

**राष्ट्रीयइलेक्ट्रॉनिकीएवंसूचनाप्रौद्योगिकीसंस्थान (NIELIT), जम्मूएवंकश्मीर**  
**Engagement of Resource Persons on Contractual Basis**

The National Institute of Electronics and Information Technology (NIELIT), J&K, Jammu plans to invite online applications from eligible and qualified candidates for temporary contractual engagement (initially for one year, extendible upto 3 years) in below mention position. The Job role is intended to support the implementation of skill development and capacity-building programs, primarily under the Digital J&K Project at NIELIT J&K and Leh. Considering the project's requirements and financial aspects, the following position is proposed for advertisement to facilitate its execution.

S. No.	Post	Monthly Consolidated Remuneration	No. of Positions
			Jammu
1	Junior Resource Person (Supporting Staff)	₹30,000/-	01

**Eligibility Criteria:**

**Junior Resource Person (Support Staff)**

**Essential Qualification:**

- Graduation in any discipline from a recognized university OR DOEACC O-Level· Minimum 2 year experience in administration/management/finance/ to a recognized body / Govt organisation.
- Candidates having higher qualifications & experience in the relevant stream shall be preferred.

**Desirable:**

- NIELIT BCC, CCC, CCC+ Certificate/Diploma in Computer Applications.
- Proficiency in MS Office, file management, and record keeping.
- Proficiency in Accounting Software,
- Knowledge of CCS Rules.