

Job Description for Compliance Profile

ROLE PURPOSE:

Post: Information Security Consultant

Selected candidate is responsible for supporting Information Security and Privacy Program. It involves supporting, monitoring and documenting the effectiveness of the program. This is a hands-on position that requires practical experience in the areas of information security, privacy, and audit & risk management. The candidate is responsible for executing defined security and privacy related activities. The candidate also helps in the application of security policies and standards across the company, including software engineering, finance, operations, and IT.

The ideal candidate will have some years of practical information security, audit and risk assessment experience in a regulated environment. CyberSRC Consultancy LLP is a dynamic function, providing the opportunity for significant growth in knowledge and experience in the areas of information security, risk management & privacy. Perform the overall functions, roles and responsibilities are assigned, set the direction and governs all aspects of function and business engagement for information compliance and security management, IT Risk Management, Compliance and Data Privacy.

Responsibilities:

- Support the team in maintaining policies/ procedures and other documentation.
- Contribute to the security awareness programs
- Support the Role based access program across the organization & support the user management functions
- Perform internal audits and ensure compliance against CyberSRC Consultancy policies and external laws
- Participate with the implementation of security initiatives
- Track remediation of any findings from internal or external assessments.
- Support security within 7x24 operations: production; engineering; and corporate environments
- Support the team in risk management activities
- Support the vendor risk & client risk management program across the organization
- Support team to implement the GRC initiatives.

Requirements:

- Any Graduate in Computer Science, Information Technology, Information Security, or related field.
- Good Knowledge in an Information Security domain with progressive experience in the Following Areas:
 - Information Security policies development.
 - Security audits and assessments – information, network, application, etc.
 - Information or IT risk management and compliance.
 - Understanding of Privacy regimes.

- Good Knowledge and experience of ISO 27001, 9001, 27005, 31000, 22301, GDPR, PCIDSS, HIPPA, SOC, SOX,
- TCP/IP architecture, routing protocols and security Application Security concepts and solutions.
- Windows OS and Active Directory security concepts
- MS Office (Word, Excel, PowerPoint, Access)
- Excellent organization, communication and presentation skills
- Ability to multi-task
- General professional writing proficiency
- Experience In The Information Security and Audit Industry Is Preferred
- Must be willing to be on call 24x7 for security matters.

Employment Type - Full Time

Experience – 2+yrs

Joining Date- Immediate

Position – Information Security Consultant

Location - Noida

About CyberSRC® Consultancy LLP:

Being a start-up since 2018 we are known for a great place to work and build a career, CyberSRC Consultancy LLP provides Consulting, Designing and Support services for organizations in today's most important industries. Our growth is driven by delivering real results for our clients. It's also enabled by our culture, which encourages individual development, embraces an inclusive environment, rewards innovative excellence and supports our communities. If you're as passionate about your future as we are, join our team.

Visit us at www.cybersrcc.com to know more.