



**NIELIT Chandigarh**  
**C-134, Industrial Area, Phase-VIII, Sector -71, Mohali-72.**

No. NIELIT/PUR-109(i)/2015/

Date: 1.9.2015

**LIMITED TENDER**

**(Last Date for Submission 21<sup>st</sup> September, 2015 by 11.00 A.M. Estimated cost Rs. 4.00 Lakh, Earnest Money Rs.8000.00)**

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: Empanelment of vendors for supply of Ribbons Cartridges of Printronix Line Printers and refills thereof.**

Dear Sir,

The Director NIELIT Chandigarh invites limited tenders for the empanelment of vendors for one year for the supply of refills and new ribbon cartridges for Printronix Line Printers as per following terms and conditions:-

(A)

<b>Sr. No.</b>	<b>Name of Equipment</b>	<b>Printer Model No.</b>	<b>Approx. Annual Requirement of Refills</b>	<b>Rate Per Unit (Rs.)</b>
1.	Refills of Ribbon Cartridges (40 mtrs length) for Printronix Line Printers	P-5005B/5214	1600 Nos.	
2.	Refills of Ribbon Cartridges (40 mtrs length) for Printronix Line Printers	P7 1500Q/P7-500 N	850 Nos.	

(B)

Sr. No.	Name of Equipment	Printer Model No.	One time requirement of New Cartridges	Rate Per Unit (Rs.)
1.	New Ribbon Cartridge (40 mtrs Length for Printronix Line Printers	P-5005B/5214	250 Nos.	
2.	New Ribbon Cartridge (40 mtrs Length for Printronix Line Printers	P7 1500Q/P7-500 N	150 Nos.	

**TERMS AND CONDITIONS (FOR LIMITED TENDER)**

1. The quotation should be addressed to Director, NIELIT Chandigarh.C-134, PUNCOM Building, Industrial Area, Phase VIII, Sector -72, Mohali-160071, Punjab.
2. The price quoted should be inclusive of all taxes, carriage, cartage etc for supply at C-134, PUNCOM Building, Industrial Area, Phase VIII, Sector -72, Mohali-160071, Punjab.
3. The quotation/offer should be submitted on or before 21.9.2015 at 11.00 A.M. in the sealed envelope. The envelope should be superscribed as **“Quotation for New Cartridge and Refilled of Line Printers Ribbons’** and should bear the enquiry number and due date on the top. Quotations received after the due date will not be considered. It shall be opened at 11.30 A.M. on the same day in the presence of vendors, or their representative who may wish to be present.
4. Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
5. You will be required to submit earnest money of Rs.8,000/- (Rupees eight thousand only) in the form of demand draft in favour of Director, NIELIT payable at Chandigarh/Mohali along with the tender which will be returned to all except the vendor selected for supply immediately after the order is placed. The EMD of selected vend will remain with this Centre as Security Deposit during the period of empanelment. In case you fail to abide by the conditions of contract, adhere to the scheduled dates, the amount of EMD will be forfeited. Those who have already submitted their quotation in response to our earlier tender may not submit EMD again. However they have the option to re-submit the revised quotation if they desired so.
6. **QUOTATION WITHOUT EARNEST MONEY WILL NOT BE ENTERTAINED.**
7. Validity of the tender should be mentioned. Normally quotations should be valid for at least 60 days from the date of opening of the tender.
8. You will be responsible for refill of cartridges of the Line Printers.. In case of default, this office will have the right to arrange refilling at your risk and cost from any other source.
9. The materials should be neatly packed/sealed.
10. The refilled ribbons cartridge, it shall be supplied by the vendor.
11. The goods should be supplied in full. No partial consignment would be accepted unless and otherwise specified.

12. The consignee reserves the right to reject the goods if found not conforming to the required specifications or unsuitable or of substandard quality and damaged. Rejected material will be sent back to you at your cost.
13. Bills in Duplicate should be submitted for making payment.
14. Bills must bear the Sales Tax/Vat/Registration Number.
15. Payment will be made within 30 days from the date of acceptance of the goods.
16. Items damaged in transit will have to be replaced at your own cost.
17. The items must be delivered within 2 weeks from the date of issue of the purchase order. Penalty for late delivery would be leviable at the rate of 1.0 percent per day subject to a maximum of 10 percent of the value of such portion of material as has not been supplied within the stipulated period. In case delivery is not completed within 2 weeks after the specified delivery period, the Director, NIELIT Chandigarh may cancel the order and arrange to procure the said items from any other source at the risk and cost of the vendor.
18. For any deviation of the terms and conditions, the responsibility will devolve on you and the decision of the Director of NIELIT Chandigarh shall be binding and final.
19. All questions, disputes or differences arising under and out of or in connection with the contract, if concluded, shall be referred to the sole arbitrator appointed by the Director, NIELIT Chandigarh.

Thanking you.

Yours faithfully,

(Surinder Singh)  
Joint Director (Technical)

