

**National Institute of Electronics and Information Technology (NIELIT), Delhi  
Centre**

इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार की स्वायत्त संस्था

An Autonomous Scientific Society of Ministry of Electronics and IT (MeitY), Govt. of India

**Admission Procedure:**

1. The candidate is advised to visit the website  
<https://www.nielit.gov.in/delhi/index.php>→Admission Notice→Detailed Advertisement for pursuing the desired course.
2. For admission, click the link **Proceed for Admission**. This link will redirect the candidate to a portal at <https://onlineapply.nielit.in/> for registration and payment of requisite admission fee through online mode.
3. The admission for all the courses will be done in online mode.
4. Candidates have to follow the admission process as under:
  - a. **Online Registration and Payment: Click on “Apply Online”**
    - STEP 1: Submission of Candidate’s details for Registration
      - Candidates are required to select the course by checking the training location (Inderlok, Janakpuri, Karkardooma), where the training of the said course would be imparted.
      - Candidate is required to fill all details of eligibility, address etc.
      - On successful registration, candidate will get a system generated **Application No.** which the candidate needs to keep safe for all future correspondences
    - STEP 2: Uploading of scanned Photograph and Signature
    - STEP 3: Make Payment of Course fee online (Enquire or Visit Centre for any clarification about course before making online payment)
      - After Successful payment, a payment receipt shall be generated which may be downloaded or printed.
  - b. **Eligibility Verification (only for NSQF Courses):**
    - To complete the admission process, the successfully registered candidates will be required to appear in person at the selected NIELIT centre location(Inderlok, Janakpuri, Karkardooma), for verification of their eligibility documents within one week of successful registration and payment.
    - The successfully registered candidates have to bring the following documents along with Original copies for the document verification:
      - Printout of online registration and fee payment receipt
      - Self-Attested copy of Aadhaar Card / Any other Govt. approved Photo Id-Card
      - Self-Attested copy of DOB Proof/X certificate
      - Self-Attested copy of eligibility qualification certificates and mark sheets
      - Self-attested copy of Caste certificate in case of SC/ST candidate

- **Final admission confirmation shall be reserved after checking of all eligibility documents.** Batch code, roll no. and time slots will be allotted to the successfully enrolled student.

### ***Terms and Conditions for Summer/Industrial Training:***

1. **Training of all courses would be conducted in classroom-teaching mode.**
2. Candidates are advised to check the course details, duration and course fee etc. for admission in the desired course from the website. He/She has to ensure the eligibility for pursuing the course before payment of course fee.
3. Candidates are advised to go through the instructions carefully at “**How to Apply**” in the online portal at <https://onlineapply.nielit.in/>
4. All course related updates / announcements / information would be sent to the registered mobile no. / E-mail of the candidate provided at the time of registration/admission.
5. **Candidates are advised to prioritize their course preferences by selecting the Training location (Inderlok, Janakpuri, Karkardooma) as their first choice.** However, based on admissions, single batch may be started at either of two centres i.e. Janakpuri or Inderlok.
6. The successfully registered candidates will receive an email/SMS describing further details about the batch start date, timings and training strategy of the course. In case, the candidate does not receive any information/alert, do visit Delhi Centre, before the commencement of classes.
7. NIELIT Delhi Centre offers 10 % discount to students of colleges who have tie-ups with NIELIT. Valid college ID cards must be presented to avail this benefit.
8. Centre also offers 10 % discount for students scored marks/CGPA of 85%/8.5 and above in 12th class of any stream.
9. The students can avail either of two discount offers mentioned in Sr. No. 7 and 8.
10. NIELIT Delhi reserves the right to cancel/reschedule the course or to cancel the candidature of any candidate without assigning any reason thereof.
11. Course End assessment examination shall be conducted for all summer training Courses for award of certificate.
12. Certification: The enrolled candidates shall be issued e-certificate on successful completion of the course, based on the credentials of the candidates as mentioned in the registration form.

### ***Terms and Conditions for NSQF Courses:***

1. **Training of all courses would be conducted in classroom-teaching mode.**
2. Candidates are advised to check the course details, duration and course fee etc. for admission in the desired course from the website. He/She has to ensure the eligibility for pursuing the course before payment of course fee.
3. Candidates are advised to go through the instructions carefully at “**How to Apply**” in the online portal at <https://onlineapply.nielit.in/>
4. All course related updates / announcements / information would be sent to the registered mobile no. / E-mail of the candidate provided at the time of admission.
5. **SC/ST candidates are exempted from payment of Course fee for NSQF aligned courses only, subject to the production of valid Caste certificate.**
  - **SC/ST candidates** can pursue only one NSQF course at a time.
6. The successfully registered candidates will receive an email/SMS describing further details about the schedule of document verification, batch start date, timings and training strategy of the course. In case, the candidate does not receive any information/alert, do visit Delhi Centre, before the commencement of classes.

7. In case of non-submission of required documents within stipulated time, the admission can be cancelled and seat will be offered to the next candidate.
8. Once the batch code is assigned to a candidate, batch code will remain the same throughout the duration of the course. **No request of batch transfer will be entertained.**
9. If any of the information provided by the registered candidate is found **false/incorrect** or discrepancy is found in the information furnished online with the original documents, it can lead to cancellation of admission and no fee refund request shall be entertained in such a case.
10. NIELIT Delhi reserves the right to cancel/reschedule the course or to cancel the candidature of any candidate without assigning any reason thereof.
11. Admission Fee (Rs. 750/-) is non-refundable and non-transferable.

***Discontinuing the course (for Summer/Industrial Training, NSQF, Long term/Short Courses):***

- Course Fee is non-refundable and non-transferable.
- In case, any enrolled candidate could not join the course due to personal reasons or found ineligible after document verification or could not come for document verification at the scheduled dates or inadvertently applies for the course or any other reason, **there will not be any refund of the course fee deposited and the sessions will not be repeated.**
- A course may be cancelled by the Competent Authority without citing any reason. In such cases, if the candidate intends to shift to some other course, the fee would be accordingly adjusted, else it would be refunded.

***Payment of Course Fee:***

1. **No Course fee for SC-ST Candidate for NSQF Aligned Courses as per Govt. Norms.**
2. The fee is to be paid online through Debit Card / Credit Card / Net Banking / UPI after registration process. The candidate has to check the fee details at **Annexure-1 of the detailed website advertisement.**
3. Candidates who have been enrolled in long term course of O Level (six months) needs to pay course fees instalments in stipulated time (before the first week of 3<sup>rd</sup> month i.e. Oct 2025), failing which the candidate will not be eligible for applying of examination form.
4. **The Centre offers up to a 20% discount on NSQF Long-Term Courses and up to a 10% discount on Short-Term Course fees for General and OBC category students.**
5. Books / Study material will not be provided for any course to the students.
6. Candidates are advised to retain the details of online payment (screenshot / Transaction ID /Application No.) at all times, for future references.

***Location and How to Reach:***

NIELIT Delhi Centre is located at:

<b>NIELIT Delhi Centre, Janakpuri</b>	<b>NIELIT Delhi Centre, Inderlok</b>	<b>NIELIT Delhi Centre, Karkardooma</b>
IETE, Institutional Area, 16/1-2, Pankha Road, Near Sagarpur Police Station, D Block,	2nd Floor, Parsvnath Metro Mall, Inderlok Metro Station, Inderlok, Delhi- 110052	30X, FC-18, Institutional Area, Near Kendriya Vidyalaya, Karkardooma, Delhi
Janakpuri, New Delhi-58	Ph: 8447795337, 9220775357	Ph: 011-20824041, 7042864055
Ph:9891555904, Email: swdelhi-trg@nielit.gov.in	Email: delhi.training@nielit.gov.in	Email: eastdelhi@nielit.gov.in

**Course Enquiries:**

For any queries pls contact at above mentioned number/email from 10:00 am to 5:00 pm Monday to Friday.