

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

Ref. No. NIELIT/SR/E0145/Admn./3014

22/11/2016

OFFICE ORDER

With the approval of the Competent Authority, Ms. Arshi is provisionally appointed to the post of Junior Assistant in PB1: Rs.5,200-20,200/- with GP of Rs.1,900/- in NIELIT Headquarters, with effect from 18 November, 2016 (Forenoon).

2. Ms. Arshi will be on probation of one year from the date of her appointment.
3. Ms. Arshi will report to Chief Finance Officer, until further orders.
4. The services of Ms. Arshi will be governed by the Service Rules of NIELIT and her pay will be fixed as per the Government of India Rules as applicable to the employees of NIELIT from time to time..


(Janak Raj)
Registrar

To

Ms. Arshi,
Junior Assistant

Copy to:

1. Executive Director/ Director/ Director-in-charge, NIELIT Centres
2. Head of Wings, NIELIT Headquarters
3. Addl. Director (P&A) Wing – with a request to make necessary arrangements for ~~his~~ sitting, PC and other infrastructure.
4. Finance Wing, NIELIT Headquarters
5. NIELIT's website In-Charge, NIELIT Headquarters – for updating website and issue email ID, FTMS Login ID etc, pls
6. Service Book/ Personal File of Ms. Arshi
7. Hindi Section, NIELIT HQ - for issuing Hindi version
8. Guard File/ Office Order File

Copy for information to:

1. CVO, NIELIT
2. TSO/ Sr. PS to DG, NIELIT HQ