

## Short tender for supply & installation of diesel generator set

### National Institute of Electronics and Information Technology (NIELIT) Shillong

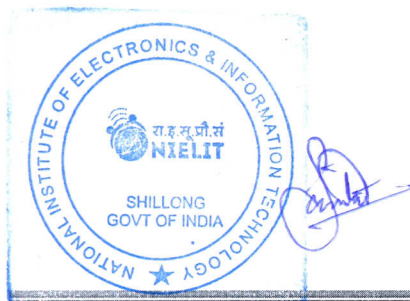
[An Autonomous Scientific Society under Ministry of Electronics and Information Technology, Govt. of India]  
Nongrim Hills Shillong Pin-793003

Short Tender No: NIELIT/SHL/DG Set/08/2k9/ **725** dated: 9<sup>th</sup> March '2017

#### Notice Inviting Short Tender

NIELIT Shillong Centre invites sealed tenders from Government registered manufacturer / authorized dealer / distributor of reputed brands for **supply, transportation & installation** of 15 KVA silent diesel generators (DG) set, Single Phase. The DG set shall have to be supplied and installed **at NIELIT Tura Extension Centre** at Dokopgre, **Tura, West Garo Hills-794101, Meghalaya**. The estimated cost of the work is **Rs.3.60 lakhs**.

Sd/-  
Director-in-Charge  
NIELIT Shillong



Signature of the tenderer with seal

## Short tender for supply & installation of diesel generator set

Short Tender No: NIELIT/SHL/DG Set/08/2k9/725 dated: 9<sup>th</sup> 'March' 2017

Name of Work	<b>Supply , Transportation and Installation of 15 KVA Silent Diesel Generator Set, single phase including laying of cables from DG Set to Control panel</b>
Place of work	NIELIT Tura Extension Centre, Dakopgre, Near Dikki Bandi Stadium, New Tura, West Garo Hills-794101, Meghalaya
Estimated value of work	Rs 3,60,000/- (Rupees Three Lakhs Sixty Thousand Only).
Time of completion of works	7 (seven) days
Date of issue of tender papers	9 <sup>th</sup> March'2017 from 9:00 A.M to 5:30 PM
Last date of submission of Tender documents	16 <sup>th</sup> March'2017 till 12:00 Noon.
Date, Time and Venue of opening of tender	16 <sup>th</sup> March'2017 at 1:30 PM 2 <sup>nd</sup> Floor, Meghalaya State Housing Financing Cooperative Society Ltd. Building (Behind Bethany Hospital), Nongrim Hills, Shillong-793003, Meghalaya. <i>The date and time may change in case of unavoidable circumstances.</i>
Tender documents to be submitted to	The Director-in-Charge, NIELIT Shillong Centre 2 <sup>nd</sup> Floor, Meghalaya State Housing Financing Cooperative Society Ltd. Building (Behind Bethany Hospital), Nongrim Hills, Shillong-793003, Meghalaya
Earnest Money Deposit (EMD)	Rs 8,000/- (Rupees Eight Thousand Only)
Spot Inspection	<b>Bidder may visit and inspect site of the proposed works to be carried out at their own cost.</b>



Signature of the tenderer with seal

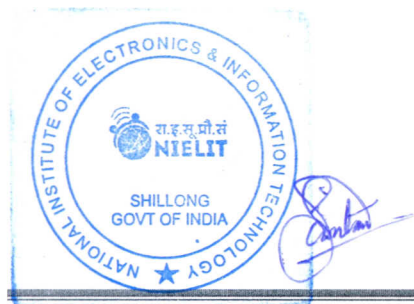
Page 2

## Short tender for supply & installation of diesel generator set

### TERMS & CONDITIONS

Short Tender No: NIELIT/SHL/DG Set/08/2k9/725 dated: 9<sup>th</sup> March'2017

1. The bidders should have registration no. of firm.
2. The bidders should possess PAN Card number and VAT registration no.
3. The bidder should have Bank Account in the name of the firm.
4. Earnest Money Deposit to be submitted by bidders in form of Demand Draft (DD) in favour of "NIELIT Shillong-Tura Extension Centre" (to be enclosed with bid).
5. The sealed bid should be superscripted with "**Short tender for supply & installation of diesel generator set**" and should be addressed to 'The Director-in-Charge, National Institute of Electronics and Information Technology (NIELIT) Shillong, 2<sup>nd</sup> Floor, Meghalaya State Housing Financing Cooperative Society Ltd. Building, Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya. **Format of Financial Bid** is given at **Annexure-I**
6. Quotation with overwriting, alternations will not be considered.
7. The bidders should enclose leaflet of technical specifications of DG set along with technical bid.
8. The installation of DG set to be done as per requirement of NIELIT Tura Extension Centre.
9. The bidder should mention the warranty period from the date of successful execution of work.
10. The bidders should provide after sales service and during warranty after sales service should be free of cost.
11. The rate should be quoted in Indian Rupees only and it should be valid throughout the period of contract. The rate shall be inclusive of all.
12. No quotation will be accepted by fax, e-mail, telex, or any other such means.
13. The work order shall be issued to the selected bidder.
14. The work has to be completed within 7 (seven) days from the date of issue of work order.
15. The bidder will raise Bill/Invoice after completion of work. The payment will normally be released within 5 (five) days from the date of receipt of invoice subject to necessary deduction at source if any.
16. The competent authority of NIELIT Shillong reserves all the rights for the amendment & withdrawal of the tender documents without assigning any reason thereof.



Signature of the tenderer with seal



## Short tender for supply & installation of diesel generator set

### **ANNEXURE-I (FORMAT OF FINANCIAL BID)** (To be submitted on letterhead of the firm)

To: **The Director-in-Charge,**  
National Institute of Electronics and Information Technology (NIELIT) Shillong  
2<sup>nd</sup> Floor, Meghalaya State Housing Financing and Cooperative Society Ltd. Building  
Behind Bethany Hospital, Nongrim Hills, Shillong-793003, Meghalaya

Sub: Submission of financial bid for supply & installation of 15 KVA diesel generator set.

Ref: Your short tender no. NIELIT/SHL/DG Set/08/2k9/725 dated: 9<sup>th</sup> March'2017

Sir,

With response to your short tender mentioned above, our firm is pleased to carry out the works of supply & installation of 15 KVA diesel generator set as per terms and conditions mentioned in above tender document at NIELIT Tura Extension centre. Our price for execution of the above works is as under:-

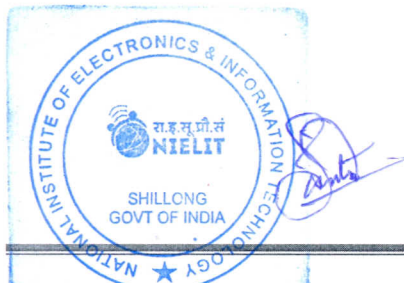
Sl. No.	Description of Works	Price [Amount in Rs.]
1	<b>Supply and Installation</b> of 15 KVA Silent Diesel Generator Set, single phase including laying of cables from DG Set to Control panel	Rs .....
2	<b>Transportation</b> of DGset	Rs.....
Grand Total (Rupees.....only)		Rs .....

Thanking you,  
Yours faithfully,

Name(In BLOCK ) and Signature of authorized signatory

Date:- , Place:  
Phone / Mobile No.

(Seal of the firm)



Signature of the tenderer with seal