

Job Description for Associate Risk Advisory Profile

Role Purpose:

The selected candidate is responsible for supporting Information Security and Privacy Program. It involves supporting, monitoring, and documenting the effectiveness of the program. This is a hands-on position that requires practical experience in the areas of information security, privacy, and audit & risk management. The candidate is responsible for executing defined security and privacy-related activities. The candidate also helps in the application of security policies and standards across the company, including software engineering, finance, operations, and IT.

The ideal candidate should have 0-1 year of practical information security, audit, and risk assessment experience in a regulated environment. CyberSRC® Consultancy LLP has a dynamic work environment providing the opportunity for significant growth in knowledge and experience in the areas of information security, risk management & privacy.

Responsibilities:

- ✓ Support the team in maintaining policies/ procedures and other documentation.
- ✓ Assist in conducting information security awareness sessions.
- ✓ Perform internal audits and ensure compliance against Clients' policies and external laws.
- ✓ Assist the team in managing technology risk assessments, report on findings & remediation plans, and track status of projects.
- ✓ Interact with clients and support engagements in the areas of GRC, Security, and
- ✓ Privacy related internal audits, Process reviews, standard operating procedures, and risk management.
- ✓ Assist in developing new solutions and methodologies for project deliverables.
- ✓ Prepare written deliverables and presentations.

Requirements:

- ✓ Any Graduate in Computer Science, Information Technology, Information Security, or related field
- ✓ Certification good to have: **ISO/IEC 27001 LA**
- ✓ Good Knowledge of **ISO 27001, ISO 27002, ISO 9001, ISO 22301**
- ✓ Basic knowledge of privacy laws such as **GDPR** and **Personal Data Protection Bill**
- ✓ Security audits and assessments – information, network, application, etc.
- ✓ MS Office (Word, Excel, PowerPoint, Access)
- ✓ Excellent Organization, Communication, and Presentation skills
- ✓ Ability to multi-task

- ✓ General professional writing proficiency
- ✓ Experience in the Information Security and Audit Industry Is Preferred

Position – Associate Information Security Analyst

Employment Type	Experience	Salary	Joining Date	Location	Service Agreement
Full Time	Fresher	3.25 LPA	Immediate	Noida	12 months



Perks and Benefits:

- ★ Opportunity to work in a customer-facing environment
- ★ Fast-paced learning culture
- ★ Flexi work environment
- ★ Best in industry remunerations
- ★ Rewards and Awards Programs
- ★ Semi-Annual Performance review cycle (Post Anniversary appraisal)
- ★ Health Insurances worth 5,00,000 and Accidental Insurance worth 2,00,000 for all employees
- ★ Hybrid work culture and the environment
- ★ Opportunity to develop skills & knowledge in various domains.

About CyberSRC® Consultancy LLP:

CyberSRC® Consultancy LLP is a globally recognized CERT-in Empaneled and ISO 27001 certified organization. Established in January 2018, CyberSRC® Consultancy LLP offers the full gambit of Cyber Security Services, Data Governance & Protection, IT Audit & Assurance, Compliance Management, Vulnerability Management, January 2018, since then having traction with industry leaders and helping resolve complex problems in domains of Cyber Security, Data Governance & Protection, IT Audit & Assurance, and Compliance Management. We have challenged the bygone technological and business outlook toward the security domain.

Visit us at www.cybersrcc.com to know more.