Details of Qualification & Experience   ANNEXURE-I

S.No	Position/ Designation	Remuneration	Essential Qualification	Post Qualification Experience
1	Data Entry Operator- Grade I	Rs. 16800/-	Degree of a recognized University. **Preference** will be given to a candidate having minimum 6-months Certificate course in Computer Hardware/Software from a registered institution **AND** a minimum typing speed of 30 wpm	At least 3 yrs as Data Entry Operator/Computer Operator/Office Assistant in a Govt./Semi-Govt./Autonomous Organizations/PSUs/ Limited Companies/Firms/ Institutions
2	Data Entry Operator- Grade II	Rs. 15680/-	Degree of a recognized University. **Preference** will be given to a candidate having minimum 6-months Certificate course in Computer Hardware/Software from a registered institution **AND** a minimum typing speed of 30 wpm	At least 2 yrs as Data Entry Operator/Computer Operator/Office Assistant in a Govt./Semi-Govt./Autonomous Organizations/PSUs/ Limited Companies/Firms/ Institutions