

**NATIONAL INSTITUTE OF ELECTRONIC AND INFORMATION TECHNOLOGY (NIELIT)**  
An Autonomous Scientific Society of Ministry of Electronics and Information Technology Govt. of India  
**Delhi Centre**

## ***CERTIFICATE COURSE IN TALLY PRIME***

**Pre-requisite:** Working knowledge of computer

**Duration:** 40 Hours

**Course Outline:**

1. Introduction to Financial Accounting
2. Fundamental of Tally & Journal entries
3. Introduction to Tally Prime & Creation of Company
4. Introduction to Inventories
5. Tally Vouchers
6. Concept of Security & Backup
7. Generating Reports

**Admission Process:** Apply Online at- <https://onlineapply.nielit.in/>

**Course Fees:** Rs. 4000/- inclusive 18% GST

### **Course Highlight:**

- ✓ Well structured course & hands on practice session
- ✓ Soft copy and PPTs of course contents will be shared
- ✓ Module wise assignments for practice
- ✓ Assessment at completion of course
- ✓ Digitally signed E-Certificate on completion of training

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