

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी विभाग, संचार एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Department of Electronics and Information Technology (DeitY)
Ministry of Communications and Information Technology, Government of India

Ref.No. 1(13) 2015/NIELIT/08

4th January 2016

OFFICE MEMORANDUM

The issue of promotion of officers, whose ACRs/APARs got burnt in the tragic fire incident that took place in NIELIT Chandigarh Centre in June 2014 has been engaging the attention of the management for a long time. The matter has been carefully examined and the following course of action for different category of employees has been decided with the approval of competent authority:

- a) For S & T Group 'A' Officers due for consideration under Flexible Complementing Scheme/Modified Flexible Complementing Scheme, APARs for the years 2013 and 2014 may be written and reported upon/reviewed from either or both of Reporting /Reviewing officers. If the Reporting Officer is not in service the APAR may be reported upon by the Reviewing Authority. The ACRs/APARs for the period prior to 2013 are concerned they may be treated on average of APAR of 2013 & 2014.
- b) In respect of employees in Non-S & T and S & T below Group 'A' level, ACRs/APARs for the residency period may be got prepared and reported/reviewed upon from either or both Reporting /Reviewing Authority. If the Reporting Officer is not in service, the same may be got reported and reviewed by the Reviewing Officer for the year 2013. These are essentially required as in terms of Person Oriented Promotion Policy, the marks required for screening/promotion is based on grading of APARs. Average of APAR 2013 and current APAR i.e.2014 may be taken for remaining APARs prior to 2013 for considering review promotions.

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2. All NIELIT Centers are requested to note the above decision for compliance. While most of the affected employees might be presently working in Chandigarh Center, the possibility of some employees of other Centers, who were earlier working in Chandigarh Centers, being affected cannot be ruled out. Therefore, all the Centers should carry out an exercise to ascertain the possibility of having any employee on their rolls, whose ACRs/APARs got burnt in the fire in Chandigarh Center and if so, action as per para 1(a) or 1(b) above may be taken.


(Janak Raj)
Registrar

Copy to:

- i. All Directors/Director-in-Charge/, NIELIT Centers/Extension Centers.
- ii. All HOWs in NIELIT HQ
- iii. Finance/Admn heads of all centers.
- iv. IT Infrastructure Branch for updation of Website
- v. Guard File

Copy for information to

- i. TSO/ PS to Director General, NIELIT
- ii. PS to CVO, NIELIT/VO, NIELIT