

EOI Ref No: NIELIT/KOL/26-27/SKILLS/EOI/2

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**Expression of Interest  
For  
Support to NSQF Training and Certification of SC, ST  
Beneficiaries in the 8 districts of West Bengal**

**Under**

**National Institute of Electronics & Information Technology, NIELIT  
Kolkata**

(An Autonomous Scientific Society of Ministry of Electronics and Information Technology,  
Government of India)

**Jadavpur University Campus, Kolkata - 700032**

**dir-kolkata@nielit.gov.in, (033)2414-6054, M: 9477301644**

**<https://nielit.gov.in/kolkata/index.php>**

**Unit I:**

**Jadavpur University Campus,**

**Kolkata-700032.**

**Telephone (EPABX): (033)2414-6054.**

**Unit II:**

**SaltLake Campus, BF-267,**

**Sector-I, SaltLake,**

**Kolkata-700064.**

## 1. Introduction

NIELIT Kolkata Centre invites Expression of Interest (EoI) from its Accredited Training Partners (TPs) to provide:

- (i) Training support and,
- (ii) Mobilization of candidates

for conducting various NSQF-aligned courses under the IT and Electronics domain. The program is aimed at skill development of SC/ST youth across selected districts of West Bengal.

## 2. Project Objective

The objective of the project is to enhance employability and promote entrepreneurship among SC/ST youth of West Bengal through structured skill development programs in NSQF-aligned courses over a period of three (3) years.

## 3. Project Coverage

The training will be conducted across the following districts:

- Kolkata
- North 24 Parganas
- South 24 Parganas
- Howrah
- Hooghly
- Nadia
- Purba Medinipur
- Paschim Medinipur

The **training targets and implementation plan** is provided in **Annexure-II**.

## 4. Courses Covered

The training will be conducted at the office of NIELIT, Kolkata in various NSQF-aligned courses under the IT and Electronics domain.

The **list of courses along with links to their Qualification Files (QFs) on the National Qualification Register (NQR)** is provided in **Annexure-I**.

Training Partners are advised to refer to Annexure-I for detailed course structure, eligibility criteria, duration, and other relevant information.

## 5. Target & Duration

- Duration: 3 Years
- Total: 4600 candidates over 3 years

(Batch size will be in multiples of 30 candidates. However, it may vary as per the discretion of the authority).

## 6. Scope of Work

The selected Training Partner shall be responsible for:

- Mobilization of SC/ST candidates among eight (8) districts mentioned in point no.3 of the EoI.
- Verification of documents (caste, domicile, educational qualification, ID proof, etc.).
- Candidate selection based on eligibility and merit.
- Providing infrastructure and qualified faculty at the office of NIELIT Kolkata as per NSQF norms.
- Ensure the student attendance at least 75%
- Assistance in registration and examination process.
- Maintaining records and submitting reports to NIELIT Kolkata.
- Providing placement/entrepreneurship support.
- Nomination of a project coordinator.

## 7. Eligibility Criteria

The applicant must:

- Be a NIELIT NSQF Accredited Training Partner
- Training partner must have a permanent Office premises in any of the eight districts of West Bengal mentioned in point. 3 of the EOI.
- Have executed at least one (1) MeitY-sponsored project in West Bengal in the last financial year
- Have trained at least 500 candidates of West Bengal in NSQF courses under MeitY funded projects in the last financial year (2025-26).
- Have an annual turnover of not less than ₹80 lakhs in the last 3 financial years as a whole (audited Balance Sheet to be provided for FY 2023-24, 2024-25 and unaudited balance sheet to be provided for FY 2025-26).

## 8. Mobilization, Training support, & Assessment

- Mobilization & Training support will be conducted strictly as per NSQF Qualification Files.
- Minimum 75% attendance is mandatory for appearing in assessment. Training partner should ensure it.
- Biometric attendance and monitoring will be maintained by NIELIT Kolkata.
- Assessment and certification will be conducted by NIELIT as per norms of NSQF.
- Participation certificate will be issued by NIELIT Kolkata.

## 9. Payment Terms

- Payment shall be made as per rates mentioned in **Annexure-III**
- Payment will be released only for successfully certified (passed) candidates.
- One-time NSQF examination fee will be paid by NIELIT Kolkata at the time of first attempt only.
- Exam fees of the failed candidates will be deducted at the time of final payment.
- No reimbursement for repeat examination attempts

Invoices must be submitted along with supporting relevant documents.

## 10. Selection Process

- Selection will be done by a duly constituted committee.
- Preference will be given to institutes having:
  - Adequate infrastructure and qualified faculty.
  - Good accessibility and connectivity.
  - Placement support facilities.
  - Track record of students trained in NSQF courses.

Selected Training Partners will be empanelled as an accredited training partners of NIELIT Kolkata and will be informed accordingly..

NIELIT Kolkata reserves the right to accept or reject any or all EoIs without assigning any reason thereof.

## 11. General Terms & Conditions

- Sub-contracting of work is not permitted
- Security Deposit: 5% of work order value (refundable after completion) will be deposited after acceptance of W.O.
- Course structure and eligibility may be revised as per NSQF/NIELIT guidelines
- Batch allocation will depend on candidate availability and district demand

## 12. Submission of EoI

Interested NSQF Training Partners must submit their application in the prescribed format (**Annexure-IV**).

### Envelope should be superscribed as:

“Application against EoI Ref No: NIELIT/KOL/26-27/SKILLS/EOI/2 for providing support to NSQF Training and Examination Facility for SC/ST beneficiaries”

**Last Date:** 20.05.2026 up to 18:00 Hrs

### Address:

The Director In-Charge  
NIELIT Kolkata  
Jadavpur University Campus  
Kolkata – 700032

Incomplete or late submissions will not be considered. NIELIT Kolkata shall not be responsible for postal delays. Canvassing in any form will lead to disqualification.

## 13. Contact Details

For any queries:

[tapast@nielit.gov.in](mailto:tapast@nielit.gov.in)

[rashmimv@nielit.gov.in](mailto:rashmimv@nielit.gov.in)

[kbaital@nielit.gov.in](mailto:kbaital@nielit.gov.in)

M: 9477301644

## Annexure-I:

### List of Courses with Qualification File links on National Qualification Register (NQR)

Sl No	Name of the Course	Link to Qualification file on National Qualification Register
1	Cyber Security Associate	<a href="https://nqr.gov.in/qualification/document/Annexure-B_%20Model%20Curriculum-Full%20Stack%20Development%20Associate.pdf">https://nqr.gov.in/qualification/document/Annexure-B_%20Model%20Curriculum-Full%20Stack%20Development%20Associate.pdf</a>
2	Artificial Intelligence Application Developer	<a href="https://nqr.gov.in/qualification/file/QF_Artificial%20Intelligence%20Application%20Developer.pdf">https://nqr.gov.in/qualification/file/QF_Artificial%20Intelligence%20Application%20Developer.pdf</a>
3	Artificial Intelligence Associate	<a href="https://nqr.gov.in/qualification/file/QF_Artificial%20Intelligence%20Associate.pdf">https://nqr.gov.in/qualification/file/QF_Artificial%20Intelligence%20Associate.pdf</a>
4	Junior Cyber Security Associate	<a href="https://nqr.gov.in/qualification/document/Annexure_A%20Model%20curriculum.pdf">https://nqr.gov.in/qualification/document/Annexure_A%20Model%20curriculum.pdf</a>
5	Junior Cloud Computing Associate	<a href="https://nqr.gov.in/qualification/file/QF_Junior%20Cloud%20Computing%20Associate.pdf">https://nqr.gov.in/qualification/file/QF_Junior%20Cloud%20Computing%20Associate.pdf</a>
6	Computer Application Accounting and Publishing Assistant	Will be uploaded soon
7	Essentials of Data Entry and Office Automation	Will be uploaded soon
8	Fundamentals of Data Annotation using Python	<a href="https://nqr.gov.in/qualification/file/QF_Fundamentals%20of%20Data%20Annotation%20Using%20Python.pdf">https://nqr.gov.in/qualification/file/QF_Fundamentals%20of%20Data%20Annotation%20Using%20Python.pdf</a>
9	Fundamentals of Data Curation using Python	<a href="https://nqr.gov.in/qualification/document/Annexure-A_Model%20Curriculum_Fundamentals%20of%20Data%20Curation%20using%20Python.pdf">https://nqr.gov.in/qualification/document/Annexure-A_Model%20Curriculum_Fundamentals%20of%20Data%20Curation%20using%20Python.pdf</a>
10	Foundation of Data Science and Analytics	<a href="https://nqr.gov.in/qualification/file/QF-Foundation%20of%20Data%20Science%20and%20Analytics.pdf">https://nqr.gov.in/qualification/file/QF-Foundation%20of%20Data%20Science%20and%20Analytics.pdf</a>
11	Foundation of Artificial Intelligence Technology	<a href="https://nqr.gov.in/qualification/file/QF-Foundation%20of%20Artificial%20Intelligence%20Technology.pdf">https://nqr.gov.in/qualification/file/QF-Foundation%20of%20Artificial%20Intelligence%20Technology.pdf</a>

✓ Link to bucket of NSQF NIELIT courses: <https://nielit.gov.in/content/nsqf>

#### Note:

Following courses will be incorporated soon.

- Cyber Secured Web Development Associate (990 Hrs)
- Computer Application Business Accounting Associate (990 Hrs)

The following course will be incorporated additionally:

- Office Automation Accounting & Publishing Assistant (690 Hrs)

**Training targets and implementation plan**

SI No	Course Name	Hours	Level	Expiry date	Eligibility Criteria
1	Cyber Security Associate	540	4.5	30-Jun-26	<ul style="list-style-type: none"> <li>● Completed 1st year of UG</li> <li>● Pursuing 1st year of UG and continuous education</li> </ul>
2	Artificial Intelligence Application Developer	540	4.5	30-Jun-26	<ul style="list-style-type: none"> <li>● Completed 1st year of UG</li> <li>● Pursuing 1st year of UG and continuous education</li> </ul>
3	Artificial Intelligence Associate	450	4	30-Jun-26	12th grade pass OR Completed 2nd year of 3-year diploma (after 10th) and pursuing regular diploma OR 10th grade pass and pursuing continuous schooling
4	Junior Cyber Security Associate	450	4	30-Jun-26	12th grade pass OR Completed 2nd year of 3-year diploma (after 10th) and pursuing regular diploma in CS/IT/EC/EE/ allied branches
5	Junior Cloud Computing Associate	450	4	30-Jun-26	12th grade pass OR Completed 2nd year of 3-year diploma (after 10th) and pursuing regular diploma in CS/IT/EC/EE/ allied branches
6	Computer Application Accounting and Publishing Assistant	360	3	22-Jan-29	10th or equivalent
7	Essentials of Data Entry and Office Automation	150	3	22-Jan-29	10th or equivalent
8	Fundamentals of Data Annotation using Python	120	3.5	18-Feb-2028	Grade 10 pass and pursuing continuous schooling
9	Fundamentals of Data Curation using Python	120	3.5	18-Feb-2028	Grade 10 pass and pursuing continuous schooling
10	Foundation of Data Science and Analytics	120	3.5	18-Feb-2028	Grade 10 pass and pursuing continuous schooling
11	Foundation of Artificial Intelligence Technology	90	3.5	18-Feb-2028	Grade 10 pass and pursuing continuous schooling

	Year1	Year2	Year3
<b>Total candidates Per Quarter</b>	300	400	450
<b>Yearly</b>	1200	1600	1800
<b>Total in 3 years</b>	<b>4600</b>		

**\*Note:**

- a. The Title and Level of the above courses are subject to revision upon NCVET/ NSQC recommendation
- b. Courses from the above bucket may be added/deleted/replaced at any point of time keeping industry and employability requirement in view. However notional hours will be maintained to maintain the overall budget outlay of the project
- c. The eligibility criteria of these courses are subject to change and mobilization will be done on the basis of the latest updated eligibility criteria.

**Note:**

Following courses will be incorporated soon.

<b>NSQF Course Name</b>	<b>Hours</b>	<b>Level</b>	<b>Eligibility Criteria</b>
Cyber Secured Web Development Associate	990	4	12 <sup>th</sup> Pass/10 <sup>th</sup> Pass + Pursuing Schooling/10 <sup>th</sup> Pass + 2 Years relevant experience.
Computer Application Business Accounting Associate	990	4	12 <sup>th</sup> Pass/10 <sup>th</sup> Pass + Pursuing Schooling/10 <sup>th</sup> Pass + 2 Years relevant experience.

The following course will be incorporated additionally:

<b>NSQF Course Name</b>	<b>Hours</b>	<b>Level</b>	<b>Eligibility Criteria</b>
Office Automation accounting & Publishing Assistant	690	3	10 <sup>th</sup> Pass

**Course-wise Fee Structure and Payment Details****Course fee details (in Rupees)**

<b>Sl. No.</b>	<b>Course</b>	<b>Duration (Hours)</b>	<b>Rate per candidate per hour in Rs. (including Registration Fees)</b>	<b>Revenue Sharing /cost per candidate of "Training Expenditure Head" in Rs.</b>
1	Cyber Security Associate	540	20	10800
2	Artificial Intelligence Application Developer	540	20	10800
3	Artificial Intelligence Associate	450	20	9000
4	Junior Cyber Security Associate	450	20	9000
5	Junior Cloud Computing Associate	450	20	9000
6	Computer Application Accounting and Publishing Assistant	360	20	7200
7	Essentials of Data Entry and Office Automation	150	20	3000
8	Fundamentals of Data Annotation using Python	120	20	2400
9	Fundamentals of Data Curation using Python	120	20	2400
10	Foundation of Data Science and Analytics	120	20	2400
11	Foundation of Artificial Intelligence Technology	90	20	1800
12#	Cyber Secured Web Development Associate	990	20	19800
13#	Computer Application Business Accounting Associate	990	20	19800
14#	Office Automation accounting & Publishing Assistant	690	20	13800

- ★ **The mobilization and training support expenditure fee includes registration fee of the candidates and excludes NSQF assessment fee**
- ★ **In eight districts a total of 4600 candidates (i.e., 153 batches each containing 30 students) will be trained in 3 years.**
- ★ **The above mentioned NSQF courses are GST exempted**

**Note: #: The courses (sl. No. 12,13 and 14) will be incorporated in due course of time.**

**Annexure-IV:**  
**Format for Expression of Interest (EoI)**

*Format for covering letter (To be submitted on the Letter head of the applicant institution)*

To

The Director In-charge  
NIELIT Kolkata  
Jadavpur University Campus, Kolkata - 700032

**Ref: EoI No.:**

**Subject: EoI for Empanelment of Training Institutes for training Support**

Dear Sir,

1. Having examined the EoI document, we, the undersigned, herewith submit our response to your EoI Ref No:< mention ref no.> dated <Date> for Empanelment of Training Institutes for conducting training of NSQF aligned courses of NIELIT being implemented by NIELIT Kolkata in full conformity with the said EoI document.
2. We have read the provisions of the EoI document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our EoI shall not be given effect to.
3. We would like to declare that we are not involved in any litigation with any Government in India or any other organization and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
4. We hereby declare that all the information and statements made in this EoI are true and accept that any misrepresentation contained in it may lead to our disqualification.
5. We understood that NIELIT Kolkata is not bound to short-list / accept any proposal received in response to this EoI.
6. We understood that Empanelment with NIELIT Kolkata does not guarantee that every/any of the applicants shall be invited under EoI, or be awarded a project /assignment.

Our correspondence details /authorized person to deal with regard to this EoI is:

	<b>Information</b>	<b>Details</b>
1.	Name of the Contact Person	
2.	Designation and contact address of the person to whom all references shall be made regarding this EoI	
3.	Telephone	
4.	Mobile number of the Contact Person.	
5.	Email	
6.	Corporate website URL	

We hereby declare that our proposal submitted in response to this EoI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely, Signature:

[Authorised person] Name & Title with seal

Encl: Duly filled Application form.

**NIELIT Kolkata**  
Jadavpur University Campus, Kolkata - 700032

**APPLICATION PROFORMA FOR CONDUCTION OF NSQF ALIGNED COURSES  
OF NIELIT**

Sl. No.	COURSES APPLIED FOR PROVIDING TRAINING	KOLKATA	NORTH 24 PARGANAS	SOUTH 24 PARGANAS	HOOGHLY	HOWRAH	NADIA	PURBA MEDINIPUR	PASCHIM MEDINIPUR
(i)									
(ii)									
(iii)									
(iv)									
(v)									
(vi)									
(vii)									
(viii)									

<b>2. NAME OF THE INSTITUTE</b>		
<b>2. FULL ADDRESS WITH LANDLINE/MOBILE/ EMAIL</b>		
<b>3. Name &amp; Designation of the Authorized person</b>		
<b>4. Contact Number</b>	<b>(Landline)</b>	<b>(Mobile)</b>
<b>5. Email-id</b>		
<b>6. PAN Number</b>		
<b>7. Distance in Km. from Municipal body (Nagar Palika/Parishad etc.)</b>		

<b>8. Date of Operations in Education field(particularly in IT &amp; Electronics courses)</b> <b>(attach the documentary proof)</b>	<div style="text-align: center;">/ /</div>
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<b>9. Tie-up with industry and Previous placement records</b>	Attach the report with documentary proof.
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<b>13. DETAILS OF SIMILAR PROGRAMS CONDUCTED &amp; GOVT. SCHEMES IF ANY</b> <b>(attach the relevant documents)</b>	oNo	oYes
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*Attach additional sheet, if the space is not sufficient and mark as Annexure --- (with Sr. No)*  
**Seal and sign this document.**

*Attach documentary proof wherever necessary.*

**Date:**

**Signature of the authorized person**

**Name:**

**Seal of the institute:**

**Designation:**

### **Declaration**

- (i) I, .....son/daughter of.....have read and understood the RULES / GUIDELINES for Mobilization with training support of NIELIT NSQF aligned courses “Training for SC/ST/ candidates in the eight districts of West Bengal” and agree to abide by the same.
- (ii) I certify that I am the competent authority, by virtue of the administrative and financial powers vested in me by \_\_\_\_\_ to furnish the above information and to undertake the above stated commitment on behalf of my /our institution.
- (iii) I am aware that in case any information given by me is false or misleading, the Institute would be debarred from the conduct of training programs and / or debarred besides being subjected to any other action that may be deemed fit by NIELIT Kolkata.
- (iv) I agree to abide by the decisions of the NIELIT Kolkata or its designated agencies in respect of my application for permission for Mobilization with training support of NIELIT Kolkata NSQF aligned training for SC/ST candidates under the above scheme.
- (v) I agree to all terms & conditions mentioned in the EOI Ref no:  
.....

Signature of the Witness:

Signature of the Authorized Signatory:

Name:

Name:

Designation:

Designation:

Date:

Date:

Address:

Address:

Seal of the organization

Seal of the organization

### **List of Document to be submitted along with Application:**

1. Legal entity documents
2. Owner/Director/Proprietorship/Trade Licenses documents
3. GST certificate (mentioning all business location) , if applicable
4. Past Experience (Skilling and Training Activity), if any
5. Placement records, if any
6. Address proof
7. Identity proof of Owner
8. Faculty details
9. Infrastructural detail

### **LIST OF ENCLOSURE:**

SL. NO	ANNEXURE NO	CONTENT