

Annexure-I

Extended Training Models [ETM] : EoI Document

EOIs are invited from aspiring institutions of Manipur for conduction of NSQF aligned/NIELIT Imphal DLC courses.

Courses to be offered:

Please refer <https://www.nielit.gov.in/content/nsqf-it> for details on NSQF aligned courses of NIELIT.

Model-1: Institutions (Private/ Government) having their own infrastructure and faculty member to teach the courses:

- *Definition of the institute (Private/ Government):* It should be a Government/ Private organization/ computer training institutes having experience in conducting various NSQF aligned courses. It may cover all Universities, government and private colleges affiliated with any university of India, Polytechnic, ITI, NIELIT Accredited institutions etc.
- *Selection Process:* Institutions will be selected on the basis of their participation of EoI. MoUs are not mandatory to participate or conduct the courses.

Role of the institute:

- The institute should have sufficient, at least 15 computers and related infrastructure in working condition to start a batch of 30 students.
- Batch size for starting a particular course is 10.
- The institute should be able to spare a lab/classroom equipped with IT infrastructure such as PCs & Projectors for the classes to be conducted.
- The coordinator shall be responsible for organising the students, admission data, conduction of the courses and conduction of the examination in association with NIELIT Imphal or its nearby extension centres.
- All the SC/ST students must complete biometric verification at the start of the course.
- All the students admitted to the course(s) have to appear in the online examination at NIELIT Imphal to be conducted by NIELIT HQ at the end of each course.
- Coordinator from the institute is free to engage faculty members of his/ her choice from or outside the institute with due endorsement from the co-ordinator of NIELIT Imphal/ Extension centre.
- List and biodata of the faculty members have to be shared by the coordinator to NIELIT Imphal as and when required. Qualification requirements of the faculty members to teach the courses can be obtained from the coordinator of NIELIT Imphal.

Role of NIELIT Imphal:

- NIELIT Imphal shall fix the courses to be conducted and total number of allotted batches in consultation with the co-ordinator from the institutions on the basis of infrastructure & faculty member availability with the applying

institution.

- Syllabi and related materials to be provided by NIELIT Imphal.
- Number of courses to be conducted in one institute and the total seats to be offered will be decided by the Coordinating team at NIELIT Imphal and written consent to be offered to the institutions.
- Payment shall be made by NIELIT Imphal to the institutions for conducting NSQF aligned courses for SC/ST students after successful completion of the exam, at the rate of 15% of the total students enrolled for the course or 25% of the total students passed, whichever is higher based on the course fee(course fee= nominal rate*course duration)
- For conducting NIELIT DCA course Rs 1500-/(one thousand and five hundred only) per candidate will be charged for certification and examination from the training institute at the time of registration of the students.
- NIELIT Imphal will do periodic inspections.

Payment is to be released to the account of the institutions/faculty only on submission of payment request by the coordinator/ head of the institution

