

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
National Institute of Electronics and Information Technology (NIELIT)  
(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology, Government of India

No.1(97)/2016-NIELIT/91

13<sup>th</sup> January, 2017

To

The Executive Directors/Directors/Directors-incharge  
All NIELIT Centres

Sub: Personnel Policy for Group 'A' S&T officers of Ministry of Electronics and Information Technology (MeitY) and its organizations – Instructions for Autonomous Bodies- req.

Sir / Madam,

Vide this office letter No. 1(68)/2015-NIELIT/3207 dated 26.12.2016 and 1(68)/2016-NIELIT/12 dated 03.01.2017 clarifications have been sought from ABC Division, MeitY regarding quantified S&T output indicators as provided in the Annexure of the AWR format.

2) In this connection, we have received clarifications from ABC Division, MeitY vide their letter No.14(2)/2016-ABCD dated 10.01.2017 in this regard. A copy of the same is enclosed for your kind information please.

3) All NIELIT Centres are requested to take necessary action in this regard.

Thanking you,

Yours faithfully,



(Janak Raj)  
Registrar

Encl: As above

Copy to: IT Wing- for uploaded the information.

भारत सरकार  
Government of India  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय  
Ministry of Electronics & Information Technology  
इलेक्ट्रॉनिक्स निकेतन, 6, सी जी ओ कॉम्प्लेक्स, नई दिल्ली-110003  
Electronics Niketan, 6, C G O Complex, New Delhi-110003  
Website: www.meity.gov.in

संख्या 14(2)/2016-ABCD

दिनांक 10.01.2017

No.....  
To

Date.....

Shri Janak Raj  
Registrar  
NIELIT  
New Delhi

Subject: **Personnel Policy for Group 'A' S&T Officers of Ministry of Electronics and Information Technology (MeitY) and its organisations - Instructions for Autonomous Bodies - regarding.**

Sir,

Please refer to your letters No.1(68)/2015-NIELIT/3207 dated 26.12.2016 and 1(68)/2016-NIELIT/12 dated 03.01.2017 respectively.

2. The AWR format, PART-A contains the self appraisal report which will be assessed by the Reporting Authority in PART-B of the AWR. The quantified S&T output indicators are provided in the Annexure of the AWR format. The reporting officer while evaluating the self appraisal report shall give appropriate numerical grading from any of the Sub-Categories of the Product Links filled by the officer reported upon for review promotion under the policy. The Reporting Officer shall also ensure that the numerical grading is accorded as per provisions of Annexure-II of the MeitY's policy.

3. As regards non-availability of reporting / reviewing officers due to retirement / demission of office, since AWRs are mandatory for review promotion of the Group 'A' S&T officers, MeitY has obtained the previous AWRs whose reporting officers has retired / demitted the office by getting the AWRs reported by the current Reporting Authority. However, from the 2015 onwards AWRs are being obtained annually.

In order to complete the backlog promotion expeditiously, as per practice adopted in MeitY, it is advised to assess the candidates as per the old AWR format in case the AWRs have already been submitted / competed. However, fresh AWRs shall be evaluated as per the provisions of the existing policy of MeitY.

Yours faithfully,

*(Signature)*  
(Sanjit Choudhury)  
Deputy Director  
Tel.No. 24301245

12/1/17

AO (JS)



NIELIT  
Registrar's Office  
Diary No. 132  
Date In. 12.1.17  
Date Out. 13.1.17



ELECTRONICS INDIA  
Billion Needs Million Chips