

**National Institute of Electronics and Information Technology (NIELIT)  
AURANGABAD**

*(Formerly CEDTI/DOEACC, Aurangabad)*

*(A Unit of NIELIT Society, New Delhi)*

(A Scientific Body of Dept. of Information Technology, Ministry of Commu. & Information Technology, Govt. of India)

**Dr. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY CAMPUS, AURANGABAD – 431004**

Phone: 0240 – 2982021, 2982022; Fax: 0240 – 2982050

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Ref No. : ES/ENQ/2015/

Date: 19.06.2015

**INVITATION TO QUOTE RATES**

**(Last Date for Submission 05.07.2015)**

To,

Dear Sir,

You are requested to quote rate(s) for the items mentioned below as per the description specifications given below. **Attached schedule of Quantity**, shown quantity may vary as per requirement of work and condition. Construction of Kitchen and (Expansion) at NIELIT Institute, Aurangabad.

The general instructions and terms & conditions given below should be read carefully and noted in order to comply with.

Yours faithfully,

Authorized Signatory

For NIELIT, Aurangabad

**Note : Kindly mention Name of work, Due Date, Enquiry No. on sealed  
Envelop of Quotation**

## GENERAL INSTRUCTIONS AND TERMS & CONDITIONS

1. Quotation should be addressed to NIELIT, Aurangabad and the sealed envelope containing the quotation should bear the inquiry No., due date. The Quotation must reach to the NIELIT, Aurangabad on or before the due date otherwise it is liable to be rejected. Incomplete quotations are also liable to be rejected.
2. The rates should be quoted for delivery of supply items at premises of NIELIT, Aurangabad and complete technical specification should accompany the quotation in case of supply items.
3. Delivery/completion period as well as the period for which the offer will stand valid may be indicated. Guarantee/warranty term are also to be mentioned clearly.
4. If required, sample should be presented for approval and in case of demonstration for certain item/items if necessary. The same will have to be organized free of cost.
5. Copy of registration in appropriate class with PWD/CPWD/MES or other Govt. Department/Organization if any should be accompanying the quotation. Latest income tax clearance certificate in any should also be accompanying the quotation.
6. The contractor has to quote his rate against each item shown in schedule of quantity attached. The amount for each item shall be worked out and requisite total given. Special care shall be taken to write rates in figures as well as words. The total amount shall be written both in figures and in words.
7. The quotations, which should always be placed in sealed covers subscribing the name of work, shall be received by the NIELIT, Aurangabad. The quotation shall be valid for sixty days from the date of opening.
8. You are advised to inspect and examine the site, satisfy yourself about the nature of the work and the site, before submitting the quotation. You shall be deemed to have full knowledge of the site whether you inspect it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
9. The period of completion of work is 45 days which shall be reckoned from the 7<sup>th</sup> day of placing the work order. If you fail to complete the work within the stipulated time period and no justified reasons are found for the delay, you shall be liable to pay the compensation at the rate of 1% of the total value of work order per week of delay subject to a maximum of 10 % of the value of work order. The amount of compensation for delay or waive of compensation for delay in case of justified reasons shall be decided at the discretion of the Director, NIELIT, Aurangabad and shall be final and binding on you.
10. The work in general shall be executed as per the description and specifications of item/items of work and shall be approved in stages by the Engineer -in- charge of the work.
11. The quantities shown in schedule of quantities may vary (increase or decrease) during actual execution of work. You shall carry out the work as per actual requirement of work. Increase or decrease in quantity of item/items of work shall be executed by you at the quoted rates. NIELIT, Aurangabad may add or delete any item of work as per site condition from scope of work ordered and is not bound to execute all items of work order placed with you.
12. On completion of work each item of work shall be jointly measured by you or your representative and the Engineer in charge or his representative. The work jointly measured shall be entered into measurement book. All derbies, unused material at site during the course of execution of work shall be removed and the area shall be left clean by you as directed by Engineer -in- charge.
13. You shall be allowed running account payment once in fortnightly for which running account bill shall be submitted by you to the Engineer -in- charge. On satisfactory completion of work, final bill

shall be submitted by you to the Engineer -in- charge and the same shall be progressed with the measurement book jointly signed by you and Engineer –in- charge or any relevant document if any.

14. Sales Tax or any other tax on material in respect of the work shall be payable by the contractor directly to appropriate concern authorities. The NIELIT, Aurangabad will not entertain any claim whatsoever in this respect.
15. Earnest Money of Rs.12500/- (Rs. Twelve thousand five hundred only) should be enclosed in form of demand draft of Nationalized Bank drawn in favor of Director, NIELIT, Aurangabad payable at bank of Maharashtra, Dr. Babasaheb Ambedkar Marathwada University Branch, Aurangabad. Earnest Money shall be refunded without interest to the unsuccessful contractor on finalization of the order.
16. The Successful contractor shall remit Security Deposit (10% of amount of work order) within seven days with NIELIT, Aurangabad. In case of failure, the same shall be deducted from the RA bill becoming due for payment during progress of the work.
17. The defect liability period for the work shall be 12 months after the actual date of completion of work. Earnest Money/ Security Deposit shall be refunded without interest to successful contractor on completion of work including defect liability period for the work or its guarantee/warranty period in case of supply item.
18. The NIELIT, Aurangabad reserves the rights to accept or reject any or all quotations without assigning reason thereof.

## Schedule of Quantity

Sr. No.	Description of item	Qty.	Rate	Amount
1.	Excavation for the foundation in hard murum etc complete.	11.50 cum		
2.	Dismantling of the brick masonry or stone masonry etc complete.	14.55 sqm		
3.	Removing door frame grill MS windows etc complete	14.40 sqm		
4.	Providing and laying 80mm in size stone soling including compaction etc complete.	17.25 Cum		
5.	Providing and casting c.c. 1:2:4 for foundation and bedding etc complete.	13.11 cum		
6.	Providing and casting c.c. 1:2:4 for column and beam etc complete.	3.88 cum		
7.	Providing and constructing B.B.M in C:M 1:5 etc complete.	14.81 cum		
8.	Providing and applying cement plaster in C:M 1:4 etc complete	185.85 sqm		
9.	Providing and filling plinth with contractor's hard murum etc complete.	60.00 cum		
10.	Providing and fixing tor steel bar for rcc work etc complete	280.00 kg		
11.	Providing and fixing ms grill for windows etc complete.	1.08 Sqm		

12.	Providing and fixing aluminum sliding windows etc complete.	1.08 sqm		
13.	Providing and fixing structural steel work etc complete	30.00 kg		
14.	Providing and fixing manglory tiles for roofing etc complete	3.10 sqm		
15.	Providing and fixing vitrified tiles for flooring etc complete.	33.50 sqm		
16.	Providing and fixing vitrified tiles for Dado etc complete.	21.65 sqm		
17.	Providing and fixing ceramic tiles for flooring etc complete	13.80 sqm		
18.	Providing and fixing ceramic tiles for Dado etc complete	21.60 Sqm		
19.	Providing and fixing kadappa stone 25mm to 30mm thick single or both side polished for kitchen table etc complete.	14.10 Sqm		
20.	Providing and fixing granite stone etc complete	7.50 sqm		
21.	Providing and fixing steel sink of size 45 cm X 60 cm X 20 cm including all charges	02 No.		
22.	Providing and fixing counter wash basin etc complete	01 No.		
23.	Providing and fixing Orissa WC pan of size 580mm X 440mm etc complete	01 No.		
24.	Provision for plumbing work etc complete	Lump- sum		
25.	Providing and fixing powder coated CI Sheet etc complete.	35.00 Sqm		

26.	Providing and fixing door frames etc complete	1.82 Cu ft		
27.	Providing and fixing flush door shutters etc complete	22.00 Sq ft		
28.	Scrapping and preparing the surface etc complete.	200.00 Sqm		
29.	Providing and applying the primer coat etc complete.	316.68 sqm		
30.	Providing and applying tractor emulsion paint internally etc complete	201.40 Sqm		
31.	Providing and applying apex paint externally etc complete	163.40 sqm		
			Total amount	