

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
**National Institute of Electronics and Information Technology (NIELIT)**  
(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology, Government of India

Ref. No. 1(4)/2017-NIELIT/330

Dated: - 14<sup>th</sup> Feb, 2017

**OFFICE MEMORANDUM**

To Streamline Reporting Structure/Channels of submission in NIELIT, an Organizational Chart has been prepared and attached for information and necessary action of all Executive Directors / Directors / Director-in-Charge of all NIELIT Centres.

2. Heads of all NIELIT Centres are, therefore, requested to adhere the attached Reporting Structure / Channels while discharging their duties and responsibilities.

3. This issues with the approval of Competent Authority.



(Janak Raj)  
Registrar

Encls: As above.

To:-

- i) Executive Director/Director/Director-in-Charge, all NIELIT Centers.
- ii) All HoWs at NIELIT Headquarters.
- iii) IT Infrastructure, Technical Wing- with a request to upload this order on NIELIT's website.
- iv) Guard file.

Copy for kind information:-

- i) Director General NIELIT.
- ii) CVO, NIELIT

