

Department of Electronics and Information Technology,
Ministry of Communications & Information Technology, Govt. of India
STPI Complex, Near LGBI Airport, Guwahati—781015

Tender Notice

No. NIELIT/GHY/City Centre/255/C-01

Dated: 10th April'2013

NIELIT Guwahati invites sealed tenders from reputed and Govt. registered Civil Engineering / Architectural Firms for Renovation Works (Aluminum Partitioning, Flooring, Paint works, Cleaning, Sanitary & Water supply, Interiors works etc.) in the City Centre of NIELIT Guwahati located at **AIRT&SC(TRI) Campus, Jawahar Nagar, Khanapara, Guwahati**. The Tender Documents can be viewed and downloaded from the any of the four websites i.e. <http://www.doeaccassam.ac.in> or <http://www.nielit.in> or <http://www.deity.gov.in> or <http://www.eprocure.gov.in> and w.e.f. 10th April'2013 (Wednesday), 4:00 PM onwards and tenders **will not be issued** from the office of NIELIT Guwahati. The tender closes on 3rd May'2013 (Friday) at 12-00 hours at NIELIT Guwahati and will be opened on same day at 2:00 PM at NIELIT Guwahati near LGBI Airport, Borjhar, Guwahati - 781015. The estimated value of the work is **12.83 Lakh (Rupees Twelve Lakh Eighty Three Thousand) only**.

Sd/-
Director
NIELIT Guwahati

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Brief Information about the Tender

Tender No: NIELIT/GHY/City Centre/ 255/C-01 **Dated: 10th April'2013**

- NAME OF THE WORK : Renovation Work (Aluminum Partitioning, Paintworks, Sanitary & Water Supply Works, Interiors, Cleaning etc.) for setting up of **the City Centre of NIELIT Guwahati.**
- PLACE OF THE WORK : **AIRT&SC(TRI) Campus, Jawahar Nagar, Guwahati.**
- ESTIMATED VALUE OF THE WORK : **₹ 12.83 Lakh.**
- TIME OF COMPLETION : 60 (Sixty) days
- DATE OF ISSUE OF TENDER ONLINE PAPERS: 10th April'2013 (Wednesday) from 4:00 PM. onwards.
- LAST DATE OF SUBMISSION OF TENDER DOCUMENT : 3rd May'2013 (Friday) at 12:00 NOON
- DATE & TIME OF OPENING TENDER : 3rd May'2013 (Friday) at 2:00 P.M.
- OFFER TO BE SUBMITTED TO : Director, NIELIT Guwahati
STPI Complex, Near LGBI Airport
Borjhar, Guwahati – 781015, Assam
- EARNEST MONEY DEPOSIT : EMD for **₹ 64,000/-** (Rupees Sixty Four Thousand only) in the form of DD / BC in favour of “**NIELIT Guwahati**”, payable at **Guwahati.**
- COST OF THE TENDER DOCUMENT : **₹ 1,000/-** (Rupees One Thousand) only in the form of DD / BC in favour of “**NIELIT Guwahati**” payable at Guwahati
- SPOT INSPECTION : Bidders may visit and inspect the site of the proposed works at their own cost with the written permission of the authority.

Sd/-
Director
NIELIT Guwahati

Chapter—1

Instructions to Bidders

INSTRUCTIONS REGARDING TENDER

Note: Bidders are requested to note that non compliance of the following instructions are liable to render their tenders being rejected.

1. Bidders should put their **endorsement (signature and seal) on each page of the tender documents** including all enclosures as token of perusal.
2. Bidder shall provide documentary evidence of their experience in similar work and value in the NE region by enclosing copies of previous work orders.
3. The bidder should make no alterations and / or addition to the tender papers.
4. Bidder should not sublet the whole or part of the work to any Contractor/ Architect.
5. The bidders will be required to furnish earnest money worth **₹ 64,000/-** (Sixty Four Thousand only) and cost of Tender amounting **₹. 1000/-** (Rupees One thousand) to be placed in the **“Technical Bid”** in the shape of separate DD / BC in favour of **“NIELIT Guwahati”** payable at **Guwahati**. Without the earnest money and cost of the Tender, the tender will be summarily rejected. The EMD of successful bidder will be kept as security deposit till completion of the defect liability period. EMD of the unsuccessful bidders will be returned after finalisation of the tender and acceptance of work order by the successful bidder.
6. The tender should be put in two separate sealed envelopes marked as **(A) “Technical Bid”** and **(B) “Commercial Bid”** and both be placed inside a single sealed envelope super scribing Tender Reference No. and date of this tender notice and EMD details. Along with all desired documents, EMD & Cost of the Tender Document should be placed in the **“Technical Bid”** envelope, failing which the same will be summarily rejected. **“Commercial Bid”** should contain only the price schedule provided in **Chapter 5** of this tender only in the prescribed format. **Commercial Bids** of only those vendors shall be opened which are found to be technically acceptable in **Technical Bid**. Commercial bid not submitted not submitted in the prescribed format as in Chapter-5 will be rejected.
7. Items are to be quoted in Indian Rupees only.
8. No tender will be accepted by fax, e-mail, telex, or any other such means.
9. Acceptance should be given in the format given in **Chapter—7** of this tender document without any alterations.
10. All rates quoted will be considered to be inclusive of all taxes and freight - F.O.R. **City Centre of NIELIT Guwahati, AIRT&SC, Jawahar Nagar, Guwahati, Assam** even if stated otherwise. In case of any ambiguity the same will be considered inclusive all.
11. The quoted rates shall have to be valid for a period of 1(one) year from the date of opening of tender.
12. Bidders should submit all supporting documents in favour of information submitted in the tender. Further, copies of all statutory licenses and documents like PAN, VAT etc should be enclosed.
13. **NIELIT Guwahati** shall be under no obligation to accept the lowest quotation. Further the Director, NIELIT Guwahati reserves the right to reject all or any of the tenders without assigning any reasons, if any discrepancy is found in the bids.
14. Bidders who are ready with infrastructure to start and finish the work as per the tender terms may only submit their quotations. An **undertaking** should be submitted in their **own letter head** about their willingness to start and complete the work as per work order maintaining time schedule. This undertaking should be enclosed within the technical bid.
15. Average Annual Financial Turnover duly certified by Chartered Accountant during the last 3 (three) years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost.

National Institute of Electronics and Information Technology (NIELIT) Guwahati

16. Experience of having successfully completed similar works during last 7 (seven) years ending last day of month previous to the one in which applications are invited should be either of the following
- Three similar completed works costing not less than the amount equal to 40% of the estimated cost, or
 - Two similar completed works costing not less than the amount equal to 50% of the estimated cost, or
 - One similar completed work costing not less than the amount equal to 80% of the estimated cost.
17. Non-conformities between the figures and words of the quoted Commercial Bid
- If, in the price structure quoted for the required goods, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of NIELIT Guwahati there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.
 - If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

If there is such discrepancy in an offer the same will be conveyed to the tenderer with target date on the above lines and if the tenderer does not agree to the observation, the tender is liable to be ignored.

18. Contentions arising out of issues not mentioned in this tender document will be resolved as per GFR, CVC, Ministry of Finance, Govt. of India and NIELIT guidelines.

Sd/-
Director
NIELIT Guwahati

Chapter—2

Conditions of Contract

GENERAL TERMS AND CONDITIONS OF CONTRACT

1. **ELIGIBILITY-**

- a. Bidders should be Govt. registered contractor under suitable agency.
- b. Bidders shall have clear understanding of engineering or architectural drawings.
- c. Bidder shall have experience in similar nature of works of this tender for last 7 (seven) years.
- d. Bidders should quote for the work in its entirety. Partial or selective quotes would be summarily rejected.

2. **EMPLOYER-** Employer shall mean NIELIT Guwahati, Department of Electronics and Information Technology, Govt. of India and shall include their legal representatives, successors and permitted assigns.

3. **CONTRACTOR** – Contractor shall mean the successful bidder whose offer has been accepted by the employer for the award of the contractor and shall include such successful bidder's legal representatives, successors and permitted assigns.

4. **INSPECTION OF SITE-** The contractor at his / her cost may inspect the premises before quoting the rates and ascertain about the facilities /hindrance and generally obtain his / her own information on matters effecting the executing of the works. No extra charge made in consequence of any misunderstanding or incorrect information or any account shall be entertained.

5. **CONSULTANT/ INSPECTOR-** Engineer / Consultant shall mean the representative(s) appointed or nominated by the Employer to act as consultant to inspect the equipment, materials, service and works.

6. **DURATION OF CONTRACT-** The contract shall be deemed to be enforced from the date of awarding the work order till the completion of the defect liability period.

7. **COMPLETION PERIOD-** The selected bidder will be intimated formally about his selection and will be requested to report at NIELIT Guwahati within 7 (seven) days for signing of an agreement.

On signing of the agreement a formal work order will be placed with the bidder and the bidder is liable to complete the entire work as per order within 60 (Sixty) days from the date of issue of the work order.

If any additional work is required (of value not exceeding 10% of the estimate), it shall have to be executed and additional working days may or may not be allowed depending the type of the additional work.

8. **VIRTUAL COMPLETION** – The works shall not be considered as completed until NIELIT Guwahati's Site Engineer / Consultant / Inspector / Architect has certified in writing that those have been virtually completed and the defects liability period shall commence from the date of issuance of such certificate.

9. **DEFECTS LIABILITY PERIOD-** The defects and / or other faults which may appear within the defects liability period i.e. twelve months from the virtual completion of work shall be attended to by the Contactor at his / her cost along with other damages, loss of expenses consequent thereon or incidental thereto. The employer reserves the right of the contractor to arrange as above to get the defects /faults attended through other agency/and recover the costs and loss /expenses etc. from the contractor.
10. **DELAY IN COMPLETION –** Penalty of 2(two) % will be imposed in case of delay upto 15(fifteen) days. Thereafter the rate of penalty will progressively increase by additional 5(five) % for every 15(fifteen) days of successive delay. Penalty will be calculated on total cost of the work i.e. final bill value.
11. **EXTENSION OF TIME-** Director, NIELIT Guwahati may allow extension of time if in his opinion the works are delayed by reasons beyond the control of the contractor.
12. **DESCRIPTION OF WORK-** As per **Chapter—3 & 4** enclosed.
13. **SCOPE OF WORK-** The contract includes completion of all works, with items as per schedule of quantities and any extra / deviated items which may be required during the currency of contract, relating to subject matter as mentioned in the “NOTICE”. Scope of work includes completion of civil works as per plan and drawings attached and submission of completion report.
14. **MATERIALS, TOOLS ETC.-**
 - i The contractor shall provide all materials and /or labour of every description and all tools, tackles, plants, storage and transport necessary for the day to day carrying on, execution and completion of the work to the satisfaction of the employer and the cost shall be covered in the rates quoted.
 - ii Unless otherwise mentioned the materials / workmanship of all kinds shall be of first quality and comply with the I.S.I specification.
 - iii. The contractor shall order all materials required for execution of works, from local/outside sources as early as necessary and ensure that such materials are on site well ahead of requirement for use in the works. Manufacturers’ certificate and other warranty etc. shall be submitted to the Consultant / Inspector / Architect or to the employer if asked.
 - iv. Materials damaged in transit or in storage shall have to be replaced by the contractor at his / her own cost. Further, materials not conforming to specifications will be rejected and returned at the cost of the contractor.
15. **SAMPLES-** The contractor shall at his own cost, procure / prepare the samples of materials / workmanship for approval of the Consultant / Inspector / Engineer if so desired. The contractor at his own cost shall immediately remove the rejected materials /workmanship from the site.

16. **SCHEDULE OF QUANTITIES:** The quantities mentioned in the Schedule of Requirements in **Chapter—3 & 4**, approximately indicate the total extent of works, but may vary to any extent and some items may even be omitted. No claim for omitted items shall be entertained on this account.
17. **MODE OF MEASUREMENT-** Mode of measurement shall be generally in accordance with the current Indian Standard Methods of measurement unless otherwise stated. The provisions made in this contract shall hold good in particular, unless otherwise stated.
18. **MINIMUM WAGES ACT-** The contractor shall pay rates and observe hours of works and condition of employment according to existing rules under minimum wages act. Further, it shall be the contractor's responsibility to ensure that he / she pays the workers wages, which are not lower than the minimum, prescribed by the Union Government and State Government. The responsibility of statutory compliance is that of the contractor.
19. **PROCEDURE OF WORK INSTRUCTIONS-** The contractor shall make it a point that he / she should work during and if required as well as after office hours to complete the work within the specific time schedule for which no extra payment will be paid to him. The contractor has to quote his / her rates accordingly.
20. **RATES-** The rates quoted by the contractor shall be firm throughout the currency of contract (including extension of time, if any, granted). Rates shall cover for charges of material, labour and other accessories and any kind of taxes, fees, duties and insurance etc. that are payable, making good the damages to match with the existing finish, removal of all sort of debris from the work site to the contractor's own dump. All rates should hold good for execution of the works at any place irrespective of the floor and height throughout the currency of the contract period. Rates shall be inclusive of supplying / providing and fixing as per context and to copy with all the conditions mentioned and for working beyond office hours, holidays if required.
21. **NON-COMMENCEMENT OF WORKS-** If the contractor upon receiving intimation of work verbally or in writing does not undertake the work within 7(seven) days, the **EMD** will be forfeited.
22. **DAMAGE TO PROPERTY-** The contractor shall be responsible for all damages to the building site and adjoining properties and for injury caused by the work or workmen to persons, animals, things or to the work of other trades and he / she shall effect any insurance necessary and shall take all necessary precautions and hold the employer entirely free from all responsibilities in this respect.
23. **MEASUREMENT-** All work shall be jointly measured with steel tape by the contractor or his authorized representative and by the Employer through Consultant / Inspector / Architect or his representative. The contractor's authorized representative shall sign the measurement as proof of acceptance of measurement.
24. **COMPLETION CERTIFICATE-** In case of work inside the premises, the contractor shall obtain certificate about the satisfactory completion of work from the Site Engineer / Consultant / Inspector / Architect and submit the same along with the bills.

25. **RETENTION AMOUNT** – NIELIT Guwahati will retain from the final bill an amount equal to 20% of the value of work certified. The retention amount shall be released without interest after successful completion of the defect liability period subject to satisfactory attendance to the defects and due certification thereof from our Consultant / Inspector / Architect.

26. PAYMENT OF BILLS:

- a. **SUBMISSION OF BILLS-** The contractor shall submit their bill conforming to joint measurements in triplicate to the Director, NIELIT Guwahati on completion of works. The completion of works will be certified by the Consultant / Engineer of the Employer. No part bills will be entertained.
- b. **EXTRA ITEMS-** The rates of extra items which may come up during the execution of works and not provided for in the schedule of rates, shall be fixed as per current market rates analysis and duly approved by the Site Engineer / Consultant / Inspector / Architect.
- c. **DEDUCTIONS-** Statutory taxes and duties will be deducted at source as per government norms. Further other deductions as applicable as per clauses mentioned in the document will also be made.

27. **FORFEITURE OF EMD-** EMD will be forfeited in case of default of any of the above clauses. Further the contractor is liable to compensate NIELIT Guwahati for any loss suffered. All penalties imposed should be deposited by the contractor immediately or may be deducted from any amount due to the contractor.

28. **DISPUTES-** All disputes lie within the jurisdiction of the Gauhati High Court.

29. **TERMINATION OF THE CONTRACT-** The employer may due to adequate reason as he deems fit, terminate the contract by giving one month notice. The contractor should then leave the premises in decent and workable conditions. Any defect or damage found shall be made good at his cost or otherwise the defects will be rectified through some other agencies and cost involved will be deducted from his bill and /or security Deposit lying pending with NIELIT Guwahati. Bills pertaining to the work already completed and certified may be presented for payment.

-Sd/-
Director
NIELIT Guwahati

Chapter—3 & 4

Schedule of Requirements & Specifications and allied Technical Details

A. CIVIL WORKS

SR. NO.	A.P.W.D.S.O.R. 2010-2011 Sc. No.	DESCRIPTION	UNIT	QTY
1		RENOVATION AND OTHER CIVIL WORKS:		
a)		Demolition of existing brickwork, plastering, Flooring etc. as per drawing.	SQM	2.52
b)		CLEARING OF ALL DEBRIS ETC. FROM THE EXISTING STRUCTURE AND REMOVAL OF THE SAME FROM THE SITE..	SQM	2.52
c)		REMOVAL OF THE EXISTING DOORS AND DOOR FRAMES FROM EXISTING WALLS AS PER REQUIREMENT.	SQM	4.00
2		BRICK WORK		
	c) APWD 4.1.7 (A)	112 mm thick 1st class brick nogged wall in cement mortar including racking out joints and curing complete as directed in super structure above plinth up to 1st floor level (protruding M.S rod/Tor steel of column to be embedded in cement mortar and will be measured and paid separately	SQM	2.52
3		PLASTERING WORK:		
	APWD 6.2.4	20mm thick cement plaster in two coats, backing coat 15mm and finishing coat 5mm thick on rough side of single or half brick wall for interior plastering upto 1st floor level including arises, internal rounded angles, chamfers and / or rounded angles not exceeding 80mm in girth and finished even and smooth including curing complete as directed. In cement mortar 1 : 4.	SQM	8.00
4		WOOD WORK		
	a) APWD 9.1.2	Providing wood work in frame (Chowkaths) in doors, and other similar works wrought, framed and fixed in position in contact with CC or brick masonry wall including supplying, fitting and fixing with MS flat hold fast (40mm x 3mm x 250mm) as per design and embedded in cement concrete block in		

		prop 1:2:4 and with two coats of kiricide oiling to the timber faces in contact with CC and masonry as directed and specified.		
i)		1st class timber (Hollock/ Bonsum).	CUM	0.46
5		ALUMINIUM WORK		
	(a) APWD 11.2.4(iii)	Providing, fitting and fixing coloured anodised aluminium framed glazed doors with anodised aluminium frame made of 63mm x 38mm x 2.5mm section with door style of size 50mm x 45mm x 20mm, top rails 50mm x 45mm x 2.5mm, middle rail 100mm x 45mm x 2mm and bottom rails 100mm x 45mm x 2.5mm fitted with glazing clip, special type rubber gasket complete including hydraulic floor spring, pivot, tower bolt in each leaf, aluminium door handle, lock, angles, cleat etc complete as specified and directed by the department at all levels. 6mm coloured glass.	SQM	19.85
	(b) APWD 11.4.2	Providing, fitting and fixing coloured anodised aluminium partition walls of standard sections, joints mitred and welded (manufactured to relevant IS specification) and providing and fitting angle cleat, rubber gasket, bolting device screws etc.at all levels.		
	(i)	Partly 6mm thick glass panes and 12mm Thick prelaminated ply board.	SQM	20.61
	(ii)	6 mm Clear glass.	SQM	5.715
	(iii)	Nepal board/ Bhutan board/ Prelaminated board	SQM	45.72
6		FLOORING		
a)		CERAMIC TILE FLOORING (FOR TOILETS)		
	APWD 5.7.1.1 (a)	Providing ceramic tiles of approved quality , size and thickness not less than 8mm on floors, skirting,risers and treads of steps over cement mortar 15mm thick in prop1 ; 3 (1 cement ; 3 coarse sand) including cutting where necessary finished with flush pointing with Fix- A tiles (choksey /sika / pedelite/ rouf/ bal Endura, white cement slurry mixed with approved pigment to match shade of tiles complete at all levels as specified and directed. (coloured pigment should be conformity with colour of tiles and as approved and directed)		

		a) Normal range (Size: 300mmx300mm)		
		c) Italice make	SQM	35.20
b)		CERAMIC TILES ON WALLS (FOR TOILETS)		
	APWD 5.7.1.2 (b)	Providing polished ceramic wall tiles of approved quality , size shape and thickness not less than 8mm on walls and skirtings over cement mortar 10 mm thick in prop1 ; 3 (1 cement ; 3 coarse sand) including cutting where necessary finished with flush pointing with Fix- A tiles (choksey /sika / pedelite/ rouf/ bal Endura, white cement slurry mixed with approved pigment to match shade of tiles complete at all levels as specified and directed. (coloured pigment should be conformity with colour of tiles and as approved and directed)		
		a) Executive range (Size: 200mmx300mm)		
		c) Somany make	SQM	74.00
c)		CERAMIC TILES (FOR OTHER AREAS)		
	APWD 5.7.1.1 (c)	Providing ceramic tiles of approved quality , size shape and thickness not less than 8mm on floors, skirting,risers and treads of steps over cement mortar 15mm thick in prop1 ; 3 (1 cement ; 3 coarse sand) including cutting where necessary finished with flush pointing with Fix- A tiles (choksey /sika / pedelite/ rouf/ bal Endura, white cement slurry mixed with approved pigment to match shade of tiles complete at all levels as specified and directed. (coloured pigment should be conformity with colour of tiles and as approved and directed)		
		c) Deluxe range (Size: 600mmx600mm)		
		c) Italice make	SQM	112
7		SOLID DOORS		
		Providing and fixing 38mm thick laminated flush door shutter with frame in hardwood (Teak) with 125mm wide top. Bottom and lock rail and 125mm wide styles, door panel made with exterior grade particle board of approved make finish and shade including fitting with 3 nos M.S. oxidized brass butt hinges 100 x 58 x 0.63mm with necessary screws etc., providing and fixing timber beading 25mm x 15mm of similar timber all round panels on both sides, oxidized brass tower bolts 2 nos. x 300 x 12mm dia and brass 6 lever mortice lock (Godrej or equivalent) including wood architrave 75 x 25mm all rounded junction with wall and painting of wood surfaces with two coats of enamel paints of approve shade over one coat of approved primer complete with all labour and material including the cost of brass/ steel hinges, slocks, latches, door stoppers handles ect. Complete. All hardware i.e. handles, locks shall be of		

		approved make and specification.		
i)		With Vision panel (Size- 900 x2100)	NOS	8.00
8		PAINTING WORK		
a)		PAINTING ON STEEL AND OTHER METAL SURFACE		
	i) APWD 13.7.2	Applying primary coat over new steel and other metal surface over 100mm in width or grith after preparing the surface by thoroughly cleaning oil, grease, dirt and other foreign matter and scoured with wire brushes, fine steels, wood scrapers and sand paper.		
		With ready mixed " red-lead/red oxide" primer.	SQM	230.00
	ii) APWD 13.7.4	Painting two coats (excludng priming coat) on new steel and other metal surface with aluminium paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) and brushing to give an even shade including cleaning the surface of all dirt, dust and other foreign matter.		
		Surfaces over 100mm in width or grith.	SQM	230.00
b)		WALL CARE PUTTY		
	i) APWD 13.3.4	Providing two coats of Birla White Wall Care Putty (Water Resistant White Cement based putty for concrete / mortar walls and ceiling both internal and external) after removing all loosely adhering material from the wall surface with the help of emery stone, putty blade or wire brush and moistening the wall with sufficient quality of clean water as specified and directed by the department. (Total thickness of two coats is maximum 1.5mm)	SQM	856.00
c)		ACRYLIC EMULSION		
	ii) APWD 13.2.2 (c)	Applying one coat of distemper primer of approved brand and manufacture on wall surface after thoroughly brushing the surface free from mortar droppings and other foreign matter and including preparing the surface even and sand papered smooth.	SQM	1063.00
	ii) APWD 13.4.1	PROVIDING & APPLYING ACRYLIC EMULSION PAINT ON WALL, FALSE CEILING ETC. THE RATE SHALL INCLUDE SCRAPPING, LEVELLING & PREPARING THE SURFACE. PRIMER 2 COAT + 3 COATS OF PLASTIC EMULSION PAINT OF THE APPROVED SHADE AND MAKE SHALL BE APPLIED AS SPECIFIED.	SQM	1,063.00
	APWD 13.7.7 (a)	Providing and fixing in position collapsible MS shutters with vertical channels 20mmx 10mmx 2mm braced with flat iron diagonals 20x5mm size with top and bottom rails of T-	SQM	15.84

		iron 40mmx 40mmx 6mm with 38mm dia steel pulleys complete with bolts and nuts, locking arrangements, stoppers, handles including applying a priming coat of red lead paint.		
B : SANITARY AND WATER-SUPPLY WORKS:				
	1) APWD 1.4.1	Providing, fitting and fixing vitreous china flat back tight lipped front urinal basin of size (455 x 360 x 267mm) of Paryware / Cera make with automatic flushing cistern of white colour and standard flush pipe and CP brass spreader with brass unions, etc. complete including painting of fittings and brackets, cutting and making good the walls and floors wherever required.		
	a)	Coloured		
	ii)	For range of 1 No. urinal basin with 5ltr. Flushing cistern of similar colour.	Set	3.00
	2) APWD 1.2.1	Providing, fitting and fixing vitreous china pedestal type water closet (European type WC pan 400mm high) of Parryware / Hindware / Cera make with seat and lid, CP brass hinges, rubber buffers, 12.5 ltr. low level PVC flushing cistern of matching colour with fittings, CI/ MS brackets, cutting and making good the walls and floors wherever required.		
	a)	Coloured	Each	5.00
	3) APWD 1.7.1 (b)	Providing, fitting and fixing of vitreous china wash basin of size 630mm x 450mm of Parryware/Cera make with CI/MS brackets, 32mm CP brass waste coupling of standard pattern, CP brass chain with plug, PVC waste pipe including painting of fittings and brackets, cutting and making good the walls and slabs wherever required.		
	a)	Coloured vitreous china wash basin of size 630mm x450mm.	Each	5.00
	4) APWD 1.7.2 (b)	Extra for providing fitting and fixing of pedestal for wash-basin	Each	5.00
	5) APWD 1.19.1 © (i)	Providing, fitting and fixing of chrome plated waste coupling (half thread HT and full thread FT) complete as directed and specified.		
		Essco 32 (HT/FT)	Each	5.00
	6) APWD 1.20.1 (a)	Providing, fitting and fixing of (CP) bottle trap J type with outlet pipe and wall flange of following size Ark/Sona make for basin etc. complete as directed and specified.		
		32mm dia	Each	5.00
	7) APWD 1.15.2	Providing, fitting and fixing towel rail of Sona make complete as directed and specified.		

(c)		Chrome plated towel rail 600mm long.	Each	5.00
	8) APWD 3.2.1 (a) (ii)	Providing, fitting and fixing of CP bib cock 15 mm dia of approved brand directed and specified (G.I. And C.P. pipes will be measured separately.)		
(a)		Jaquar brand-Continental/ Clarion- Bib cock long thread	Each	5.00
	9) APWD 1.12	Providing, fitting and fixing of decorative mirror of Agmecco make colour CP frame complete as directed and specified.		
(a)		Size 450 x 600mm	Each	5.00
	10) APWD 1.14.3	Providing, fitting and fixing of soap tray/dish of parryware make, complete as specified and directed.		
(b) (ii)		Coloured Wall soap tray	Each	5.00
	11) APWD 3.3.1	Supplying, fitting and fixing Chrome plated (CP) Stop-cock of approved brand and size as mentioned below and as directed and specified.(G.I. & C.P. pipes will be measured and paid seperately).		
(I)		Jaquar		
(a)		Continental/ Clarion		
(ii)		15 mm dia angular stop-cock	Each	15.00
	12) APWD 3.5.1	Supplying, fitting and fixing Chrome plated (CP) pillar cock 15mm dia of approved brand and size as mentioned below and as directed and specified.		
		Continental pillarr cock long neck with areator	Each	5.00
	13) APWD 3.8.7	Supplying, fitting and fixing telephonic chrome plated (CP) health faucet shower of approved brand and size as mentioned below and as directed and specified.	Each	5.00
	14) APWD 1.23.1	Supplying, fitting and fixing PVC pipes of 6Kgf/cm ² (Supreme / Prince) or other ISI approved including joining, fitting and fixing with clamps etc. as necessary complete at all levels including below ground level as directed and specified.		
(b) (ii)		Concealed by chisseling or breaking brick wall /CC/ RCC and making good to the damage- 110mm dia	Rm	40.00
	15) APWD 1.23.2	Supplying, fitting and fixing 45 degree PVC bend of (Supreme / Prince) or other ISI approved including joining, fitting and fixing with clamps etc. as necessary complete at all levels including below ground level as directed and specified.		
	(b) (ii)	Concealed by chisseling or breaking brick wall /CC/ RCC and making good to the damage- 110mm dia	Each	10.00
	16) APWD 1.25.1	Providing, fitting and fixing CI grating to the floors complete as directed and specified.		
(d)		100mm dia.	Each	5.00

	17) APWD 3.1.1	Supplying, fitting and fixing GI pipes of following sizes , with all necessary approved GI fittings such as bend, tee, elbow, long screw, HW clamps,etc. complete at all levels including below ground level as directed and specified.		
(II) (f) (i)		Concealed by chiselling or breaking brick wall / CC/ RCC and making good to the damages - 15mm dia Using TATA (medium).	Rm	75.00
C : INTERIOR WORK:				
1)		FALSE CEILING WORK:		
a)		GYP BOARD		
	APWD 7.3.1 (ii)	PROVIDING AND FIXING 12MM THK. GYPSUM BOARD FALSE CEILING AT LEVELS AS SHOWN IN THE DRG. FROM FFL. RATE SHALL BE INCLUSIVE OF PROVIDING AND FIXING 18 GAUGE G.I. FRAME WORK OF STANDARD INDIA GYPSUM SECTIONS AT THE DISTANCE OF 600MM C/C. (MAX) BOTH WAYS. RATE SHALL BE INCLUSIVE OF ANY VERTICAL PART, CEILING CUT OUTS OF SPOT LIGHT, TUBE LIGHT, A. C. GRILLS ETC., MANUFACTURERS GUIDELINES TO BE FOLLOWED STRICTLY.	SQM	185.00
2)		VERTICAL BLINDS		
		PROVIDING & FIXING IN PLACE 100 MM. VERTICAL BLINDS OF VISTA/ MAC/ AEROLUX OR EQUIVALENT MAKE OF CHOICE SHADE & PATTERN. RATE SHALL INCLUDE NECESSARY SCOTCH GUARD TREATMENT ON BOTH SIDES. THE OVERLAPS SHOULD BE UNIFORM & ADEQUATE.		
i)		SOLAR--100MM OR EQUIVALENT AS PER APPROVAL	SQM	42.00

Chapter—5
**Price Schedule (to be utilized by the bidders
for quoting their prices in the
“Commercial Bid”)**

PRICE SCHEDULE FORMAT (to be placed in "Commercial Bid")

QUOTATION FOR CIVIL & INTERIOR WORK AT

CITY CENTRE OF NIELIT GUWAHATI

A. CIVIL WORKS

SR. NO.	A.P.W.D.S.O. R. 2010-2011 Sc. No.	DESCRIPTION	UNIT	QTY	RATE IN	TOTAL RATE IN
1		RENOVATION AND OTHER CIVIL WORKS:				
a)		Demolition of existing brickwork, plastering, Flooring etc. as per drawing.	SQM	2.52		
b)		CLEARING OF ALL DEBRIS ETC. FROM THE EXISTING STRUCTURE AND REMOVAL OF THE SAME FROM THE SITE..	SQM	2.52		
c)		REMOVAL OF THE EXISTING DOORS AND DOOR FRAMES FROM EXISTING WALLS AS PER REQUIREMENT.	SQM	4.00		
2		BRICK WORK				
	c) APWD 4.1.7 (A)	112 mm thick 1st class brick nogged wall in cement mortar including racking out joints and curing complete as directed in super structure above plinth up to 1st floor level (protruding M.S rod/Tor steel of column to be embeded in cement mortar and will be measured and paid separately	SQM	2.52		
3		PLASTERING WORK:				

	APWD 6.2.4	20mm thick cement plaster in two coats, backing coat 15mm and finishing coat 5mm thick on rough side of single or half brick wall for interior plastering upto 1st floor level including arises, internal rounded angles, chamfers and / or rounded angles not exceeding 80mm in girth and finished even and smooth including curing complete as directed. In cement mortar 1 : 4.	SQM	8.00		
4		WOOD WORK				
	a) APWD 9.1.2	Providing wood work in frame (Chowkaths) in doors, and other similar works wrought, framed and fixed in position in contact with CC or brick masonry wall including supplying, fitting and fixing with MS flat hold fast (40mm x 3mm x 250mm) as per design and embedded in cement concrete block in prop 1:2:4 and with two coats of kiricide oiling to the timber faces in contact with CC and masonry as directed and specified.				
	i)	1st class timber (Hollock/ Bonsum).	CUM	0.46		
5		ALUMINIUM WORK				
	(a) APWD 11.2.4(iii)	Providing, fitting and fixing coloured anodised aluminium framed glazed doors with anodised aluminium frame made of 63mm x 38mm x 2.5mm section with door style of size 50mm x 45mm x 20mm, top rails 50mm x 45mm x 2.5mm, middle rail 100mm x 45mm x 2mm and botton rails 100mm x 45mm x 2.5mm fitted with glazing clip, special type rubber gasket complete including hydraulic floor spring, pivot, tower bolt in each leaf, aluminium door handle, lock, angles, cleat etc complete as specified and directed by the department at all levels. 6mm coloured glass.	SQM	19.85		
	(b) APWD 11.4.2	Providing, fitting and fixing coloured anodised aluminium partition walls of standard sections, joints mitred and welded (manufactured to relevant IS specification) and providing and fitting angle cleat, rubber gasket, bolting device screws etc.at all levels.				
	(i)	Partly 6mm thick glass panes and 12mm Thick prelaminated ply board.	SQM	20.61		
	(ii)	6 mm Clear glass.	SQM	5.715		

(iii)		Nepal board/ Bhutan board/ Prelaminated board	SQM	45.72		
6		FLOORING				
a)		CERAMIC TILE FLOORING (FOR TOILETS)				
	APWD 5.7.1.1 (a)	Providing ceramic tiles of approved quality , size and thickness not less than 8mm on floors, skirting,risers and treads of steps over cement mortar 15mm thick in prop1 ; 3 (1 cement ; 3 coarse sand) including cutting where necessary finished with flush pointing with Fix- A tiles (choksey /sika / pedelite/ rouf/ bal Endura, white cement slurry mixed with approved pigment to match shade of tiles complete at all levels as specified and directed. (coloured pigment should be conformity with colour of tiles and as approved and directed)				
		a) Normal range (Size: 300mmx300mm)				
		c) Italice make	SQM	35.20		
b)		CERAMIC TILES ON WALLS (FOR TOILETS)				
	APWD 5.7.1.2 (b)	Providing polished ceramic wall tiles of approved quality , size shape and thickness not less than 8mm on walls and skirtings over cement mortar 10 mm thick in prop1 ; 3 (1 cement ; 3 coarse sand) including cutting where necessary finished with flush pointing with Fix- A tiles (choksey /sika / pedelite/ rouf/ bal Endura, white cement slurry mixed with approved pigment to match shade of tiles complete at all levels as specified and directed. (coloured pigment should be conformity with colour of tiles and as approved and directed)				
		a) Executive range (Size: 200mmx300mm)				
		c) Somany make	SQM	74.00		
C)		CERAMIC TILES (FOR OTHER AREAS)				
	APWD 5.7.1.1 (c)	Providing ceramic tiles of approved quality , size shape and thickness not less than 8mm on floors, skirting,risers and treads of steps over cement mortar 15mm thick in prop1 ; 3 (1 cement ; 3 coarse sand) including cutting where necessary finished with flush pointing with Fix- A tiles (choksey /sika / pedelite/ rouf/ bal Endura, white cement slurry mixed with approved pigment to match shade of tiles complete at all levels as specified and directed. (coloured pigment should be conformity with colour of tiles and as approved and directed)				
		c) Deluxe range (Size: 600mmx600mm)				
		c) Italice make	SQM	112		
7		SOLID DOORS				
		Providing and fixing 38mm thick laminated				

		flush door shutter with frame in hardwood (Teak) with 125mm wide top. Bottom and lock rail and 125mm wide styles, door panel made with exterior grade particle board of approved make finish and shade including fitting with 3 nos M.S. oxidized brass butt hinges 100 x 58 x 0.63mm with necessary screws etc., providing and fixing timber beading 25mm x 15mm of similar timber all round panels on both sides, oxidized brass tower bolts 2 nos. x 300 x 12mm dia and brass 6 lever mortice lock (Godrej or equivalent) including wood architrave 75 x 25mm all rounded junction with wall and painting of wood surfaces with two coats of enamel paints of approved shade over one coat of approved primer complete with all labour and material including the cost of brass/ steel hinges, locks, latches, door stoppers handles ect. Complete. All hardware i.e. handles, locks shall be of approved make and specification.				
i)		With Vision panel (Size- 900 x2100)	NOS	8.00		
8		PAINTING WORK				
a)		PAINTING ON STEEL AND OTHER METAL SURFACE				
	i) APWD 13.7.2	Applying primary coat over new steel and other metal surface over 100mm in width or grith after preparing the surface by thoroughly cleaning oil, grease, dirt and other foreign matter and scoured with wire brushes, fine steels, wood scrapers and sand paper.				
		With ready mixed " red-lead/red oxide" primer.	SQM	230.00		
	ii) APWD 13.7.4	Painting two coats (excludng priming coat) on new steel and other metal surface with aluminium paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) and brushing to give an even shade including cleaning the surface of all dirt, dust and other foreign matter.				
		Surfaces over 100mm in width or grith.	SQM	230.00		
b)		WALL CARE PUTTY				
	i) APWD 13.3.4	Providing two coats of Birla White Wall Care Putty (Water Resistant White Cement based putty for concrete / mortar walls and ceiling both internal and external) after removing all loosely adhering material from the wall surface with the help of emery stone, putty blade or wire brush and moistening the wall with sufficient quality of clean water as specified and directed by the department. (Total thickness of two coats is maximum 1.5mm)	SQM	856.00		
c)		ACRYLIC EMULSION				
	ii) APWD	Applying one coat of distemper primer of approved brand and manufacture on wall	SQM	1063.00		

	13.2.2 (c)	surface after throughly brushing the surface free from mortar droppings and other foreign matter and including preparing the surface even and sand papered smooth.				
	ii) APWD 13.4.1	PROVIDING & APPLYING ACRYLIC EMULSION PAINT ON WALL, FALSE CEILING ETC. THE RATE SHALL INCLUDE SCRAPPING, LEVELLING & PREPARING THE SURFACE. PRIMER 2 COAT + 3 COATS OF PLASTIC EMULSION PAINT OF THE APPROVED SHADE AND MAKE SHALL BE APPLIED AS SPECIFIED.	SQM	1,063.00		
	APWD 13.7.7 (a)	Providing and fixing in position collapsible MS shutters with vertical channels 20mmx 10mmx 2mm braced with flat iron diagonals 20x5mm size with top and bottom rails of T-iron 40mmx 40mmx 6mm with 38mm dia steel pulleys complete with bolts and nuts, locking arrangements, stoppers, handles including applying a priming coat of red lead paint.	SQM	15.84		
(A) TOTAL OF CIVIL WORKS :						
In Words:.....						
B: SANITARY AND WATER-SUPPLY WORKS:						
	1) APWD 1.4.1	Providing, fitting and fixing vitreous china flat back tight lipped front urinal basin of size (455 x 360 x 267mm) of Parryware / Cera make with automatic flushing cistern of white colour and standard flush pipe and CP brass spreader with brass unions, etc. complete including painting of fittings and brackets, cutting and making good the walls and floors wherever required.				
	a)	Coloured				
	ii)	For range of 1 No. urinal basin with 5ltr. Flushing cistern of similar colour.	Set	3.00		
	2) APWD 1.2.1	Providing, fitting and fixing vitreous china pedestal type water closet (European type WC pan 400mm high) of Parryware / Hindware / Cera make with seat and lid, CP brass hinges, rubber buffers, 12.5 ltr. low level PVC flushing cistern of matching colour with fittings, CI/ MS brackets, cutting and making good the walls and floors wherever required.				
	a)	Coloured	Each	5.00		
	3) APWD 1.7.1 (b)	Providing, fitting and fixing of vitreous china wash basin of size 630mm x 450mm of Parryware/Cera make with CI/MS brackets,				

		32mm CP brass waste coupling of standard pattern, CP brass chain with plug, PVC waste pipe including painting of fittings and brackets, cutting and making good the walls and slabs wherever required.				
a)		Coloured vitreous china wash basin of size 630mm x450mm.	Each	5.00		
	4) APWD 1.7.2 (b)	Extra for providing fitting and fixing of pedestal for wash-basin	Each	5.00		
	5) APWD 1.19.1 © (i)	Providing, fitting and fixing of chrome plated waste coupling (half thread HT and full thread FT) complete as directed and specified.				
		Essco 32 (HT/FT)	Each	5.00		
	6) APWD 1.20.1 (a)	Providing, fitting and fixing of (CP) bottle trap J type with outlet pipe and wall flange of following size Ark/Sona make for basin etc. complete as directed and specified.				
		32mm dia	Each	5.00		
	7) APWD 1.15.2	Providing, fitting and fixing towel rail of Sona make complete as directed and specified.				
(c)		Chrome plated towel rail 600mm long.	Each	5.00		
	8) APWD 3.2.1 (a) (ii)	Providing, fitting and fixing of CP bib cock 15 mm dia of approved brand directed and specified (G.I. And C.P. pipes will be measured separately.)				
(a)		Jaquar brand-Continental/ Clarion- Bib cock long thread	Each	5.00		
	9) APWD 1.12	Providing, fitting and fixing of decorative mirror of Agmeco make colour CP frame complete as directed and specified.				
(a)		Size 450 x 600mm	Each	5.00		
	10) APWD 1.14.3	Providing, fitting and fixing of soap tray/dish of parryware make, complete as specified and directed.				
(b) (ii)		Coloured Wall soap tray	Each	5.00		
	11) APWD 3.3.1	Supplying, fitting and fixing Chrome plated (CP) Stop-cock of approved brand and size as mentioned below and as directed and specified.(G.I. & C.P. pipes will be measured and paid seperately).				
(l)		Jaquar				
(a)		Continental/ Clarion				
(ii)		15 mm dia angular stop-cock	Each	15.00		
	12) APWD 3.5.1	Supplying, fitting and fixing Chrome plated (CP) pillar cock 15mm dia of approved brand and size as mentioned below and as directed and specified.				
		Continental pillarr cock long neck with areator	Each	5.00		
	13)	Supplying, fitting and fixing telephonic	Each	5.00		

	APWD 3.8.7	chrome plated (CP) health faucet shower of approved brand and size as mentioned below and as directed and specified.				
	14) APWD 1.23.1	Supplying, fitting and fixing PVC pipes of 6Kgf/cm2 (Supreme / Prince) or other ISI approved including joining, fitting and fixing with clamps etc. as necessary complete at all levels including below ground level as directed and specified.				
(b) (ii)		Concealed by chisseling or breaking brick wall /CC/ RCC and making good to the damage- 110mm dia	Rm	40.00		
	15) APWD 1.23.2	Supplying, fitting and fixing 45 degree PVC bend of (Supreme / Prince) or other ISI approved including joining, fitting and fixing with clamps etc. as necessary complete at all levels including below ground level as directed and specified.				
(b) (ii)		Concealed by chisseling or breaking brick wall /CC/ RCC and making good to the damage- 110mm dia	Each	10.00		
	16) APWD 1.25.1	Providing, fitting and fixing CI grating to the floors complete as directed and specified.				
(d)		100mm dia.	Each	5.00		
	17) APWD 3.1.1	Supplying, fitting and fixing GI pipes of following sizes , with all necessary approved GI fittings such as bend, tee, elbow, long screw, HW clamps,etc. complete at all levels including below ground level as directed and specified.				
(II) (f) (i)		Concealed by chiselling or breaking brick wall / CC/ RCC and making good to the damages - 15mm dia Using TATA (medium).	Rm	75.00		
B) TOTAL OF SANITARY AND WATER-SUPPLY WORKS:						
In Words:.....						
C: INTERIOR WORK:						
1)		FALSE CEILING WORK:				
a)		GYP BOARD				
	APWD 7.3.1 (ii)	PROVIDING AND FIXING 12MM THK. GYPSUM BOARD FALSE CEILING AT LEVELS AS SHOWN IN THE DRG. FROM FFL. RATE SHALL BE INCLUSIVE OF PROVIDING AND FIXING 18 GAUGE G.I. FRAME WORK OF STANDARD INDIA GYPSUM SECTIONS AT THE DISTANCE OF 600MM C/C. (MAX) BOTH WAYS. RATE SHALL BE INCLUSIVE OF ANY VERTICAL PART, CEILING CUT OUTS OF SPOT LIGHT, TUBE LIGHT, A. C. GRILLS ETC., MANUFACTURERS GUIDELINES	SQM	185.00		

		TO BE FOLLOWED STRICTLY.				
2)		VERTICAL BLINDS				
		PROVIDING & FIXING IN PLACE 100 MM. VERTICAL BLINDS OF VISTA/ MAC/ AEROLUX OR EQUIVALENT MAKE OF CHOICE SHADE & PATTERN. RATE SHALL INCLUDE NECESSARY SCOTCH GUARD TREATMENT ON BOTH SIDES. THE OVERLAPS SHOULD BE UNIFORM & ADEQUATE.				
i)		SOLAR--100MM OR EQUIVALENT AS PER APPROVAL	SQM	42.00		
C) TOTAL OF INTERIOR WORKS: In Words:.....						

GRAND TOTAL (A+B+C) In Words:.....	
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Chapter—6 **Contract Form**

A Contract will be signed with the selected firm through this bidding process based on the “**Conditions of Contract**” as detailed in Chapter—2.

Chapter—7

Acceptance of Terms & Condition of the Tender

TO BE SUBMITTED IN THE “TECHNICAL BID”

(IN FIRM’S LETTER HEAD)

LETTER OF ACCEPTANCE

To,

The Director
National Institute of Electronics and Information Technology, Guwahati
STPI Building, Near LGBI Airport,
Borjhar, Guwahati-781015

Sub: Acceptance of Terms and conditions of tender.

Ref No: NIELIT/GHY/City Centre/ 255/C-01

Dated: 10th April’2013

Sir,

Having examined in details, the above tender documents relating to the works and having visited and inspected the site of the proposed works and having acquired all the requisite information affecting the tender invited by you, I / We hereby agree to all terms and condition of the contract [as laid down in the tender document(s)]. I/We also agree that the printed term(s) and condition(s) if any at the back of our quotation form and / or any other paper enclosed are not applicable.

I/We undertake to complete the whole works within the period specified in the tender in the event of being selected. In this connection we are providing herewith the following information.

1. Proof of address of the firm
2. Annual Turnover of the last 03 (three) financial years, duly certified by Chartered Accountant. (Copies of Balance Sheet and IT returns should also be enclosed)
3. Proof of registration with state PWD / CPWD or other Govt. agencies.
4. List of Clients at different state of N.E. Region along with copies of relevant work orders and timely completion certificates for last 7 (seven) years.
5. Details of EMD paid
(a) Amount..... Draft No.....DD Date
Bank.....
- *(b) Money Receipt details:
(Original copy to be enclosed)
6. VAT Registration No.....
(Copies Enclosed)
7. PAN.....
(Copies Enclosed)
8. Non-relationship certificate with any officials of NIELIT. (On firm’s letterhead).
9. Affidavit / Power of Attorney stating the capacity and the authority of the person signing on behalf of the firm.

National Institute of Electronics and Information Technology (NIELIT) Guwahati

10. Cost of Tender Paper worth ₹. 1000/- in the form of DD / BC drawn in any Nationalised Bank in favour of “NIELIT Guwahati” payable at **Guwahati**.
11. Details of Cost of Tender Paper paid
 - (a) Amount..... Draft No.....DD Date.....
Bank.....
 - * (b) Money Receipt details:
(Original copy to be enclosed)
12. Declaration that the firm has not been banned or de-listed by any govt. or quasi Govt. Agency or public sector undertaking in the form of **Affidavit**.
13. Any other relevant document.

(Signature with Seal)
(Name & Designation in block letters)