

Tender Id: 2019_DIT_499764

Tender Document for Hiring of Taxi services at NIELIT Gorakhpur and Lucknow



Tender No.: NIELIT/LKO/161/2019/Sep19/01

National Institute of Electronics & Information Technology (NIELIT)
Gorakhpur, Extension Centre, Lucknow
A-1/9, Sumit Complex, Vibhuti Khand, Gomti Nagar, Lucknow
(An Autonomous Scientific Society of Department of Electronics & Information Technology, Ministry of Communications & Information Technology, Government of India)

Website: nielit.gov.in/lucknow

Contact No. - 0522-2720590

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TENDER DOCUMENT
(Submitted only through e-Procure website)

Tender for Hiring of Taxi Services at
National Institute of Electronics & Information Technology, (NIELIT)
Gorakhpur, Extension Centre, Lucknow

(Visit us at lucknow.nielit.gov.in)

Not transferable
Price of bid document-NIL

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NIELIT Gorakhpur, Extension Centre, Lucknow
A-1/9, Sumit Complex, Vibhuti Khand, Gomti Nagar, Lucknow

Dated: 05/09/2019

NOTICE INVITING TENDER

Office of Issue	NIELIT Gorakhpur, Extension Centre, Lucknow, A-1/9, Sumit Complex, Vibhuti Khand, Gomti Nagar, Lucknow
Tender No.	NIELIT/LKO/161/2019/Sep19/01
Date of issue of bid document	With effect from 05/09/2019, 11:00 AM
Last date of Receipt of Technicla Bid	Upto 30/09/2019, Time 03:00 PM
Date of opening of Technical bid	01/10/2019, Time 04:00 PM
Date of opening of Financial bid	To be published on CPP Portal, After Technical evaluation of Technical Bids.

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Tender Document for Hiring of Taxi services at NIELIT Gorakhpur and Lucknow

No. NIELIT/LKO/161/2019/Sep19/01

**NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION
TECHNOLOGY
Gorakhpur, Extension Centre, Lucknow**

NOTICE INVITING TENDERS FOR HIRING OF TAXI SERVICES

The National Institute of Electronics & Information Technology (NIELIT), an autonomous scientific society of Department of Electronics & Information Technology, Ministry of Communications & Information Technology, Government of India invites tender in two bid system (technical and financial) from well established and duly registered firms/agencies etc. based in Lucknow for Hiring of Taxi Services at NIELIT, A-1/9, Sumit Complex, Vibhuti Khand, Gomti Nagar, Lucknow – 226010.

For details of services to be provided, terms and conditions and documents/information to be submitted, please log on to lucknow.nielit.gov.in.

Bidders interested in providing taxi services to NIELIT and who fulfil the basic requirements may apply online for technical and financial bids. The tender document will be downloaded from the website nielit.gov.in/lucknow or <http://www.eprocure.gov.in>.

Executive Director
NIELIT Gorakhpur

EXPRESSION OF INTEREST FOR EMPANELMENT OF AGENCY FOR HIRING OF TAXI SERVICES AT NIELIT LUCKNOW

I. NOTICE

NIELIT, Lucknow is located at A-1/9, Sumit Complex, Vibhuti Khand, Gomti Nagar, Lucknow. For the operations at Lucknow centre, the Institute has been hiring vehicles from the taxi service provider empanelled for the purpose. The term of contract with the existing service provider is nearing completion very soon because of which the Institute has now decided to float this Tender Enquiry and invite quotations. It may be mentioned here that on present scale, the annual taxi bill of the Centre is approx. **Rs.3.00 lakhs**. This includes hiring charges for different types/categories of vehicles booked on daily basis, as and when the need arises and also the charges for AC Indigo/Swift Dezire hired on monthly basis. It is, however, clarified that the no. of vehicles hired may vary depending upon the need of the organization.

Sealed tenders are invited from reputed agencies under **"Two-bid" system- Technical Bid (unpriced) and Financial Bid (priced)** for Hiring Taxi Services at National Institute of Electronics & Information Technology (NIELIT), Lucknow, Uttar Pradesh.

Detailed information of the Tender Document can be downloaded from the NIELIT Lucknow website nielit.gov.in/lucknow or eprocure.gov.in. Last date of submission of Technical Bid is **30.09.2019 at 03.00 PM**. Technical bid will be opened on **01/10/2019 at 04:00 PM** at NIELIT, Gorakhpur/ Lucknow. The tenders received late /Conditional tenders/Incomplete Tenders in any respect would be rejected. The NIELIT reserves the right to accept or reject any or all tenders without assigning any reason. The finalized bidder will have to enter into a legal contract/agreement with the NIELIT before rendering its services.

II. ELIGIBILITY CRITERIA

Technical bid should contain the following:-

1. The Bidder must be a legally constituted Proprietary firm, Partnership firm, Limited Company or Corporate Body, who possess the required licenses, registrations etc., as per law valid at least for 3 years from the date of the opening of tender for providing Taxi Services.
2. The Bidder shall have experience of providing Taxi Services for at least 3 years ending March, 2019.
3. Financial Turnover during the last 3 years ending 31st March 2019 should be at least 03 lakhs per year.

Tender Document for Hiring of Taxi services at NIELIT Gorakhpur and Lucknow

4. There should be no case pending with the police against the Proprietor/Firm/Partner or the Company (Bidder). An undertaking in this regard is to be provided.

5. The Bidder shall have the following Registrations and details of the same be provided in the Technical Bid:

(i) Company Registration (ii) GST Registration (iii) PAN Number

Note: Scanned copy of Proof in support must be uploaded for above eligibility criteria.

III. PROCEDURE

1. The tender shall be submitted online in two parts, viz., technical bid and price bid.

a. Technical Bid - The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document:

i) Scanned copy of the valid Service Tax Registration No. of the bidder from Service Tax Department of the Government of India, scanned copy of the valid registration number of the firm along with the CST/VAT No. allotted by the sales tax department, as well as PAN number of the firm allotted by the income tax department and Tender Acceptance Letter (Annexure-2) failing which bidder's bid may be rejected.

b. FINANCIAL BID - Schedule of price bid in the form of **BOQ_XXXX .pdf**

The below mentioned Financial Proposal/Commercial bid format is provided as BoQXXXX.pdf along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BoQXXXX.pdf as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. **Bidder shall not tamper/modify downloaded price bid template in any manner.** In case if the same is found to be tempered/modified in any manner, tender will be completely rejected.

1. The Bids must be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. on or before the last date, i.e., **30.09.2019** by **03:00 P.M.** Bids, submitted after the due date & time are liable to be rejected. 'Technical Bid' of all the Bids received by the closing time will be opened on **01.10.2019** at **04:00 P.M.**

2. The Bidder shall acquaint himself fully with NIELIT premises conditions and the working environment before quoting the rates. He is advised to do a complete survey at his own of the premises before offering rates. No compensation on account of any difficulties will be entertained at a later date after award of works.

3. The technical bid shall be opened first and financial bids of only the eligible bidders selected by Tender Committee shall be opened on the next day by the Tender Committee.
4. In case the Bid being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so or in the case of a company, the tender be signed in the manner laid down in the said Company's Article of the Association. The signatures on the tenders will be deemed to be the authorized signatures.
5. An Index page showing contents/annexure & page no. should be annexed first followed by relevant documents with proper page numbering & signed by the owner of the firm or his Authorized Signatory as token of acceptance of Terms & Conditions. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/ authorization may be uploaded along with tender.
6. The bidder must ensure that the conditions laid down for submissions of offers are complete and correctly filled.
7. In case two or more agencies are found to have quoted the same rates, the Tender Committee shall recommend about the Bidder to which the offer shall be granted based on the NEGOTIATIONS to become lowest rate bidder. The decision of the Centre-In-Charge, NIELIT Lucknow shall be final.
8. Any changes with respect to this tender will be notified through website nielit.gov.in/lucknow.
9. NIELIT Lucknow reserves the right to accept or reject any or all the tenders without assigning any reason.

IV GENERAL TERMS & CONDITIONS

1. The bids should be submitted through e-Procure in the Performa provided for Technical Bid and Financial Bid
2. The bids will be accepted till 03.00 PM on 30/09/2019 and the technical bid will be opened at 04.00 PM on 01/10/2019.
3. Late bids shall not be entertained and no correspondence in this regard shall be entertained.
4. Incomplete bids are liable to be rejected.
5. The Technical details should be furnished as per the performa at Appendix 'I', while the rates must be quoted as per the performa enclosed at Appendix 'II'. In case the bids are not submitted as per the performa, the same is liable to be rejected.

6. The bidder has to ensure that the vehicle deployed is comprehensively insured and claim, if any, shall be directly entertained by the bidder from the Insurance Company. NIELIT Lucknow shall bear no liability for any damage claim. Copy of insurance of vehicle shall be uploaded alongwith the RC of the vehicle.
7. The rates quoted by the successful bidder will remain valid for a period of 1 year from the date of award of contract and can be extended for further period on mutual consent.
8. While Extension of contract, rates may be revised on hike in fuel price with the approval of competent authority. Rates may be increased maximum in the ratio of 2:1 i.e. on increase of fuel price of 50% rates may be increased maximum upto 25%.
9. The firms should have the arrangements for repairing their vehicle in a short time and during the repair time the firm should provide a substitute vehicle of same model/level immediately so that there is no inconvenience/disruption in the work of this Institute. In case the contractor fails to provide substitute car within two hours of failure, a penalty of Rs.50/- per hour shall be levied in addition to deduction of monthly charges on pro-rata basis.
10. The Society reserves the right to accept or reject any bid without assigning any reason whatsoever.
11. Successful bidder will have to arrange latest model [not below than year 2015-16] vehicles. Payment will be released on monthly basis against pre-receipted bills after rendering satisfactory services.
12. This office will bear the parking charges/passengers tax etc., if any, paid while performing duties of this Institute. No extra mileage will be given for Breakfast, Lunch or filling the fuel for the vehicle.
13. The contract can be terminated at any time without assigning any reason by giving a notice of one month by either party.
14. The rates quoted in the performa should be clearly legible and free from fluiding/ overwriting. The Bids containing corrections would be summarily rejected.
15. The driver has to be well educated, well mannered, experienced and well acquainted with Lucknow and nearby areas and should have clean track record. The age of the driver should not be less than 25 years and not more than 60 years.
16. Police verification of the driver deployed with the vehicle on monthly/regular basis has to be ensured by the successful bidders.
17. The driver, while on duty, has to be neatly dressed.

18. In case, condition of the car is not found to be satisfactory, the same shall be returned for immediate replacement.

19. The Vehicle should be registered as a commercial vehicle in state Uttar Pradesh.

20. Eligibility Criteria:

- 20.1 The firm should have at least three years experience in the tour & travel business and possess vehicles in the name of firm or proprietor or partner.
 - 20.2 The garage of the firm should be within a radius of 10 kilometres from NIELIT Lucknow.
 - 20.3 During the past three years, the firm should have satisfactorily completed the similar contracts for either of the following and should upload certificate(s) of satisfactory completion of the contract(s) from the respective client(s).
21. The firm should be registered with Service Tax Authority and should upload a copy of Registration Certificate.
 22. The firm should have a PAN No. In case of a proprietorship firm, the PAN of the proprietor is acceptable. A copy of PAN card should be uploaded with the Technical Bid.
 23. Change of the vehicle deployed on monthly rental basis will be allowed only under exceptional circumstances. As these vehicles are to be used by the senior officers and also for some general purposes of the Centre, the firm should ensure that all the necessary documents [Registration Certificate, Insurance Papers, PUC etc.] are in the personal custody of the licensed drivers.
 24. The names and addresses of the drivers, who will attend the duty in a vehicle hired on monthly rental basis are to be furnished as soon as the contract is awarded. The owner/any reputed responsible person should have direct telephone [office as well as residence] and should also be available on a mobile phone so as to ensure prompt attendance to calls in case of emergency. The drivers of the vehicles must also be provided with mobile phones and should be available on phones all the time.
 25. The firm shall be responsible for providing the required number of vehicles at any time even at short notice. The services should be available round the clock.
 26. Irrespective of the location of the selected vendor, the vehicle supplied (including regular vehicles) would be considered to have started from NIELIT and as such the mileage would be calculated from NIELIT office at A-1/9, Sumit Complex, Vibhuti Khand, Gomti Nagar, Lucknow unless the same is being asked to be provided at location other than the above said location and released at a location different than NIELIT Lucknow.

27. Firms will ensure that the vehicles and the drivers are not normally changed.
28. Vehicles supplied by the firm will be regularly inspected by the representative of this Centre for good condition and in case of non-compliance of any of the conditions, a penalty of Rs.100/- per occasion shall be imposed on the defaulting firm.
29. In case the firm is registered under partnership, a copy of the 'Partnership Deed' will have to be uploaded along with the technical bid. In case of the firms registered under Registration of Societies Authorities or under Companies Act must upload a copy of the Certificate of Incorporation.
30. Bidder has to ensure that refilling of fuel has to be managed from the nearby petrol pump and no additional mileage for this purpose shall be permissible. Taxes & levies, if any, shall be paid extra by the Centre on actual basis and rates should be quoted accordingly.
31. Drivers have to maintain daily duty slips, duly signed/verified from the officers using the car. Such duty slips will be required to be submitted to the Institute along with the bill.
32. A copy of this Tender Document with each page, duly signed, by authorized signatory in token of acceptance of terms and conditions should be uploaded with the quotations in prescribed performa.
33. The contract under this Tender shall be interpreted as per Indian Laws and shall have exclusive jurisdiction of Lucknow Court.
34. All disputes or differences between the parties hereto arising out of or from relating to anything contained in this document including any dispute or differences arising out of termination or implementation of the obligations arising here from shall be referred to Arbitrator appointed as per the provisions of the Arbitration and Conciliation Act, 1996 or any statute modification or enactment thereto for the time being in force. The award made by the Arbitrator shall be binding on the parties hereto and the venue/jurisdiction of the Arbitration shall be at Lucknow.
35. An agreement shall be signed with the designated/authorised person of the successful agency. Successful agency will deposit an amount of Rs. 5,000/- as security deposit with the agreement.
36. All penalties shall be subject to a maximum of 5% of the value of contract and in case the amount of penalty crosses the ceilings, the contract awarded shall be terminated with due notice.
37. NIELIT Lucknow shall not be responsible for any issues pertaining to pay, perks, service conditions etc. between the agency and the drivers deployed by them on NIELIT duty. All matters between the driver and the agency shall be settled by the Agency and NIELIT shall not be brought in

picture.

38. **Penalty:** In case of pre mature termination of the contract due to any of the clauses of termination, security amount of Rs. 5,000/- submitted by the final bidder shall be forfeited.

39. **EVALUATION CRITERIA**

The evaluation criteria will consist of:

- a) Opening of the Technical Bids as per **Appendix 'I'**
- b) Opening of the Financial Bids as per **Appendix 'II'** of the vendors who have been short listed after opening of the Technical Bids.

Instructions for Online Bid Submission:

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app> .

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click **here to Enroll**" on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the prices bid have been given as a standard BoQ format with the tender

document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232.

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Date:

To,

Sub: **Acceptance of Terms & Conditions of Tender.**

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department / organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

**(Signature of the
Bidder, with Official Seal)**

Appendix 'I'**Performa for Furnishing Technical Bid**

1. Name, Address and Telephone Number of the Organization. :
2. Date of commencement of Business [Please furnish proof in support of your statement] :
3. Status of the organization [i.e. whether Proprietorship, Partnership, Private Limited/Public Limited Company, Registered under Societies Registration Act, etc.] :
4. Registration Number of the Organization [Please upload Certificate of Registration / Incorporation / Partnership deed etc.] :
5. Name of the C.E.O. / Proprietor :
6. Name, designation and address including phone / mobile number of the Contact Person :
7. Date of commencement of Tour & Travel: business [Please enclose evidence].
8. Annual Turnover [Attach photostat copies of Balance Sheet / I.T. Returns / C.A.'s Certificate] : 2016-17
2017-18
2018-19
9. GST No. :
[Upload a copy of Registration]
10. PAN. of the Organization / Owner [in case of proprietorship organization where no PAN. has been issued in the name of the organization] [Please upload a copy]. :
11. Details of the organizations being served with similar services, which fulfil the eligibility condition stipulated in Clause 18.3 of the Tender Document:

S.No.	Name & Address	Name & Phone No. of the Contact person	Annual cost of contract	Since when the services are being provided.

12. Number of clients being served in and around Lucknow on the date of submission of bid [please enclose a comprehensive list with address and telephone numbers]. :
13. Number of vehicles owned by the organization [please enclose a comprehensive list of vehicles clearly indicating Model, Name & Make, Regn. No. and Year of Registration of each vehicle]. :

DECLARATION:-

- A] It is certified that the information furnished above is correct.
- B] We have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. Disagreement and solution proposed has been listed in a separate sheet and being attached with this Bid. A copy of the Tender Document with its each page signed, in token of acceptance of the Terms and Conditions, is enclosed.
- C] We understand that the decision of the NIELIT Lucknow to accept/reject "the points of disagreements and proposed solution provided by us" would be final and binding.
- D] The signatory to this Bid is authorized to sign Bids on behalf of the organization.

Signature: _____

Name: _____

Designation: _____

Seal of the Company: _____

Date: _____

Appendix 'II'

NIELIT, LUCKNOW

[An autonomous scientific society of Department of Electronics & Information Technology, Ministry of Communications and Information Technology, Govt. of India]

PERFORMA FOR QUOTING THE RATES FOR PROVIDING HIRED SERVICES

Name & Address of the Party:

It is mandatory to provide rates (in Rs.) for all the below given particulars

Particulars	Indigo/Swift Dzire/ Etios
	<i>A/C</i>
<i>Monthly rates: (Local + Outstation)</i>	
<i>A] 2000 km + 240 hrs.</i>	
<i>B] Extra kms.</i>	
<i>C] Extra hrs.</i>	
<i>Taxes</i>	

1. *It is confirmed that we have read the terms and conditions stipulated in the Tender document and we undertake to abide by these terms and conditions.*

Signature_____

Name_____

Date_____

Designation_____

Seal of the organization