



National Institute of Electronics and Information Technology, Kohima, Nagaland

Ministry of Electronics and Information Technology, Government of India

Meriema, New High Court Road, Kohima, Nagaland - 797001

Website: <https://nielit.gov.in/kohima/index.php>

Walk in Interview

Advt. No.: NIELIT/KMA/01/02/04-ADMN/

Sl. No	Name of Post	No. of Post	Minimum Qualification	Desirable qualities	Experience	Age Limit	Monthly remuneration consolidated (in ₹)
1	Senior Faculty (Information Security)	2	Ph.D. in Computer Science or IT from an accredited university with a minimum of 55% in the Master's degree.	Strong research and teaching skills with a proven track record of research excellence. Knowledge in Information Security such as understanding of cryptography, network security, application security, data privacy, and cybersecurity frameworks.	-	35 years	₹ 50,000/-
2	Assistant Project Coordinator	1	BE/ B.Tech in Computer Science/ IT/ Electronics	<ul style="list-style-type: none">Ability to effectively organize tasks, resources, and timelines to ensure project milestones are met.Clear verbal and written communication skills to facilitate collaboration among team members, stakeholders, and clients.Meticulous attention to detail to ensure accuracy in project documentation, data analysis, and task execution.Strong problem-solving skills to identify issues, analyze root causes, and propose effective solutions to overcome challenges.	Minimum 5 years' experience in project coordination, project management, or a related role. Experience in managing or coordinating projects,	45 years	₹ 35,000 – ₹ 40,000/-

				<ul style="list-style-type: none"> • Flexibility to adapt to changing project requirements, priorities, and deadlines in a fast-paced environment. • Excellent time management skills to prioritize tasks, manage workload efficiently, and meet project deadlines. • Ability to work collaboratively as part of a project team, contributing ideas, providing support, and fostering a positive team environment. • Proactive approach to take initiative, demonstrate ownership of tasks, and seek opportunities to add value to the project. • Proficiency in project management software, productivity tools, Microsoft Office suite (e.g., Excel, PowerPoint, Word), Google Workspace 	preferably in a similar industry or sector.		
3	Executive Assistant	1	A Bachelor's degree with minimum 200 Hours Computer certificate	<ul style="list-style-type: none"> • Strong verbal and written communication skills • Computer proficiency • Knowledge of office management and basic bookkeeping • Good organizational and multi-tasking abilities • Content creation and digital marketing • Report preparation, drafting etc • Proficiency in project management software, productivity tools, Microsoft Office suite (e.g., Excel, PowerPoint, Word), Google Workspace 	Minimum 4 years' experience in the field of Project Management/ Content creation/ Digital marketing	35 years	₹ 35,000 - ₹ 40,000

4	Faculty (Cyber Security)	3	A Master's degree in Cyber Security, Computer Science, Information Technology, or a closely related field OR BE/ B. Tech in IT/ Electronics/ Computer Science with minimum 200 hours of Cyber Security Certificate	<ul style="list-style-type: none"> Strong understanding of fundamental Cyber Security concepts and principles, including network security, cryptography, ethical hacking, and incident response. Familiarity with relevant tools, technologies, and methodologies used in Cyber Security practices. 	Previous experience teaching Cyber Security courses at the undergraduate level is highly desirable.	35 Years	₹ 25,000 - ₹ 30,000/-
5	Asst. Faculty (Cyber Security)	3	B. Sc (IT) or 3 years Diploma in engineering after 10 passed or higher qualification or BE/ B. Tech in IT/ Electronics/ Computer Science	<p>Minimum 200 hours of Cyber Security Certificate will be an added advantage</p> <p>Strong understanding of the subject matter relevant to the position (e.g., fundamentals of Information Science, Cyber Security principles, network security etc.)</p>		35 years	₹ 15000 - ₹ 18000/-

6	MTS	5	10+2 with minimum 90 Hours of computer certificate from recognized Institute. Preference will be given for having higher degree.	<ul style="list-style-type: none"> • Strong verbal and written communication skills • Computer proficiency • Knowledge of office management and basic bookkeeping • Good organizational and multi-tasking abilities 	-	35	₹ 13,000 - ₹ 15,000
7	Accounts Assistant	1	Bachelor of Commerce (BCom) with proficiency in Tally, expertise in Bank Reconciliation Statements (BRS), taxation and finalization of accounts	<ul style="list-style-type: none"> • Proficiency in managing daily accounting operations using Tally software. • Ability to prepare and maintain accurate financial records with meticulous attention to detail. • Experience in performing regular Bank Reconciliation Statements (BRS) to ensure accuracy and completeness of financial transactions. • Knowledge and expertise in handling taxation matters and ensuring compliance with relevant regulations and laws. • Demonstrated capability in assisting with project-related financial activities and effectively reporting financial data to stakeholders. • Strong collaborative skills to work closely with other departments, fostering seamless financial operations and alignment across the organization. 	Minimum of 3 years in accounting	35	₹ 25000 - ₹ 30000/-

8	Junior Software Developer	1	M. Tech/ BE/ B.Tech in Computer Science/ IT/ MCA or equivalent with knowledge of Java, C# programming languages, Spring Boot, .NET Frameworks & libraries, MySQL, Git and AWS tools	Experience working with team for software development, development of APIs etc will be an added advantage	Minimum 1 years' experience in developing software applications	35	₹ 30000 - ₹ 35000/-
9	Junior Teaching Faculty (IT)	1	O Level with 2 years' experience or A Level or BCA or B. Sc (IT) or 3 years Diploma in engineering after 10 passed or higher qualification	Good knowledge of Office Package, Python Programming/ Web Designing/ IoT		35	₹ 15000 - ₹ 18000/-
10	Teaching Faculty (IT)	2	BE/ B.Tech in Computer Science/ IT/ Electronics	Good knowledge of Office Package, Python Programming/ Web Designing/ IoT	Experience in teaching preferred	35 years	₹ 20000/- ₹ 25000/-
11	Teaching Faculty (Web)	1	BE/ B.Tech in Computer Science/ IT/ Electronics	The candidate should have excellent knowledge of developing applications using HTML, CSS, JavaScript, PHP, MySQL and Angular JS. He/she should also possess knowledge of designing responsive websites and hosting of websites. He/ she should have the passion to learn and impart web designing skills to the students.	Minimum 1 year teaching experience or as an Intern in web development	35	₹ 20000/- to ₹ 25000/-
12	Teaching Faculty (IoT)	1	BE/ B.Tech in Computer Science/ IT/ Electronics	<ul style="list-style-type: none"> Strong understanding of IoT concepts, principles, architectures, and applications. Familiarity with IoT platforms, protocols, sensors, actuators, communication technologies, and data analytics. 	Minimum 1 year teaching experience or as an intern in IoT	35	₹ 20000 - ₹ 25000/-