

Website Advertisement



National Institute of Electronics & Information Technology, Kolkata
Ministry of Electronics & Information Technology (MeitY), GoI

NIELIT Kolkata invites applications for the position of Centre In-charge (1 no.) and Faculty (2 nos.) for its Study Centre located at Haldia on purely contractual basis.

Sl. No.	Particulars	Centre In-Charge	Faculty
1	Educational Qualification	Minimum B.E. / B.Tech in IT, Computer Science, or a related technical field from a recognized University/ Institute.	Minimum B.E./B.Tech in IT, Computer Science, or a related technical field from a recognized University/ Institute.
2	Experience	Minimum of 2 years of relevant post-qualification experience in academic administration, centre management, or IT training coordination.	Fresher may also apply.
3	Key Responsibilities	<ul style="list-style-type: none">• Overseeing daily operations and administrative functions of the NIELIT Kolkata Study Centre at Haldia.• Monitoring training delivery and student enrolment, counselling• Delivery of Lecture .• Student Mobilization across districts and different organization.• Ensuring compliance with NIELIT HQ guidelines and maintaining official records.	<ul style="list-style-type: none">• Delivering high-quality lectures and practical lab sessions as per NIELIT curriculum.• Development of course material .• Examination, Evaluation and Certification.• Providing mentorship and project guidance to students at the Haldia Centre.
4	Remuneration	Rs.25,000/- per month	Negotiable
5	Location Preference	Applicant from Purba Medinipur district will be preferred.	
6	Application Process	Interested candidates may submit their updated CV along with copies of educational and experience certificates at kolkata@nielit.gov.in	

Last Date of Application is 10/04/2026.

For more queries, please contact: Ms. R. Mandal Vijayvergiya, Sc-D (9073304895)