Details of eligibility qualification required for the position along with Roles & Responsibilities

S. No.	Position	Essential Qualification	Post Qualification Experience	Desirable	Gender	No. Of Posts	Place of Posting	Remuneration
1	Assistant-Cum-Data Entry Operator	12th Pass from a recognized Board/Equivalent Board with Minimum 6 months Computer Diploma from a Govt recognized Institute and Typing Speed of 25 WPM	1 year experience of working with Govt./NGO		M/F	One	UT of J&K	@13,240/- pm

Note: The Qualification of the candidates must be from a recognized Institution/Board/University as per Govt. of India rules