	12 <sup>th</sup> Pass	5	200	6000	200	2	60
7	Internet of Things (IoT) Assistant	10th Pass/Grade 8th Pass with two year of (NTC/ NAC)after 8th Grade 8 pass and pursuing continuous schooling in regular school with vocational subject/8th Pass with 2 years relevant experience	3	300	3000	100	1	30
8	Internet of Things (IoT) Associate	12th grade pass/ Completed 2nd year of 3- year diploma (after 10th) and pursuing regular diploma/ 10 <sup>th</sup> grade pass plus 2-year NTC/ 10 <sup>th</sup> grade pass plus 1-year NTC plus 1 year NAC	4	450	2500	100	1	25
9	Certified Artificial Intelligence (AI) Associate "Upskilling"	Pursuing final year BE/BTech/MCA in any discipline Or BCA/ B.Sc. IT/ B.Sc. Electronics Or 3 Years Diploma after class 10th in Electronics/ IT/ Electrical with 1 Years of Experience in IT Sector	4	240	2500	100	1	25
10	Assembly & Maintenance of Personal Computer	10 <sup>th</sup> /12 <sup>th</sup> / ITI/Polytechnic Diploma/ Graduation	3	300	3000	100	1	30

11	NIELIT Certified Cloud Computing and Virtualization Expert	2 <sup>nd</sup> Year B. Tech /BE in CS/IT/ Electronics/ ECE Or 2nd Year MCA Or Final Year students of 3 Year Diploma in CS/IT /ECE/Electronics	4	210	2500	100	1	25
<b>Total beneficiaries</b>					<b>52300</b>			

**Note: -**

- i) The course curriculum is subject to revision as per NSQF
- ii) Target number of candidates may vary and shall be decided by NIELIT Guwahati

### Expression of Interest Form

Course(s) Applied For		NSQF Affiliation Number of the institute
1	Certificate course in IT-ITeS BPO, Soft Skills & Communicative English	
2	Certified Computer Application Accounting and Publishing Assistant	
3	Certified Data Entry and Office Assistant (Upskilling)	
4	O level (IT)*	
5	NIELIT Certified Web Developer	
6	NIELIT Certified Multimedia Developer	
7	Internet of Things (IoT) Assistant	
8	Internet of Things (IoT) Associate	
9	Certified Artificial Intelligence (AI) Associate "Upskilling"	
10	Assembly & Maintenance of Personal Computer	
11	NIELIT Certified Cloud Computing and Virtualization Expert	
<b>2. Category of the institute</b>		
a) Accredited from NIELIT		
b) NIELIT NSQF Training Partner		
c) DLC Facilitation Centre		
d) NIELIT ESDM Training Partner		
e) Others		
<b>3. Name of Institute</b>		
<b>4. Address of Institute</b>		
<b>5. Name of Authorized person</b>		
<b>6. Contact Number</b>	Landline:	Mobile:

7. Email-id			
8. State		District where Institute is located	
9. PAN Number			
10. GST Number			
11.No. of students registered in any NIELIT NSQF course in the last 2 years at your institute			
<b>Name of the NSQF Course</b>	<b>No. of Students registered</b>	<b>No. of Students Passed</b>	
'O'- level			
Any other NSQF Course (attach separate Sheet if required)			
12. Distance in Km. From Municipal body (Nagar Palika/Parishad etc.)			
13. Date of Operations in Education field (particularly in IT & Electronics courses) (attach the documentary proof)	____/____/____		
14. Tie-up with industry and Previous placement records	Attach the report with documentary proof.		
15.Availability of Hardware, Software and Faculty (attach the relevant documents)			
i) Whether the Hardware is available as per the NSQF Guidelines.	<b>No</b>	<b>Yes</b>	
ii) Whether the Software is available as per the NSQF Guidelines	<b>No</b>	<b>Yes</b>	
(iii) Whether the Faculty is available as per the NSQF Guidelines	<b>No</b>	<b>Yes</b>	
(iv) Whether the Supporting Faculty is available as per the NSQF Guidelines	<b>No</b>	<b>Yes</b>	
16. Training Facility Availability (attach the clear photographic evidence)			
(i) Availability of Safe Drinking water	<b>No</b>	<b>Yes</b>	
(ii) Availability of Separate Washroom for Men / Woman	<b>No</b>	<b>Yes</b>	
(iii) Availability of Parking Facility	<b>No</b>	<b>Yes</b>	
(iv) Availability of reliable Internet	<b>No</b>	<b>Yes</b>	
(v) Availability of Printer & Scanner	<b>No</b>	<b>Yes</b>	
(vi) Availability of Waiting Area / Room	<b>No</b>	<b>Yes</b>	

### DECLARATION

(i) I, \_\_\_\_\_ son/daughter of \_\_\_\_\_ have read and understood the RULES/ GUIDELINES for conduction of NIELIT NSQF aligned courses Training for SC/ST/EWS (Women) candidates in the \_\_\_\_\_ district of Bihar and agree to abide by the same.

(ii) I certify that I am the competent authority, by virtue of the administrative and financial powers vested in me by \_\_\_\_\_ to furnish the above information and to undertake the above stated commitment on behalf of my /our institution.

(iii) I am aware that in case any information given by me is false or misleading, the Institute would be debarred from the conduction of training programs and / or debarred besides being subjected to any other action that may be deemed fit by NIELIT Guwahati

(iv) I agree to abide by the decisions of the NIELIT Guwahati or its designated agencies in respect of my application for permission to conduct NIELIT NSQF aligned training for SC/ST/EWS (Women) candidates under the above scheme.

Date:  
person

Signature of the authorized

Name:  
Designation:

Seal of the institute:

(Annexure -III)

**Format for covering letter**  
(To be submitted on the Letter head of the applicant institution)

Dated: ...../...../.....

To,

**The Executive Director**  
**NIELIT Guwahati,**  
**1st & 2nd Floor, Vittiya Bhavan, AFC Building,**  
**Md. Shah Road, Paltan Bazar, Guwahati – 781008**

**Ref.: EOI No. Ref. No.:- 06/42/2019/GHY/P&S/Asp-Dst./1382****Subject: EoI for Empanelment of Training Institute(s) for conducting NSQF courses of NIELIT – reg.**

Sir,

1. Having examined the EoI document, we, the undersigned, herewith submit our response to your EoI for Empanelment of Training Institutes for conducting training of NSQF aligned courses of NIELIT being implemented by NIELIT Guwahati in full conformity with the said EoI document.
2. We have read the provisions of the EoI document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our EoI shall not be given effect to.
3. We would like to declare that we are not involved in any litigation with any Government in India organization and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
4. We hereby declare that all the information and statements made in this EoI are true and accept that any misrepresentation contained in it may lead to our disqualification.
5. We understood that NIELIT Guwahati is not bound to short-list / accept any proposal received in response to this EoI.
6. We understood that Empanelment with NIELIT Guwahati does not guarantee that every /any of the applicants shall be invited under EoI, or be awarded a project /assignment.

Our correspondence details / authorized person to deal with regard to this EoI is:

S.No.	Information	Details
1	Name of the Contact Person	
2	Designation and contact address of the person to whom All references shall be made regarding this EoI	
3	Telephone	
4	Mobile number of the Contact Person	
5	Email	
6	Corporate website URL	

We hereby declare that our proposal submitted in response to this EoI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

Signature:

(Authorized person)  
Name & Title with seal

Encl: Duly filled Application form.

## Annexure-IV

**Format of Agreement (on Rs. 100/- stamp paper)**

This agreement entered into on this.....day of..... between **NIELIT CENTRE name** (a unit of **NIELIT Society**, which is an autonomous scientific society of Ministry of Electronics & Information Technology, Government of India), <.....ADDRESS OF NIELIT CENTRE. .... > (hereinafter referred to as **First Party** which term and expression shall mean and include its successors and assignees) represented by its Head/Director on the **ONE PART**:

AND

The <.....Training Partner. > (hereinafter referred to as **SECOND PARTY** which expression shall include its successors and assignees) and represented by authorized signatory Mr XXX, Head /Director on the **OTHER PART**:

WHEREAS First Party invited applications for providing training for <Project title> with assistance of MeitY, Govt. of India and whereas the **SECOND PARTY** tendered to provide the same.

AND WHEREAS **FIRST PARTY** awarded the contract for the said training to **SECOND PARTY**, after due process of Shortlisting the training partner.

AND WHEREAS **SECOND PARTY** has a security deposit in favor of **FIRST PARTY**

for the due fulfillment of his obligation under this deed – Deposit amount of XXXX/- being 5 percent of the training fee for batch of 30 candidates for the course <Course Name> (in the form of DD or Bank Guarantee No. \_\_\_\_\_ Dated \_\_\_\_\_)

WHEREAS **FIRST PARTY** and **SECOND PARTY** desire to mutually associate with each other to commence the **training program in <Project title>** through its training centers in the said district of said state.

Now it is hereby agreed by and between the two parties hereto as follows:

1. SCOPE: **SECOND PARTY** will conduct training program in <Project title> through its centre in <District & State name>for the course <Course Name>  
**Training program:** <Project title> as per details strictly as per NIELIT NSQF norms, Qualification file of the course and project guidelines.

**SECOND PARTY** through its respective district coordinators will ensure the availability of necessary infrastructure and qualified and trained faculty suitable for conducting the respective training programs at the respective training centre.

- 1.1 The maximum number of candidates to be trained in the district of <District & State name>for the course <Course Name> is 30 per batch.

## 2. OBLIGATION OF SECOND PARTY:

<Project title> for the <District name> for the course <Course name>,

**SECOND PARTY** proposing to conduct the training program shall furnish an undertaking that it fulfils all the necessary requirements in terms of infrastructure, hardware, software, faculty and library if applicable, etc for conducting the training programs and shall allow the **FIRST PARTY** personnel or its representatives for inspections of the training centre if they so desire.

If the training is not carried out to the satisfaction of **FIRST PARTY**/end user and if the behavior or character or conduct of the personnel engaged by the **SECOND PARTY** are found to be unsatisfactory at any time during the period of operation of the contract, **FIRST PARTY** reserves the right to terminate the contract with one month's notice and if the contract is so terminated the **SECOND PARTY** shall not have any claim whatsoever for compensation for the remaining period of contract. The security deposit of the **SECOND PARTY** shall be forfeited in such cases.

**SECOND PARTY** or its district office shall monitor and coordinate the training programs conducted through its training centre and ensure that the training programs are conducted as per the criteria mentioned in Qualification File (QF) of the courses available at National Qualification Register <https://nqr.gov.in/>, NIELIT NSQF norms, and project implementation SoP/norms.

**SECOND PARTY** shall ensure that the persons employed for training possess the minimum essential qualification(s) and maintain a trainee: PC/lab practical training instruments ratio of 2:1 to ensure quality of the program

**SECOND PARTYs** Training charges for the Courses (includes GST and other applicable overhead charges) as per NSQF training fee rates per candidate which covers cost of publicity & study material also.

**SECOND PARTY** shall maintain a Student Registration Register, a Student Record Register and Student Attendance Register as given below.

- (a) **Student Registration Register:** Student Registration Register shall contain details like Serial No.; Student Name & Address; Student ID Number; Date of Admission; Course Name, Course Code & Duration; Batch Code, Start Date & End Date, Sex, date of birth, caste, community details
- (b) **Student Record Register:** Student Record Register shall contain details like Serial No.; Student Name; Student ID; Course Name; Period of Study; Assignment/Test paper/Model Exam Nos. & marks/Grades awarded.
- (c) **Attendance Register:** with signatures of the candidates for each of the day's attendance

**SECOND PARTY** will be responsible for the verification and maintaining record of all relevant documents of the beneficiary like educational qualification, caste certificate etc.

**SECOND PARTY** shall print and distribute the necessary Course material/handouts for the program as per the syllabus/course material mentioned in QF.

**SECOND PARTY** will ensure the quality of the training programme by implementing a Two-Tier Evaluation Project: (1) Continuous evaluation by means of Assignments & Class Tests and (2) Final Evaluation by NIELIT as per Examination for NIELIT NSQF aligned courses.

**SECOND PARTY** shall tie-up with the local industries for providing placement assistance for the candidates.

**SECOND PARTY** shall provide any other reports or information required by **FIRSTPARTY** in connection with this training program.

**SECOND PARTY** shall nominate a **Co-ordinator/authorized contact person** for this project.

**SECOND PARTY** shall not sub-contract the whole or part of the contract or assign the contract or any part thereof to any other third Party

### 3. OBLIGATION OF FIRST PARTY:

**FIRST PARTY** shall coordinate the selection of the candidates based on the applications received and the candidates will be allocated to the nearest training centre of the **SECOND PARTY**.

*Payment terms:* Payment shall be made on completion of the courses and further certification of candidates based on the actual number of candidates certified on receipt of invoice along with relevant documents online through portal to **SECOND PARTY**.

### 4. Tenure /Renewal of the Agreement

This agreement shall come into force when duly signed by the representatives of both the parties and shall be valid for a period of **One Year** from the date of such signing. On the expiry of One year, parties hereto shall be entitled to renew by mutual consent on such terms as may be then be agreed upon. If not renewed, **SECOND PARTY** shall be entitled to stop conducting the training program for the candidates in this project. Before such action, both the parties shall ensure that the Courses already started are fully completed, examination conducted and certificates issued. This agreement shall not be terminated until successful completion of any pending Course.

### 5. Breach of Terms of this Agreement

If either party commits breach of any of the terms of this agreement, the other party may bring the fact of breach to the notice of the former and the former shall immediately take steps to rectify the breach and in case he fails to do so and the breach continues for a period of 1 Month, the aggrieved party may treat this agreement as repudiated by the other party and forthwith serve a notice of termination and the aggrieved party will have the right to claim from the other party the damages in respect of losses already sustained by him for the unexpired period of the agreement on account of such termination of the agreement. The agreement will automatically be terminated within 1 month after the receipt of such notice, subject to the liability and arbitration clause. In the event of breach of any of the terms and conditions of the agreement signed by the **SECOND PARTY**, the security deposit will also be forfeited.



In case of any such termination of this agreement, in the middle of a Course, which has already been started, both the parties should take sufficient steps so as to complete the Course, already started. Termination of the agreement should be implemented in such a way that the future of the students/trainees is not affected by the termination. In case of such termination of the agreement, both the parties shall ensure that the Courses already started are fully completed, examination conducted and certificates issued.

## 6. Termination of contract

The contract is liable to be terminated by either side on one month's notice. Abrupt termination or breach of the contract by the **SECOND PARTY** for reasons attributable to the **SECOND PARTY** will entail forfeiture of the Security Deposit of the **SECOND PARTY**.

If the **SECOND PARTY** (a) abandons the contract or has failed to proceed with the work or does not adhere to the committed schedules or technological requirements due to negligence or the progress on any particular item or items is slow (b) has failed to execute the work in accordance with the terms and conditions of the contract, (c) is persistently or frequently neglecting to carry out their obligation under the contract, then **FIRST PARTY** shall be competent to terminate the contract unilaterally at its discretion at any time without notice and without paying any compensation or any other amounts and to proceed with the balance of the work through any other agencies and the **SECOND PARTY** is liable to compensate **FIRST PARTY** for losses incurred by it in such cases. In such termination of the contract, the Security Deposit made by the **SECOND PARTY** shall also be forfeited.

## 7. Jurisdiction

This Agreement shall be governed by the Laws of Indian Union in force. Both the parties here in agree that all disputes between them shall be subject to the jurisdiction of courts in <District of Office of **SECOND PARTY** >

## 8. Arbitration or Mediation

Any dispute arising between the parties if not resolved between them shall be referred after mutual consent of both the parties to an arbitrator or mediator. The selection of the arbitrator shall be decided by the above parties mutually.

In case of termination of this agreement, in the middle of a Course, which has already been started, both the parties should take sufficient steps so as to complete the Course, already started. Termination of the agreement should be implemented in such a way that the future of the students/trainees is not affected by the termination. In case of such termination of the agreement, both the parties shall ensure that the Courses already started are fully completed, examination conducted and certificates issued.

## 9. Modifications

The modifications in the Agreement can be done with the mutual consent of both the parties but strictly in line with the project guidelines.

## 10. The application, submitted documents by **FIRST PARTY** to **SECOND PARTY** and the record of the

negotiation meeting held between **FIRST PARTY** and **SECOND PARTY** also form part and parcel of this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in duplicate on the day and the year first above written

AGREED:

For (**FIRST PARTY**)

For (**SECOND PARTY**)

(Institute Head signature & stamp)

(Institute Head signature & stamp)

(Name in Block Letters)

(Name in Block Letters)

Name of <b>FIRST PARTY</b>	Name of <b>SECOND PARTY</b>
Address	Address
Contact Details	Contact Details
E-mail ID	E-mail ID
Web	Web

Witness 1:

Witness 2:

Signature.....

Signature.....

Name .....  
(In Block Letters)

Name.....  
(In Block Letters)

Address.....

Address.....

.....

.....

Contact No. ....

Contact No. ....