

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)

National Institute of Electronics and Information Technology (NIELIT)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology (MeitY), Govt. of India
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OFFICE ORDER

In supersession of the preceding orders as regards, with the approval of the Competent Authority, it is decided to allocate the following duties and responsibilities along with reporting officer as indicated against each: -

Sno.	Name & designation of the employee concerned	Duties and responsibilities assigned	Reporting Officer as regards
1.	Shri R. K. Singh, Dy. Director (Admn)	All activities relating to procurement in NIELIT Delhi and its extension Centers	Ms Alpana Agrawal, Officer In Charge, NIELIT Delhi Center
2.	Shri Rakesh Kumar Assistant Director (Admn)	All activities relating to procurement in NIELIT Delhi and its extension Centers	Shri R. K. Singh, Dy. Director (Admn)
3.	Ms Nidhi Jain, Assistant Director(Admn)	All activities relating to Administration, Legal and Recruitment in NIELIT Delhi and its extension Centers	Shri R. K. Singh, Dy. Director (Admn)

Nidhi Jain
(Nidhi Jain)
Assistant Director (Admn)

To

The employees concerned.

Copy to:

1. Registrar, NIELIT Headquarters, New Delhi
2. Officer in charge, NIELIT Delhi Center
3. All Section Heads, NIELIT Delhi Center
4. Website of NIELIT Delhi

5. मुख्यालय: नई दिल्ली भवन, प्लॉट नंबर-3, पी एस पी पाकेट, सेक्टर-8, द्वारका, नई दिल्ली-110077
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