

Details of eligibility qualification required for the position

S.No	Post Name	No. of Vacant Positions	Eligibility Criteria	Scheme.
1	Women Helpline Administrator	01	<p>Any woman having a Masters in Law/ Social Work/ Sociology/Social Science/Psychology with at least 5 years' experience of working on women related relevant domains in an administrative set-up with a Government or Non- Government project/programme and preferably with at least 1- year experience of counselling either within or outside the same set-up.</p> <p>She should be preferably a resident of the local community so that local human and resource expertise is utilised for effective functioning of the centre</p>	WHL 181
2	Call Operator	12	Any women having good communication skills in Hindi, English and / or regional languages and having requisite qualifications and experience of working on telecom / web based relevant systems.	WHL 181
3	IT Supervisor	01	Any person who is a graduate with at least diploma in computers/ IT etc with a minimum of 3 years' experience in data management, process documentation and web-based reporting formats. video conferencing at state or district level with government or Non-Governmental/IT based organisations.	WHL 181
4	Multi-purpose Staff	02	Any person who is literate with knowledge/experience of working in the relevant domain	WHL 181
5	Resident Superintendent	13	Any woman having a Masters in Law/ Social Work/ Sociology/Social Science/Psychology with at least 5 years' experience of working on women related relevant domains in an administrative set-up with a	Shakti Sadan

			<p>Government or Non-Government project/programme and preferably with at least 1-year experience of counselling either within or outside the same set-up.</p> <p>She should be preferably a resident of the local community so that located human resource and expertise is utilised for effective functioning of the centre.</p>	
6	Office Assistant	13	Any person who is a graduate with a minimum of 3 years' experience in handling office documentation related job with proficiency in working on computers, at state or district level with government or Non-Governmental organizations.	Shakti Sadan
7	Multi-purpose Staff	13	Any person who is literate with knowledge / experience of working in the relevant domain	Shakti Sadan
8	Support Staff(MTS)	01	10 th class pass under 10+2 system from any recognized board	Shakti Sadan
9	Sakhi Niwas Manager	06	Graduate in Social Work/Psychology/Sociology with 03 years' supervisory experience in running of such hostels. The Manager must live at the hostel and provide overall supervision to ensure smooth functioning of the hostel	Sakhi Niwas
10	Warden	06	Graduate (with proficiency in computer operations). Preference will be given to those who have experience in handling women related laws / policies/ programmes.	Sakhi Niwas