रा.इ.सू.प्रौ.सं
NIELIT

ꯑꯦꯅ.ꯑꯦꯖ.ꯖ.ꯑꯦꯅ.ꯑꯦꯖ.ꯇꯤ. ꯖꯤꯍꯦꯅ
राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं)

Digital India
Power To Empower

**National Institute of Electronics and Information Technology, Imphal**
**(A Constituent Unit of NIELIT Deemed to be University)**
An Autonomous Scientific Society of Ministry of Electronics & Information Technology, Govt. of India
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Ref No: NIELIT(I)/Admn/Duty/48/14 Date: February. 23rd. 2026

## OFFICE ORDER

In pursuance of the Office Memorandum (OM) No. NDU/RPR/RO/012/2025/86, dated 09/01/2026, regarding the implementation and management of Massive Open Online Courses (MOOCs), the Competent Authority is pleased to appoint **DR. ANGOM BUBOO SINGH, Scientist-E** as the **MOOC Coordinator** for NIELIT Imphal with immediate effect.

The MOOC Coordinator shall be responsible for the following duties:

1. **Verification & Approval:** To scrutinize, verify and approve the MOOC elective subjects chosen by students in alignment with the academic curriculum.
2. **Authorization:** To sign and validate the 'Elective Forms' submitted by students for credit transfer or certification.
3. **Liaison:** To act as the primary point of contact between NIELIT Imphal and various MOOC platforms (such as SWAYAM/NPTEL) for administrative and academic coordination.
4. **Record Maintenance:** To ensure that a systematic record of student enrolments, progress, and completions is maintained for institutional audits.

The Coordinator shall perform these duties in addition to their existing responsibilities until further orders.

This order is issued with the approval of the Executive Director, NIELIT Imphal.

( L. Opendro Singh )
Deputy Director (Admin)
NIELIT Imphal

Copy to:

1. Executive Director, NIELIT Imphal – for kind information.
2. The Appointee concerned.
3. All Academic Heads/Section In-charges.