

Online Application Procedure

Name of the Posts:

1. Junior Engineer
2. Aadhar Operator

Eligibility Criteria

1. Junior Engineer

Education Qualification:

Bachelor Degree in Civil Engineering with 01 year experience in preparing estimates, making record entries of work execution , H.P Schedule of rates, Construction of Civil Works in Govt./Semi Govt./ Private Institutions.

OR

Bachelor Degree in Civil Engineering with 01 year experience in preparing estimates, making record entries of work execution , H.P Schedule of rates, Construction of Civil Works in Govt./Semi Govt./ Private Institutions.

2. Aadhar Operator

Education Qualification:

At least 10+2 pass and should preferable a graduate.

The person should have a good understanding and experience of using a computer and biometric device.

The person should preferable have prior experience of working in Aadhaar enrollment programme.

He/She should have obtained certificate from testing and certification agency appointed by UIDAI.

Location

Anywhere in Himachal Pradesh

Application Fees /Payment Procedure

Note: Before filling the application form candidate must have paid Rs. 1000/- as application fees

- 1) Candidate must have a valid Email ID.
- 2) Candidate must deposit fee (Rs.1000/-) through online mode only through UPI Money Transfer (Bhim app, GooglePay, PhonePay, Paytm etc) or Net Banking (INB, NEFT etc) before proceeding the application form.
- 3) The transaction Receipt/Details must be retained by the candidate for future reference.
- 4) The valid transaction receipt having UPI Transaction ID/UTR number/Net banking Reference ID (clearly visible) must be uploaded in document upload section.
- 5) Cash Deposit in account will not be accepted.
- 6) Fee once paid will not be refunded.

Bank Account Details for Making the Payment:

Name: National Institute of Electronics & Information Technology(NIELIT)

Bank Name: State Bank of India

Account No: 31857396177

IFSC Code: SBIN0000718

How to Apply

1. Only online application form will be received.
2. Go to NIELIT Shimla Website (<http://www.nielit.gov.in/shimla>)
3. Click on Recruitments Tab
4. Under the recruitment tab go through the Links **Advertisement, Application form filling steps** before filling the form.
5. Pay application fees of Rs. 1000/- through online mode only. Bank details are provided above.
6. Click Apply Online Link and follow the steps.
7. Upload concerned documents
 - a. Upload Payment Receipt(jpeg/jpg) size below 1 Mb
 - b. Upload Qualification & Work Experience Certificate in Single PDF size below 10 Mb
 - c. Upload Recent Passport size photo(jpeg/jpg) size below 1 Mb
8. Submit the form

Result/ virtual interview

Short listed candidates will be called for virtual interview.