

**INSTRUCTION FOR DOCUMENT VERIFICATION AND INTERVIEW FOR EMPANELMENT OF  
IT RESOURCE PERSON AGAINST (Adv. No. 07/280/2022/NDL/FM)**

- a. Candidates who have applied for empanelment of **Jr. Consultant and Sr. Consultant** will report to NIELIT Delhi as per schedule on following address:

NIELIT Delhi  
2<sup>nd</sup> Floor, Parsvnath Metro  
Mall Inderlok Metro Station  
Inderlok, Delhi-110052

- b. Schedule of Interview and document verification for various posts is available on NIELIT Delhi website at <http://nielit.gov.in/delhi/>. **All candidates must appear for document verification and Interview at given date and time only. Those reaching late shall not be entertained.**
- c. **Only those candidates, who clear document verification, will stay for Interview. Others may leave the venue.** Interview and document verification will be held on the same day.
- d. Only those candidates, who clear both document verification and interview will be empanelled.
- e. **Candidates must bring ALL original mark sheets, degrees, testimonials, DOB certificates, caste certificate (if applicable), experience certificate and self ATTESTED photocopies of each document along with Adhaar card** (any Govt. approved photo id) and one passportsize photo on the day of document verification.
- f. The shortlisted candidates will be empanelled and deployed on projects in various Govt. Depts. on contract basis initially for a period of one year (which may be further extended upto five years based on requirements/performance of the candidate) or upto the contract period with the client. **NIELIT does not guarantee to deploy all shortlisted candidates from panel.**
- g. Validity of empanelment will be three years w.e.f. the date of declaration of result.
- h. No TA/DA will be provided to candidates for appearing in Interview/document verification.
- i. The candidates are advised to visit the website of NIELIT Delhi centre <http://nielit.gov.in/delhi> for **schedule or any updates.**
- j. Candidates have to follow instructions, guidelines and relevant order of Govt. of India pertaining to Covid-19 pandemic.