



राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

NIELIT/HQ/MIS(ITA)/01/10(Vol.II)(Pt 2) | 1757

December 19th, 2018

OFFICE MEMORANDUM

It is observed that the proposal for forwarding of jobs applications against advertisement by UPSC, SSC / State PSCs and internal posts in cases where DG is the competent authority are forwarded to NIELIT HQ in the eleventh hour. Many a times the applications are dealt at the centre level itself without intimating / seeking approval of the Competent Authority as per DoP.

2. All NIELIT Centers are hereby advised to ensure prompt and timely forwarding of job applications in respect of their employees for outside employment, including UPSC, SSC and internal posts, to NIELIT Headquarters, wherever applicable, thereby allowing sufficient time to NIELIT Headquarters to put up the matter before the Competent Authority.


(Janak Raj)
Registrar

To

1. Executive Director / Director / Director-Incharge NIELIT Centres – with a request to ensure strict adherence to the guidelines by all concerned at NIELIT Centres.
2. Webmaster, NIELIT HQ – with a request to update NIELIT website accordingly.

Copy to : Staff Officer to DG, NIELIT.

Urgent pl.

कमांक : रा.इ.स.प्रौ.सं/चण्डीगढ/प्रशासन-01/2019/134

दिनांक 08.01.2019

मुख्यालय का कार्यालय ज्ञापन कमांक NIELIT/HQ/MIS(ITA)/01/10(VOL.II)(Pt.2)1757 दिनांक 19th December, 2018 के साथ प्राप्त भारत सरकार, कार्मिक और प्रशासकीय सुधार मंत्रालय (DOPT), नई दिल्ली का कार्यालय ज्ञापन कमांक 20016/1/00-Estt.(c) दिनांक 8.7.1980 अधिकारीयो तथा कर्मचारीयो को सख्ता अनुपालन के लिए प्रस्तुत है।

अतिरिक्त निदेशक (प्रशासन)
अतिरिक्त निदेशक (प्रशासन)

प्रतिलिपि :

1. निदेशक कार्यालय
2. अतिरिक्त निदेशक (प्रशासन/तकनीकी/प्रणाली)
3. वित्त नियंत्रक
4. सयुक्त निदेशक (प्रशासन/तकनीकी/प्रणाली)
5. सतर्कता अधिकारी
6. सूचना पट।

अपने अधिनस्थ कर्मचारीयो को भी सूचित करें।
श्री गुरप्रीत सिंह – सयुक्त निदेशक (प्रणाली)
कार्यालय ज्ञापन बेबसाइट पर डालने हेतू

No. 2004/1/HR (C)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
Department of Personnel and Administrative Reforms
(Karmik Aur Prashasik Suchar Vibhag)

New Delhi, 18 July, 1981

OFFICE MEMORANDUM

Subject: Forwarding of applications of Central Government servants for posts advertised by Staff Selection Commission/autonomous bodies - Procedure regarding-

The undersigned is directed to say that the question of procedure to be followed in regard to forwarding of applications of Government employees for posts advertised by Staff Selection Commission and autonomous bodies like Banking Service Recruitment Boards etc. had been receiving attention of the Government of India for some time past. It has been decided that in so far as the posts advertised by the Staff Selection Commission are concerned, the procedure laid down in this Department's Office Memo. No. 420/5/4/78-Estt(C) dated 1-1-1979 relating to forwarding of applications to the Union Public Service Commission may be followed.

2. As regards the posts advertised by the Banking Service Recruitment Boards are concerned, the applications should be routed through the controlling authorities. Such Government servant who apply direct should not be granted permission to take the examination.

3. The Ministry of Finance etc. are requested to give wide publicity to the above procedure for guidance of all concerned including attached and subordinate offices as well as public sector undertakings under their administrative control.

B.S. NIM
(B.S. NIM)

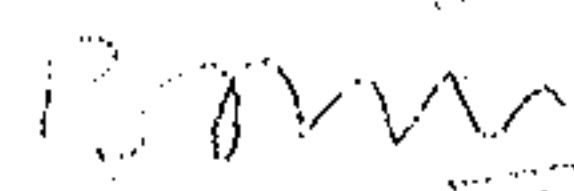
Deputy Secretary to the Govt. of India

To

All Ministries/Departments of the Govt. of India
(as per standard list).

2. Union Public Service Commission, New Delhi.
3. Office of the Comptroller and Auditor General.
4. Central Vigilance Commission, New Delhi.
5. All Union Territories administration.
6. Lok Sabha/Rajya Sabha Secretariat, New Delhi.
7. All attached and subordinate Offices of the Deptt. of Personnel and Administrative Reforms.
8. All Zonal Councils.
9. Bureau of Public Enterprises.

10. Commissioner for Linguistic Minorities, Allahabad.
11. All Sections of the Department of Personnel and Administrative Reforms, and Ministry of Home Affairs.


(B. S. NIM)

Deputy Secretary to the Govt. of India